Notice is hereby given that the Port Aransas City Council will conduct a Meeting on Thursday, January 17, 2019 beginning at 5:00 pm at the regular meeting place in Council Chamber at City Hall, 710 W. Avenue A, Port Aransas, Texas, and notice of meeting giving time, place, date and subject was posted as described in V.T.C.A., Government Code §551.041 for the purpose of considering the following agenda items:

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

2. **OPENING PRAYER**

3. **CITIZEN COMMENTS AND REPORTS:** At this time, comments will be taken from the audience on any subject matter that is not on the agenda. To address the City Council, please sign the ‘Speaker’s Card located on the table just inside the Council Chamber and deliver to the City Secretary before the meeting begins. Please limit comments to three (3) minutes. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the Agenda.

4. **CONSENT AGENDA:** (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item be removed and considered separately.)

   A. City Council Meeting Minutes
      1. June 21, 2018
      2. December 13, 2018

   B. **ORDINANCE** – 3rd and Final Reading of an Ordinance Amending Chapter 25 “Zoning”, Article XI “Flexible Development”, Section 25-314 “Procedure” by adding requirements to provided written notice of a Public Hearing for owners of real property within two hundred (200) feet of proposed flexible development; Providing Severance, Reading, Penalty, and Effective Date.

   C. **RESOLUTION** – Ordering a General Election and Establishing Procedures for Said Election to be Held on Saturday, May 4, 2019; the General Election Shall be for the Purpose of Electing Three Council Members to Fill Positions 1, 3 and 5; Providing Other Matters Relating to the General Election; and Authorizing the City Secretary to enter into Joint Election Agreements with other Local Political Subdivisions.
Resolución - que ordena una elección general y establecer procedimientos para dicha elección que se celebrará el sábado, 4 de mayo de 2019; la elección general será con el propósito de elegir tres miembros del Consejo para ocupar las posiciones 1, 3 y 5; Proporcionando otros asuntos relacionados con la elección general; y autorización del secretario de la ciudad para entrar en Acuerdos de elección conjunta con otras subdivisiones políticas locales.

D. **RESOLUTION** – Approving Option for Purchase Extension Agreement for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas until June 30, 2019; Authorize City Manager to Sign all documents associated with said Extension Agreement.

5. **ITEMS FOR CONSIDERATION:** Discuss, take action or pass on any of the following:

E. **RESOLUTION** – Accepting recommendation from The City’s Financial Advisor Samco Capital Markets, Regarding Refinancing the Series 2009 Bonds For Interest Rate Savings; and Authorizing The Financial Advisor And City Staff To Pursue The Refunding If Certain Savings Targets Are Reached.

F. **RESOLUTION** – Authorizing final purchase contract for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas; And Authorizing the City Manager sign all documents associated with said purchase.

6. **CLOSED EXECUTIVE SESSION:**

The Port Aransas City Council will meet in a Closed Executive Session in compliance with the Texas Open Meetings Act to consult with the City Attorney:

- SECTION 551.072 – for the purpose of deliberating the purchase of real property described as Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas.

7. **OPEN SESSION:**

The City Council will reconvene into Open Session and take action if any, from the Closed Executive Session.

G. **RESOLUTION** - Awarding Request for Proposal (RFP) Workforce Housing Partner through the Public Facilities Corporation (PFC); Authorizing the City Manager to begin negotiations for a partnership with Developer; and directing the City Manager develop a contract for future council approval.
H. **RESOLUTION** – Awarding Request for Proposal (RFP) to enter into a development contract for the construction of the Hotel Conference Center; Authorizing City Manager to Enter into A Memorandum of Understanding with Developer; and Directing the City Manager provide a final contract agreement for future council approval.

I. **RESOLUTION** – Awarding Beach Concessionaire Agreement Beginning February 1, 2019; Granting Term and Renewal Dates; Setting Locations of Service, Date and Time of Operation, Equipment and Rental Rates; Concession Percentage Payment to City, Collection and Sale of Beach Parking Permits; and Directing the City Manager sign any and all contract documents associated with Said Agreement.

J. **RESOLUTION** – Awarding Request for Proposal for Port Aransas Ellis Memorial Library Existing Renovations Repairs Project to Victory Building Team in the amount of $285,757.00; and Authorizing City Manager to act as the Executive representative of the City in all matters pertaining to said purchase.

K. General Discussion and possible action on a Live aboard policy for the Municipal Harbor.

L. General Discussion and possible action to extend disaster waiver period for an additional term not to exceed six (6) months; allowing disaster housing to include RV’s and other portable housing that is currently in place for occupants still awaiting permanent housing construction.

M. General Discussion and possible action on adding a new position of School Resource Officer.

N. **RESOLUTION** – Authorizing an Interlocal Agreement with Purchasing Cooperative GoodBuy; approve terms and conditions and authorize the City Manager to sign all documents associated with said agreement.

O. **RESOLUTION** – Authorizing the purchase of three (3) 2019 Ford Explorers from Silsbee Ford for a total cost of $96,468.00 thru Goodbuy; Funding from FY 2018-19 Budget Capital Outlay Account 050 General Fund, Capital Outlay Account #59340; And Authorizing the City Manager to sign all documents associated with said purchase.

P. **RESOLUTION** – Temporarily Prohibiting the Public Consumption or Possession with the Intent to Consume Alcoholic Beverages on Port Aransas Beaches; Beginning Saturday, March 9, 2019 through Sunday, March 24, 2019, Inclusive between the hours of 6 pm and 12:00 am (Midnight); and Providing the Police Department in Enforcement of Prohibition should there be a Life or Public Safety Issue.

Q. **RESOLUTION** - Authorizing the purchase of a 2018 John Deere Motor Grader for the Public Works Department in the total amount of $275,449.00 from Doggett
through Buyboard Cooperative; Funding from FY 2018-19 Budget Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase.

R. **RESOLUTION** - Authorizing the purchase of a new Loader for the Public Works Department in the amount of $189,961.00 from Doggett through Buyboard; Funding from the Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase.

S. **RESOLUTION** - Authorizing the purchase of a 2018 John Deere Backhoe for the Public Works Department in the total amount of $95,651.00 from Doggett through Buyboard; Funding from the Sanitation Fund 255 Capital Outlay Account 68310; And Authorizing the City Manager to sign all documents associated with said purchase.

T. **RESOLUTION** - Authorizing the purchase of two (2) 2020 Freightliner 8-yard Dump Trucks for the Public Works Department in the total amount of $178,204.00 from Freightliner through Buyboard; Funding from Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase.

