

**APPLICATION  
FOR  
PRELIMINARY PLAT APPROVAL**

**Section 1. General.** The undersigned Applicant (Applicant is synonymous with owner) makes this Application for Preliminary Plat Approval in accordance with Chapter 21, Port Aransas Code and in particular, Section 21-37 thereof. If there is insufficient room on this Application to completely answer any item, attach an exhibit. This Application (including the map) cannot be filed, unless and until it includes all information and documents required by Section 21-37, Port Aransas Code. This Application has to be signed by the Applicant under Section 5.

**Section 2. Application Information.** State and provide the following information as required by Section 21-37.A, Port Aransas Code:

- (1) State the name, business addresses and telephone numbers of the owners, engineer and surveyor.

**For Owners/Developers**

**Engineer/Surveyor**

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- (2) Describe the legal ownership interest of all owners in the tract.
- (3) The information required herein shall cover all of the applicant's contiguous property.
- (4) State whether the development is Staged Development or Major Development.
- (5) By signing this Application, you are acknowledging that you are aware that, if your property encompasses "wetlands" as determined by the Corp of Engineers, it may be subject to certain development restrictions mandated by State and / or Federal law.
- (6) State the source for water service, whether water well or Water District.
- (7) State the source for sewer service whether septic or Water District.
- (8) Provide a full legal description of the property covered by the Preliminary Plat (include all of applicant's contiguous property).
- (9) State whether or not there are any private covenants or restrictions applicable to the land or any part of it, and, if there are, attach a copy of all private covenants and restrictions applicable to the land.

- (10) Attach to this Application a written memorandum from the Water District stating that the District's authorized agent has received a copy of the Preliminary Plat, that the District concurs in the preliminary illustration of water and sewer utilities and either objects to or approves of the proposed plat.

**Section 3. Map.** You must submit with this Application a preliminary plat map, in compliance with, containing all information and being in the form required by Section 21-27.B, Port Aransas Code, which section requires that the Preliminary Plat Map include the following:

- (1) The Preliminary Plat Map shall cover all of the Applicants' contiguous property, even though it is intended by the applicant to file multiple final plats and install improvements for parts of said tract by section or unit depicted in separate Final Plats.
- (2) The proposed plan of subdivision, showing streets, blocks, lots, alleys, easements, building lines, required yard adjacent to streets, parks, etc., with principal dimensions.
- (3) The location, width and name of existing streets and any blocks, lots, alleys, easements, building lines, and water courses or other natural features in the area affected, with principal dimensions, and any other significant information on all sides for a distance of not less than two hundred (200) feet.
- (4) The names of proposed streets. such names shall conform to the names of existing streets of which they may be or become extensions but otherwise shall not duplicate or conflict with the recognized name of any other street located in the City or its extra territorial jurisdiction.
- (5) The location of existing sewers, water and gas mains, and other public utilities, if any.
- (6) The proposed general plan for sewer, water, gas, and other public utilities in sufficient detail to indicate size and location of lines and structures.
- (7) Proposed general plan for storm water drainage sufficiently detailed to indicate the location of drainage ditches or structures and the direction of flow, in conformity with the City of Port Aransas Current Drainage Master Plan.
- (8) Zoning district classification of the area being platted.
- (9) The name of the proposed subdivision, north arrow, scale, and date.
- (10) The name of the owners and the engineer or surveyor.
- (11) Vicinity sketch or key map at a scale of not more than eight hundred (800) feet to the inch, which shall show all existing subdivision, streets, and tracts of acreage in the area.
- (12) Typical cross section of proposed street improvements.
- (13) Contours at two (2) foot intervals of the property.
- (14) Contain the seal of the engineer or surveyor responsible for the preparation of the preliminary plat map.
- (15) Be drawn to scale at one inch equals one hundred feet (1" = 100'), unless a different scale not to exceed one inch equals two hundred feet (1" = 200') is approved by the Building Official, and state the scale.

**Section 4. Hearing.** The Applicant agrees and consents to Planning and Zoning Commission hearing this Preliminary Plat Application on the last Monday of the calendar month next following the 30<sup>th</sup> day after this Application is filed.

**Section 5. Signature of Applicant.** The undersigned Applicant acknowledges that Applicant has read and understands the Application and that all information Applicant has provided is true and correct. If an agent is signing for owner, state name and capacity.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**APPLICANT**

**APPLICANT**

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For Building Official Use Only

This Application cannot be filed, unless and until it (including the map) complies with the requirements of Section 21-37, Port Aransas Code, and contains all information above required.

Filed on \_\_\_\_\_, 20\_\_\_\_.

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Building Official  
City of Port Aransas