U. **RESOLUTION** – Amending Disaster Recovery Consulting Services Contract with Broaddus and Associates; Setting Terms, Conditions, Fees and Effective Date; and Authorizing the City Manager to negotiate said contract agreement and sign all contract documents.

V. **RESOLUTION** – Awarding Request for Proposal for the Installation and Purchase of Tent Buildings for the City Fire Department to Sprung in the amount of $397,290.00; and Authorizing City Manager to act as the executive representative of the City in all matters pertaining to said purchase.

W. **PRESENTATION/GENERAL DISCUSSION** – Broaddus will provide an update on Hurricane Harvey Recovery.

8. **STAFF REPORTS:** Pursuant to Home Rule Charter and Code of Ordinances - presentation, general discussion and approval of the following reports:

   X. Monthly/Quarterly Reports –
      i. Accounting/Finance - Darla Honea, Finance Director
      ii. Police – Scott Burroughs, Police Chief

9. **CITY COUNCIL COMMENTS AND ITEMS FOR FUTURE CONSIDERATION** - Expressions of thanks, congratulations or condolences; information regarding holiday schedules; honorary recognition of city officials, employees or other citizens; reminders about
upcoming events sponsored by the City or other entity that are scheduled to be attended by a city official or city employee.

10. **ADJOURNMENT**

**CERTIFICATION**

I certify that the above notice of meeting was posted on the bulletin board at City Hall, 710 W. Avenue A, Port Aransas, Texas on Monday, January 14, 2019 at ___5:00___ pm and on the City’s website at [www.cityofportaransas.org](http://www.cityofportaransas.org). I further certify that the following News Media were properly notified on this meeting as stated above: *South Jetty, Island Moon* and *Corpus Christi Caller Times*.

Francisca Nixon, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _______ day of __________, 2019.

By: ____________________________ Title: ____________________________

**NOTICE**

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary at (361) 749-4111, via facsimile at (361) 749-4101 or email at citysecretary@cityofportaransas.org for further information. Braille is not available.

The City Council may go into a Closed Executive Session pursuant to Texas Government Code §§551.071, 551.072, 551.074, 551.074, 551.076, 551.087 and §418.183(f) of the Texas Disaster Act. Refer to list below and incorporated herein. A Closed Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

**TEXAS GOVERNMENT CODE EXCEPTIONS**

<table>
<thead>
<tr>
<th>EXCEPTION</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>551.071</td>
<td>Consultations with Attorney</td>
</tr>
<tr>
<td>551.072</td>
<td>Deliberations about Real Property</td>
</tr>
<tr>
<td>551.074</td>
<td>Personnel Matters</td>
</tr>
<tr>
<td>551.076</td>
<td>Deliberations Regarding Security Devices or Security Audits</td>
</tr>
<tr>
<td>551.087</td>
<td>Deliberation Regarding Economic Development Negotiations</td>
</tr>
<tr>
<td>418.183(f)</td>
<td>At any time during a state of disaster. A governmental body subject to Chapter 551 is not required to conduct an open meeting to deliberate information to which this section applies. Notwithstanding Section 551.103(a), the governmental body must make a tape recording of the proceedings of a closed meeting to deliberate the information.</td>
</tr>
</tbody>
</table>

City of Port Aransas, Texas
January 17, 2019 City Council Regular Meeting Agenda
On this the 20th day of June, 2018 the City Council of the City of Port Aransas, Nueces County, Texas, convened in Regular Session at 5:00 p.m., at the regular meeting place in City Hall, and notice of meeting giving time, place, date and subject was posted as described in V.T.C.A., Government Code § 551.041.

CITY COUNCIL MEMBERS PRESENT
Mayor Charles Bujan
Mayor Pro-Tem Wendy Moore, Place 1
Council Member Beverly Bolner, Place 2
Council Member Beth Owens, Place 3
Council Member Bruce Clark, Place 4
Council Member Charles Crawford, Place 5
Council Member Joan Holt, Place 6

CITY COUNCIL MEMBER(S) ABSENT
N/A

STAFF MEMBERS PRESENT
City Manager David Parsons
Interim City Secretary Francisca Nixon
Development Director Rick Adams
Police Chief Scott Burroughs
Finance Director Darla Honea

STAFF MEMBERS ABSENT
Gas Dept. Director Mitch Ortiz
City Attorney Mike Morris
Interim PW Director Doug Turner
Library Director Geanette Dailey
EMS Director Tim McIntosh
Harbor Master Charlie Fisher

EMPLOYEES PRESENT
IT Manager Peggy Werth
Patrolman Olan Kelley
Planning and Zoning Assistant Nicole Boyer

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE - Mayor Bujan called the meeting to order at 5:00 pm and lead the Pledge of Allegiance.

2. OPENING PRAYER – Opening Prayer was presented by Planning and Development Director Rick Adams.

3. PUBLIC HEARING: The Port Aransas City Council will conduct a Public Hearing on the following:
   • FPLT 18-3101 PALMILLA BEACH UNIT 1H BLOCK 6, LOTS 14C, 14D, 14E, 14F, 14G AND 14H BEING A REPLAT OF LOT 14B, BLOCK 6, PALMILLA
BEACH UNIT 1H, A MAP OF WHICH IS RECORDED IN VOLUME 68, PAGES 380 AND 381, MAP RECORDS OF NUECES COUNTY, TEXAS. LOCATION: 200 SUNSET AVE. APPLICANT: KM BEACH, LLC.

- VC 18-2487 WHICH CONSISTS OF TWO (2) STREET CLOSINGS AND ONE (1) ALLEY CLOSING FROM PROPERTY OWNERS TMINE, LTD AND BHAVANI MANAGEMENT, INC. FOR THE FOLLOWING:

  - 30’ WIDE UNUSED AND UNIMPROVED 60’ LONG PORTION OF STEAMER STREET BETWEEN AVENUE G AND AVENUE F ADJACENT TO TMINE, LTD’S PROPERTY – ARANSAS HOLDING CO. S/D C LT E & 11-12, BLOCK 26 AND LOTS 1-6, BLOCK 25;
  - 160’ OF A 20’ WIDE ALLEY ADJACENT TO CO-APPLICANT’S (TMINE, LTD AND BHAVANI MANAGEMENT, INC.) PROPERTIES (1) ARANSAS HOLDING CO. S/D C LT E & 11-12, BLOCK 26 AND LOTS 1-6, BLOCK 25 AND (2) ARANSAS HOLDING CO S/D C BLK 35, LOT 15; AND

Mayor Bujan opened the Public Hearing, calling for any questions and/or comments. There being none, Mayor Bujan closed the Public Hearing.

4. CITIZEN COMMENTS AND REPORTS: At this time, comments will be taken from the audience on any subject matter that is not on the agenda. To address the City Council, please sign the ‘Speaker’s Card located on the table just inside the Council Chamber and deliver to the City Secretary before the meeting begins. Please limit comments to three (3) minutes. In accordance with the Open Meetings Act, Council Junenot discuss or take action on any item that has not been posted on the Agenda.

No citizens requested to speak before the City Council.

5. CONSENT AGENDA: (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item be removed and considered separately.)

A. City Council Meeting Minutes of:

Council passed on this item due to minutes not being provided.

City staff had begun the process of re-arranging the Code of Ordinances and performing general housekeeping. A new Chapter 27 “Beaches” was established to contain all Beach-Related items. Previously these items were contained in several Chapters. The information contained herein was in Chapter 18 and in a previous Code Amendment the Council will delete those items and move to Chapter 27. 2nd Reading: May 17, 2018. There have been no changes to form or content since the second reading.

C. **ORDINANCE – 3rd and final reading Amending Chapter 27 “Public Beach”, by Inserting a new Article IV, “Regulations” by Adding Prohibitions, Rules, Regulations, Violations and Penalties Previously Contained in Chapter 18 “Public Places, Property and Services”; Providing For Severance, Reading, Penalty, and Effective Date.**

Staff had begun process of re-arranging the Code of Ordinances and performing general housekeeping. A new Chapter 27 “Beaches” was established to contain all Beach-Related items. Previously these items were contained in several Chapters. The information contained herein was in Chapter 18 and in a previous Code Amendment the Council will delete those items and move to Chapter 27. 2nd Reading: May 17, 2018. There have been no changes to form or content since the second reading.

D. **ORDINANCE VC 18-1894 – 3rd and final reading Finding That Street Closing Request VC 18-1894, A 60’ Wide Unused Portion Of Roadway Known as Eskridge Street Between Howard and Glover Streets and Adjacent to Pleasant Valley, Block F, Lots 1-24, Owned By Nueces County Water Control And Improvement District No. 4, Is Not Necessary For Public Use As A Thoroughfare; Providing The Vacation, Abandonment And Closure Of The Street; And Releasing Any And All Public Rights, Title And Interest.**

Pursuant to Chapter 311 of the Texas Transportation Code, municipalities such as Port Aransas have exclusive control over the highways, streets and easements of the municipality has the authority to vacate, abandon, and close streets and easements within the city. Within the City of Port Aransas there is a sixty (60’) foot wide unused portion of Eskridge Street, that is located adjacent to Nueces County Water Control and Improvement District No. 4 (DISTRICT), which the DISTRICT, has requested that the Street be vacated. The Planning & Zoning Commission addressed this request at their March, 2018 Meeting and a Public Hearing was scheduled earlier this evening. After review and discussion the City Council has determined that the street has not been used as a public thoroughfare, is not necessary as a public thoroughfare and has no other public use. In addition, the City Council finds that vacating the Street would have no adverse effect on adjacent properties; therefore, the City Council has determined that it is in the best interest of the City to vacate, abandon, and close the Street. 2nd Reading: May 17, 2018. There have been no changes to form or content since the second reading.

**MOTION:** Council Member Clark moved to approve item 5 “Consent Agenda” as submitted. Council Member Crawford seconded the motion. Motion carried by the following vote:
6. **ITEMS FOR CONSIDERATION**: Discuss, and take action on any of the following:

**E. PRESENTATION/GENERAL DISCUSSION** - Funding methods for Work Force Housing by The Broaddus Group and the Caesar Chavez Foundation.

David Bowlin from the Broaddus Group introduced Jennifer Bartlett with the Cesar-Chavez Foundation. Ms. Bartlett provided the council with information for the development for workforce housing and provided different options on how to operate this development. The city council requests that the representatives from the Broaddus Group and the Cesar-Chavez Foundation return in July to provide additional information.

**F. RESOLUTION** - Award RFP for Fire Station Temporary Facility for the City’s Volunteer Fire Department whose facilities were destroyed by Hurricane Harvey to TSG Industries for $120,764.45; Authorize budget Amendment for FY 2017-2018; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement.

Staff submitted a Request for Proposal (RFP) for providing a temporary facility fire station for offices and training rooms. A Bidders Conference was conducted on Wednesday, June 6, 2018 at 1:00 p.m. via phone. Interested Bidders were strongly encouraged to attend. Sealed proposals were delivered prior to Thursday, June 14, 2018 at 4:00 pm, at which time they were publicly opened and acknowledged in the City Hall Council Chamber. Any RFP delivered or received after 4:00 pm was not considered. The City reserves the right to reject any or all proposals. The RFP was posted on May 31, 2018 on the bulletin board at City Hall, on the webpage and in the South Jetty May 31st & June 7th, 2018 editions.

Four (4) bids were received returned to the City. The bid tabulation is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TSG Industries</td>
<td>$120,764.45</td>
</tr>
<tr>
<td>Modspace</td>
<td>$123,721.50</td>
</tr>
<tr>
<td>Box Modular</td>
<td>$144,578.00</td>
</tr>
<tr>
<td>ABBA Construction, LLC</td>
<td>$297,880.00</td>
</tr>
</tbody>
</table>

Staff has reviewed all bids and recommends awarding the bid to the lowest responsible bidder TSG Industries.

**MOTION**: Council Member Clark moved to approve Awarding RFP for Fire Station Temporary Facility for the City’s Volunteer Fire Department whose facilities were destroyed by Hurricane Harvey.
Harvey to TSG Industries for $120,764.45; Authorize budget Amendment for FY 2017-2018; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R55
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL (RFP) FOR THE FIRE STATION TEMPORARY FACILITY FOR THE CITY’S VOLUNTEER FIRE DEPARTMENT WHOSE FACILITIES WERE DESTROYED BY HURRICANE HARVEY TO TSG INDUSTRIES FOR $120,764.45; AUTHORIZING BUDGET AMENDMENT FOR FY 2017-2018; AUTHORIZE THE CITY MANAGER TO SIGN SAID AGREEMENT; AND SETTING TERMS, CONDITIONS, FEES AND EFFECTIVE DATE.

G. **RESOLUTION** – Award RFP for Mustang Beach Airport Fuel Removal and Disposal to Chris Taylor to buy said fuel from the City in the amount of $1,095.00; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement.

Staff submitted a Request for Proposal (RFP) for the removal and disposal of approximately 7,300 gallons of 100 LL aviation fuel at the Mustang Beach Airport located at 130 Piper Boulevard. Bidders were required to sign an affidavit for the proper disposal of the fuel. Bidders were given the option to bid for the purchase the fuel or bid for the removal of the fuel. Sealed Proposals were delivered prior to Thursday, June 14, 2018 at 4:00 pm, at which time they were publicly opened and acknowledged in the City Hall Council Chamber. Any RFP delivered or received after 4:00 pm was not considered. The City reserves the right to reject any or all proposals. The RFP was posted on May 31, 2018 on the bulletin board at City Hall, on the webpage and in the South Jetty May 31st & June 7th, 2018 editions.

Two (2) bids were received. The RFP provided an option to either purchase the fuel or provide a cost to have the fuel removed. The bid tabulation is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Taylor - purchase</td>
<td>$1,095.00</td>
</tr>
<tr>
<td>Tuff Environmental - removal</td>
<td>$7,046.00</td>
</tr>
</tbody>
</table>

**MOTION:** Council Member Clark moved to approve Awarding Request For Proposal (RFP) For Mustang Beach Airport Fuel Removal And Disposal To Chris Taylor For The Purchase Of 7,300 Gallons Of 100LL Aviation Fuel From The City In The Amount Of $1,095.00; And Authorizing
The City Manager To Sign All Documents Associated With Said Contract Agreement as presented. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R56
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL (RFP) FOR MUSTANG BEACH AIRPORT FUEL REMOVAL AND DISPOSAL TO CHRIS TAYLOR FOR THE PURCHASE OF 7,300 GALLONS OF 100LL AVIATION FUEL FROM THE CITY IN THE AMOUNT OF $1,095.00; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID CONTRACT AGREEMENT.

H. ORDINANCE VC 18-2487 – 1st reading Approving the street closing of 30’ wide unused and unimproved 60’ long portion of Steamer Street between Avenue G and Avenue F adjacent to TMINE, LTD’s property – Aransas Holding Co. S/D C LT E & 11-12, Block 26 and Lots 1-6, Block 25.

The City received an Application for Street Closure on 4/12/2018 from TMINE, LTD and Bhavani Management, Inc. The Planning & Zoning Commission addressed this request at the April 24, 2018 meeting and subsequently approved. Home-rule municipalities are granted the power to close a public street or alley by Texas Transportation Code §311.007. The City could opt to retain ownership of the land after closing a street. The more usual practice would be to sell the property. PUBLIC HEARING NOTICE: Published in The South Jetty in the Thursday, May 31, 2018 edition.

MOTION: Council Member Bolner moved to approve 1st reading Approving the street closing of 30’ wide unused and unimproved 60’ long portion of Steamer Street between Avenue G and Avenue F adjacent to TMINE, LTD’s property – Aransas Holding Co. S/D C LT E & 11-12, Block 26 and Lots 1-6, Block 25 as presented. Council Mayor Pro-Tem Moore seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I. ORDINANCE – 1st reading approving the street closing of 103’ of unused and unimproved portion of Eighth Street, north of Avenue G and adjacent to TMINE.
LTD’s properties – Mustang Island SE 30.55’ of Lt 5A, Blk 107 and Mustang Island Blk 78, Lot 6.1756.

The City received an Application for Street Closure on 4/12/2018 from TMINE, LTD and Bhavani Management, Inc. The Planning & Zoning Commission addressed this request at the April 24, 2018 meeting and subsequently approved. Home-rule municipalities are granted the power to close a public street or alley by Texas Transportation Code §311.007. The City could opt to retain ownership of the land after closing a street. The more usual practice would be to sell the property. PUBLIC HEARING NOTICE: Published in The South Jetty in the Thursday, May 31, 2018 edition.

MOTION: Council Member Bolner moved to approve 1st Reading Deleting in its Entirety Chapter 18 “Public Places, Property and Services”, Article II “Beaches”, Division 1. “Generally”, Division 2. and Division 3. “Regulations”; Providing for Severance, Reading, Penalty, and Effective Date as presented. Council Member Owens seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

J. ORDINANCE – 1st reading Approving the closing of a 160’ of a 20’ wide alley adjacent to co-applicant’s (TMINE, LTD and Bhavani Management, Inc.) properties (1) Aransas Holding Co. S/D C LT E & 11-12, Block 26 and Lots 1-6, Block 25 and (2) Aransas Holding Co S/D C Blk 35, Lot 15.

The City received an Application for Alley Closure on 4/12/2018 from TMINE, LTD and Bhavani Management, Inc. The Planning & Zoning Commission addressed this request at the April 24, 2018 meeting and subsequently approved. Home-rule municipalities are granted the power to close a public street or alley by Texas Transportation Code §311.007. The City could opt to retain ownership of the land after closing a street. The more usual practice would be to sell the property. PUBLIC HEARING NOTICE: Published in The South Jetty in the Thursday, May 31, 2018 edition.

MOTION: Council Member Bolner moved to approve – 1st reading Approving the closing of a 160’ of a 20’ wide alley adjacent to co-applicant’s (TMINE, LTD and Bhavani Management, Inc.) properties (1) Aransas Holding Co. S/D C LT E & 11-12, Block 26 and Lots 1-6, Block 25 and (2) Aransas Holding Co S/D C Blk 35, Lot 15 as presented. Council Member Holt seconded the motion. Motion carried by the following vote:
K. **ORDINANCE – 2nd reading of an Ordinance Amending Chapter 19 “Signs”, Article II. “Administration and Enforcement”**, Section 19-52 “General Provisions for all Signs” (E)(2) “Illumination of Signs” and Section 19-56 (8) and (9) “Prohibited Signs” by Clarifying use of Back Lighting, Moving Signs and Exceptions to Time/Temperature Signs; Providing for Severance, Reading, Penalty, and Effective Date.

The city council briefly discussed the changes to this ordinance and recommended sending the ordinance back to the Planning and Zoning Commission for further review.

**MOTION:** Council Member Clark moved to send the Ordinance Amending Chapter 19 “Signs”, Article II. “Administration and Enforcement”, Section 19-52 “General Provisions for all Signs” (E)(2) “Illumination of Signs” and Section 19-56 (8) and (9) “Prohibited Signs” by Clarifying use of Back Lighting, Moving Signs and Exceptions to Time/Temperature Signs back to the Planning and Zoning Commission for further review. Council Member Owens seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

L. **RESOLUTION - Directing the City Manager to enter into a ground lease with the Presbyterian Church for the placement of the temporary fire station buildings in the amount of $10,000.00/year; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement.**

This city is currently waiting on approval from FEMA for the repairs to the Fire Department and staff is requesting to negotiate a ground lease for the temporary fire station buildings with the Presbyterian Church. Michael Dorris informed the council this ground lease would be eligible for FEMA reimbursement. The ground lease would be for approximately 10,000 square feet for a period of 12 months on the Presbyterian Church property. Council Member Clark asked that the agreement include an extension option.

**MOTION:** Council Member Clark moved to Direct the City Manager to enter into a ground lease with the Presbyterian Church for the placement of the temporary fire station buildings in the amount of $10,000.00/year or more to include an extension option; and
Authorizing the City Manager to sign all Documents Associated with said Contract Agreement. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL DIRECTING THE CITY MANAGER TO ENTER INTO A GROUND LEASE WITH THE PRESBYTERIAN CHURCH FOR THE PLACEMENT OF THE TEMPORARY FIRE STATION BUILDINGS IN THE AMOUNT OF $10,000.00/YEAR OR MORE TO INCLUDE AN EXTENSION OPTION; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID CONTRACT AGREEMENT.

M. RESOLUTION - Approving Professional Services – Task Order Agreement with Urban Engineering, Inc.; Approving Task Order 2 – Hurricane Harvey Bulkhead Reconstruction and Repair; Setting Term, Conditions, Fees, Responsibilities and Services of Owner and Engineer; And Authorizing City Manager to Sign Contract Documents.

The amount for this Task Order is $160,000.00 and will allow the preliminary design for the bulkhead repair in Charlies Pasture. The city wishes to contract with the city engineer to handle this project. Staff recommends approval.

MOTION: Council Member Clark moved to approve Professional Services – Task Order Agreement with Urban Engineering, Inc.; Approving Task Order 2 – Hurricane Harvey Bulkhead Reconstruction and Repair; Setting Term, Conditions, Fees, Responsibilities and Services of Owner and Engineer; And Authorizing City Manager to Sign Contract Documents. Council Member Crawford seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING PROFESSIONAL SERVICES – TASK ORDER AGREEMENT WITH URBAN ENGINEERING, INC.; APPROVING TASK ORDER 2 – HURRICANE HARVEY BULKHEAD RECONSTRUCTION AND REPAIR; SETTING TERM,
N. **RESOLUTION** - Requesting that the State of Texas and the Texas General Land Office annually set aside a portion of the Gulf of Mexico Energy Security Act (GOMESA) funds for Texas coastal cities and continue to fully fund the Coastal Erosion Protection Response Act (CEPRA) Program with state revenues.

Under the Federal Gulf of Mexico Energy Security Act (GOMESA), five Gulf of Mexico states - Texas, Florida, Alabama, Mississippi and Louisiana – and the counties or parishes bordering the Gulf receive a guaranteed, direct annual federal payout of royalties from offshore oil and gas development in federal waters of the Gulf.

Under the 2006 federal law, GOMESA Phase II took affect in FY 2017. Phase II substantially increases the royalty revenue payments available to the State and Texas coastal counties. Unfortunately, there is no set aside of GOMESA funds for cities and that is the issue this resolution seeks to address.

The proposed Resolution requests that the state set aside an amount equal to the annual county share ($10.1M in FY17) but reserved that for cities that have line state-mandated responsibilities under DPA, OBA, CMP, CEPRA, ERP. This brackets the cities to those with direct, state-mandated coastal responsibilities.

**MOTION:** Council Member Clark moved to approve request that the State of Texas and the Texas General Land Office annually set aside a portion of the Gulf of Mexico Energy Security Act (GOMESA) funds for Texas coastal cities and continue to fully fund the Coastal Erosion Protection Response Act (CEPRA) Program with state revenues. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RESOLUTION NO. 2018-R**
A RESOLUTION OF THE CITY OF PORT ARANSAS, TEXAS REQUESTING THAT THE STATE OF TEXAS AND THE TEXAS GENERAL LAND OFFICE ANNUALLY SET ASIDE A PORTION OF THE GULF OF MEXICO ENERGY SECURITY ACT (GOMESA) FUNDS FOR TEXAS COASTAL CITIES AND CONTINUE TO FULLY FUND THE COASTAL EROSION PROTECTION RESPONSE ACT (CEPRA) PROGRAM WITH STATE REVENUES.

O. **RESOLUTION** – Approving an Interlocal Agreement with Port Aransas Independent School District Allowing use of various school buildings as shelters of last Resort; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement.
This interlocal agreement would allow the city to utilize school buildings as shelters in the event of a natural disaster and would allow school district to participate in the city’s hazard mitigation plan.

**MOTION:** Council Member Holt moved to approve an Interlocal Agreement with Port Aransas Independent School District Allowing use of various school buildings as shelters of last Resort; And Authorizing the City Manager to sign all Documents Associated with said Contract Agreement. Council Member Crawford seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R40
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT WITH PORT ARANSAS INDEPENDENT SCHOOL DISTRICT ALLOWING USE OF VARIOUS SCHOOL BUILDINGS AS SHELTERS OF LAST RESORT; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID CONTRACT AGREEMENT.

P. **RESOLUTION – Extension to for a one (1) year contract between DRC Emergency Services, LLC and the City; And Authorizing the City Manager to sign said agreement; and Setting Terms, Conditions, Fees and Effective date.**

Mr. Adams stated the contract with DRC Emergency Services, LLC allows for one final extension. Staff wishes to exercise this final extension agreement for an additional year.

**MOTION:** Council Member Clark moved to extend a one (1) year contract between DRC Emergency Services, LLC and the City; And Authorizing the City Manager to sign said agreement; and Setting Terms, Conditions, Fees and Effective date. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING EXTENSION FOR A ONE (1) YEAR CONTRACT BETWEEN DRC EMERGENCY SERVICES, LLC AND THE CITY; AND AUTHORIZING THE CITY MANAGER TO SIGN SAID AGREEMENT; AND SETTING TERMS, CONDITIONS, FEES AND EFFECTIVE DATE.
Q. **RESOLUTION** – Granting Flexible Unit Development (FUD) for property located at 1527 Whispering Sands and more specifically described as Mustang Island Lots 1 thru 3, block 42, City of Port Aransas, County of Nueces. Owners propose building two approximately 884 sq ft, dwellings on an approximately 4399 sq ft lot zoned R-2 in return for restricting this property to only allow long term rentals. Requested by owners Wayne and Linda Reed.

Property owners, Wayne and Linda Reed, propose to build two approximately 884 sq ft, dwellings on an approximately 4399 sq ft lot zoned R-2 in return for restricting this property to only allow long term rentals. This request is consistent with the purpose established by the Flexible Development Ordinance Chapter 25, Article XI. The Planning & Zoning Commission has reviewed this request and approved. Staff recommends approval.

**MOTION:** Council Member Owens moved grant Flexible Unit Development (FUD) for property located at 1527 Whispering Sands requested by owners Wayne and Linda Reed. Council Member Clark seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**RESOLUTION NO. 2018-R**

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL GRANTING FLEXIBLE UNIT DEVELOPMENT (FUD) FOR PROPERTY LOCATED AT 1527 WHISPERING SANDS AND MORE SPECIFICALLY DESCRIBED AS MUSTANG ISLAND LOTS 1 THRU 3, BLOCK 42, CITY OF PORT ARANSAS, COUNTY OF NUÉCES. OWNERS PROPOSES BUILDING TWO APPROXIMATELY 884 SQ FT, DWELLINGS ON AN APPROXIMATELY 4399 SQ FT LOT ZONED R-2 IN RETURN FOR RESTRICTING THIS PROPERTY TO ONLY ALLOW LONG TERM RENTALS. REQUESTED BY OWNERS WAYNE AND LINDA REED.

R. **FPLT 18-3101** - Palmilla Beach Unit 1H Block 6, Lots 14C, 14D, 14E, 14F, 14G and 14H being a replat of Lot 14B, Block 6, Palmilla Beach Unit 1H, a map of which is recorded in Volume 68, Pages 380 and 381, Map Records of Nueces County, Texas. Location: 200 Sunset Ave. Applicant: KM Beach, LLC.

Planning and Zoning Commission’s Public Hearing notice was published in the South Jetty newspaper on May 10, 2018 for the meeting to be held on May 25, 2018. Hanson Professional Services reviewed and provided comments on May 8, 2018. Those comments were forwarded to Urban Engineering. Plat request was submitted to Nueces Co. Water District #4, Century Link and the City of Port Aransas Gas Division and was approved. AEP Texas Central Company did not provide a response. The Planning and Zoning Commission reviewed and approved application at the May 25, 2018 regular Planning and Zoning meeting. Staff has reviewed and determined FPLT 18-3101 meets all requirements and recommends approval.
MOTION: Council Member Clark moved to approve FPLT 18-3101 - Palmilla Beach Unit 1H Block 6, Lots 14C, 14D, 14E, 14F, 14G and 14H being a replat of Lot 14B, Block 6, Palmilla Beach Unit 1H request by KM Beach, LLC. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

S. **DUNE PERMIT APPLICATION BFDP 18-2183 - Application to build one single family home, driveway, pool, decks, utilities and landscaping as submitted by Jeff and Cynthie Garner for property located at 500 Ocean View and to confirm property is consistent with the City’s Coastal Management Plan.**

Applicants Jeff and Cynthie Garner propose to build one single family home, driveway, pool, decks, utilities and landscaping. Mr. Adams stated there was a minimal amount of total mitigation involved and this development is more landward than other developments in this area. The Planning and Zoning commission has reviewed this application and approved. Staff recommends approval.

MOTION: Council Member Clark moved to Approve Dune Permit Application BFDP 18-2183 submitted by Jeff and Cynthie Garner. Mayor Pro-Tem Moore seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

T. **ALTERNATIVE PARKING PLAN – Approval for the business Dolphins Docks located at 300 West Cotter Avenue.**

Planning Director Rick Adams presented the council with an Alternative Parking Plan for Dolphin Docks located at 300 W. Cotter Avenue. This business has a newly constructed building that is slightly larger than the previous building. Based on their current uses, Dolphin Docks is required to have 64 parking spots. The presented alternative parking plan includes both parking through lease agreement with the lot across the street as well as utilizing a vacant 2 acre lot at Nixon’s storage in conjunction with a shuttle service. They have both agreements in place and have been successfully using the additional parking.
City Manager David Parsons informed council the city ordinance states at least 50 percent of the parking must be within 250 ft of the dwelling and the remaining may be utilized at a further distance in conjunction with a shuttle service if council approves.

**MOTION:** Council Member Clark moved to approve the Alternative Parking Plan for Dolphin Docks. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**U. FLEXIBLE UNIT DEVELOPMENT – Approval of FUD located at 1624 South Eleventh Street by request of John Llewellyn. Owner is proposing an RV park with 16 spots in return for restricting the property to only allow long-term rentals.**

A proposal was received from John Llewellyn for a flexible development located at 1624 S Eleventh St. The property is zoned TR-3 which allows short-term rentals. The lot is approximately 30,466sqft. Mr. Llewellyn is proposing an RV park with 16 spots in return for restricting the property to only allow long-term rentals. An RV park requires 2 acres (87,120sq ft). The Planning and Zoning Commission addressed this request at their last meeting and subsequently approved.

Planning and Development Director Rick Adams stated Planning and Zoning is seeking direction from the council for this development. Council had concerns related to the size of each RV space and requests that the property owners next to this development be contacted.

**MOTION:** Council Member Clark moved to send the FUD located at 1624 South Eleventh Street by request of John Llewellyn back to the Planning and Zoning Commission subject to screening setbacks and possible notification to adjacent property owners. Council Member Holt seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. **STAFF REPORTS:** Pursuant to Home Rule Charter and Code of Ordinances - presentation, general discussion and approval of the following reports:

V. **Monthly/Quarterly Reports –**  
   i. **Accounting/Finance - Darla Honea, Finance Director**
City of Port Aransas, Texas
June 21, 2018 City Council Regular Meeting Minutes

| Hotel Occupancy Tax Collections | $780,997.50 | $1,865,910.28 | ($1,084,912.78) |
| Sales Tax - | $1,057,528.92 | $1,187,477.20 | ($129,948.28) |
| Harbor Slip Rental - Monthly | $200,580.36 | $345,242.01 | ($144,661.65) |
| Harbor Slip Rental - Transient | $38,183.34 | $69,248.41 | ($31,065.07) |
| Beach Parking Permits | 33,347 | 35,983 | -2,636 |

ii. **Police – Scott Burroughs, Police Chief**

<table>
<thead>
<tr>
<th>2018</th>
<th>Total Incidents</th>
<th>Citations *</th>
<th>Total Arrests</th>
</tr>
</thead>
<tbody>
<tr>
<td>May</td>
<td>1,986</td>
<td>Pending</td>
<td>51</td>
</tr>
</tbody>
</table>

8. **CITY COUNCIL COMMENTS AND ITEMS FOR FUTURE CONSIDERATION** - Expressions of thanks, congratulations or condolences; information regarding holiday schedules; honorary recognition of city officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that are scheduled to be attended by a city official or city employee.

9. **ADJOURNMENT**

Upon a motion duly made and seconded, the meeting was adjourned.

CITY OF PORT ARANSAS, TEXAS

Charles R. Bujan, Mayor

ATTEST:

Francisca Nixon, City Secretary
1. CALL TO ORDER & PLEDGE OF ALLEGIANCE - Mayor Bujan called the meeting to
order at 5:00 pm and lead the Pledge of Allegiance.

2. OPENING PRAYER: Planning and Development Director Rick Adams presented the
opening prayer.

3. PUBLIC HEARING: The Port Aransas City Council will conduct a Public Hearing on the
following:
Mayor Bujan opened the Public Hearing and called for any questions and/or comments. No citizens requested to address the City Council regarding the Public Hearing. Mayor Bujan closed the Public Hearing.

4. CITIZEN COMMENTS AND REPORTS: At this time, comments will be taken from the audience on any subject matter that is not on the agenda. To address the City Council, please sign the ‘Speaker’s Card located on the table just inside the Council Chamber and deliver to the City Secretary before the meeting begins. Please limit comments to three (3) minutes. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the Agenda.

Those signing Speaker Cards were: (1) Kathy Fulton, 515 W. Ave C – addressed environmental concerns from new development and building codes; (2) Daly, – spoke out on signage and the Harbor Island desalination plant; (3) Frank Morgan, 504 Palm Dr. – updated the Council on the Port Aransas Historical Society’s development of the Old Town signage project; (4) Sean Merritt, 1025 S. 10th Street – requested that the city consider the development of ADA compliant sides walks to the Community Park; (5) Suzanna Reeder, 417 E. Ave C – spoke on the waiver of impact fees for Flexible Unit Development (FUD) located 235 Pleasant Valley.

Other citizens that signed up to speak requested to provide their comments when the agenda item was presented.

5. CONSENT AGENDA: (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item be removed and considered separately.)

A. City Council Meeting Minutes
   1. May 17, 2018
   2. June 21, 2018 – Minutes not provided at this time.

B. ORDINANCE – 2nd reading of an Ordinance Amending Chapter 25 “Zoning”, Article XI “Flexible Development”, Section 25-314 “Procedure” by adding requirements to provided written notice of a Public Hearing for owners of real
property within two hundred (200) feet of proposed flexible development; Providing Severance, Reading, Penalty, and Effective Date.

**MOTION:** Council Member Clark moved to approve Article 5 “Consent Agenda” Section A May 17, 2018 meeting minutes only and B as presented. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

6. **ITEMS FOR CONSIDERATION:** Discuss, and take action on any of the following:

   **C. Presentation and general discussion on the development of the Corpus Christi Regional Transportation Authority (CCRTA) Route #91 Pilot Program.**

   City Council passed on the item at the request of the Corpus Christi Regional Transportation Authority.

   **D. Presentation and general discussion on live aboard policy in the Municipal Harbor.**

   Mayor Bujan called upon the citizens that requested to speak on this agenda item. Those citizens stated they would like for the city to reconsider allowing live aboards at the Municipal Harbor and requested that the city consider designating a dock for commercial activity.

   Council asked that Harbor Master Charlie Fisher give an over view of the live aboard policy at the Harbor. Mr. Fisher stated the city stopped allowing live aboards three years ago due to lack of rent payment and lease violations by tenants. Council Member Owens expressed that she would like the city to start allowing live aboards and felt that it could help with long term housing issue in Port Aransas.

   Council suggested to limit the number of live aboards in the harbor, require that a background check and/or a credit check be completed for potential tenants, and require that the tenants leave the harbor on a regular basis for general maintenance purposes. Council asked that staff review and update the current live aboard policy and return for review at the January 2019 city council meeting.
E. Presentation and general discussion on extending security services to the Port Aransas Independent School District.

Port Aransas ISD Superintendent Sharon McKinney informed the council that a security resource officer (SRO) on the school premises would be beneficial to the school district and the community as whole. A recent survey provided by PAISD to the parents and community of Port Aransas related to school security measures indicated that parents and community members would like an SRO to be present on the school premises during school operations. The SRO would be responsible for safety and crime prevention and would work closely with administrators in an effort to create a safer environment for both students and staff. Ms. McKinney stated the PAISD would like to pursue a partnership with the city for the presence of an armed officer on the school premises during normal school operations.

Police Chief Burroughs stated an SRO would be an employee of the city and would need to be a standalone program. Chief Burroughs estimated the cost to employ an SRO would be $100,000.00 per year. Options to employ the SRO would be to provide the services at no cost to the school district or to have the school district reimburse the city for the services at a rate the city requests. Ms. McKinney stated at this time funding is not available for the school district for this program and the school district would not be able to fund this without making significant cuts to their budget. Council Member Owens asked if the SRO could be utilized for off season events as in spring break but was informed it could potentially be difficult due to the SRO following the same schedule as the school district.

The council asked that staff along with PAISD begin to review the funding to hire an SRO in February 2019 so that the program can be effective for the 2019-2020 school year. Mayor Bujan requested that staff provide an update for this program at the January 2019 city council meeting so the city can move forward with an Interlocal Agreement with the school district to provide an SRO.

F. Presentation, general discussion and update on the process to award the Convention Center request for proposal.

Jeff Hentz stated the Hotel Conference RFP Committee consisting of David Parsons, Charles Crawford, Wendy Moore, Keith McMullin, Robert Tipps and Jay Jones are reviewing the proposals to make a recommendation to the city council to award at the January 2019 regular city council meeting. Mr. Hentz informed the council that the two proposed developers are The Palmilla Group and Cinnamon Shore and ZJZ Hospitality Group partnership. The Hotel Conference RFP Committee is in final deliberation on the evaluation and grading of each proposal to be completed in the upcoming week. Mr. Hentz stated the next phase of this project would be to provide all information to the Texas Comptroller’s Office by September 2019 to meet requirements provided by the Hotel Motel Tax Legislation that was put in effect June 2017.

G. Presentation, general discussion and update on the process to award the Workforce Housing request for proposal.

City Manager David Parsons updated the council stating that the Workforce Housing Review Committee is reviewing the received proposals to make a recommendation to the city council to
award at the January 2019 regular city council meeting. The selected firm would partner with the newly created Public Facilities Corporation (PFC). The PFC along with the selected firm would work together to submit the application for funding to the General Land Office. The City received four proposals on November 27, 2018 from Brinshore, Broaddus and the Cesar Chavez Foundation, Palladium and MVAV Partners, LLC. Mr. Parsons informed the council that the land acquisition from the GLO for the 13+ acres of the northern portion of the cities GLO Airport Land Lease is moving forward in a positive manner. The city met with a new FEMA group that will help support the city with the submittal of the GLO funding application for this project.

H. Flexible Unit Development – Approval of FUD Located At 235 Pleasant Valley by Request of Suzanna Reeder. Applicant Is Proposing a Waiver of Impact Fees and Is Restricting the Use of 6 Spaces to Long-Term Occupancy in Perpetuity.

The City received a proposal from Suzanna Reeder for a flexible development at 235 Pleasant Valley. The property is zoned C-2 which allows short-term rentals. Ms. Reeder is proposing an RV park with 36 spaces and will restrict 6 spaces to only allow long-term rentals in return for waiving the city roadway use impact fees for the property. The Planning and Zoning Commission addressed this request at their last meeting and subsequently approved subject to specifying which 6 spaces would be long-term. Planning and Development Director Rick Adams stated the Planning and Zoning Commission requested that the 6 long-term spaces be identified as a community section of the RV park and isolated from the short-term parking spaces.

Council asked Ms. Reeder if she would be willing to designate 8 spaces for long-term rentals instead of 6 spaces. Ms. Reeder did not feel that designating the additional 2 spaces for long-term rentals for a total of 8 spaces would be an issue for this development.

**MOTION:** Council Member Clark moved to approve FUD Located At 235 Pleasant Valley by Request of Suzanna Reeder waving city roadway use Impact Fees and changing the request to Restricting the Use of 8 Spaces instead of the originally requested 6 spaces for Long-Term Occupancy in Perpetuity. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING FUD LOCATED AT 235 PLEASANT VALLEY BY REQUEST OF SUZANNA REEDER WAVING CITY ROADWAY USE IMPACT FEES RESTRICTING THE USE OF 8 SPACES TO LONG-TERM OCCUPANCY IN PERPETUITY
I. **ORDINANCE** – 1st Reading of an Ordinance Approving Zoning Change Request 18-5312 Palmilla Beach PUD for the reorganization of the Palmilla golf course, adjusting the property layouts and transect zones for proposed Palmilla Beach Village West, existing Palmilla Beach Village North and existing Palmilla Beach Village South altering residential and mixed-use development; Providing for Severance, Reading, and Effective Date.

**CLOSED EXECUTIVE SESSION** - The City Council entered into a Closed Executive Session pursuant to Texas Government Code Sections:

- 551.071 – Consultation with Attorney;
- 551.087 – Deliberations regarding Economic Development – Re: Zoning Change Request 18-5312 Palmilla Beach PUD.

Mayor Bujan closed the Open Session at 6:36 p.m. pursuant to provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in Sections 551.071 and 551.087 as noted above.

**OPEN SESSION** – The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action on item(s) discussed during Closed Executive Session – Re: Zoning Change Request 18-5312 Palmilla Beach PUD.

Mayor Bujan reconvened into Open Session pursuant to provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in Sections 551.071 and 551.087 at 7:11 p.m. Mayor Bujan called for comments from the City Council. There being no comments a motion was made.

**MOTION:** Council Member Clark moved to table this agenda item for future consideration at the January 17, 2019 regular city council meeting. Council Member Crawford seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Before moving to the next agenda item Mayor Bujan called for public comment for those wishing to speak on this agenda item. Among those wishing to speak where Lance Hughes of Austin, Texas; Brandon Miller of Austin, Texas; Gene Grant all spoke in opposition to this Zoning Change Request. Palmilla Beach developers Greg Carr and Harry Adams were present and provided information for the Zoning Change Request.
J. **FPLT 18-5279 FINAL PLAT** - Sunflower Beach PUD Townhomes, Block 3, Lots 9B, 10A through 10F, Block 5, Lots 5C through 5S, Block 7, Lots 2 through 5 being a replat of Lot 5B, Block 5, Cabins at Sunflower Beach, a map of which is recorded in Volume 68, Pages 805-806, Map Records of Nueces County, Texas and Lot 9A, Block 3, Sunflower Beach PUD Unit 1, a map of which is recorded in Volume 68, Pages 513-514, Map Records of Nueces County, Texas. **Applicant:** Kingstone Beach, Ltd. **Property Location:** 200 Block of Access Rd 1 in Sunflower Beach PUD.

A notice was published in the South Jetty newspaper on October 11, 2018 for the Planning and Zoning Commission’s Public Hearing for the meeting to be held on October 30, 2018. Naismith Engineering reviewed the plat and provided comments on November 19, 2018. Those comments were forwarded to Urban Engineering. Plat request was submitted to Century Link, Nueces Co. Water District #4 and the City of Port Aransas Gas Division and was approved. AEP Texas Central Company did not respond. The Planning and Zoning Commission approved application at the October 30, 2018 regular Planning and Zoning meeting. Staff recommends approval of FPLT 18-5279.

**MOTION:** Council Member Clark moved to approve FPLT 18-5279 Sunflower Beach PUD Townhomes, Block 3, Lots 9B, 10A through 10F, Block 5, Lots 5C through 5S, Block 7, Lots 2 through 5 being a replat of Lot 5B, Block 5, Cabins at Sunflower Beach, a map of which is recorded in Volume 68, Pages 805-806, Map Records of Nueces County, Texas and Lot 9A, Block 3, Sunflower Beach PUD Unit 1, a map of which is recorded in Volume 68, Pages 513-514, Map Records of Nueces County, Texas. **Property Location:** 200 Block of Access Rd 1 in Sunflower Beach PUD. Mayor Pro-Tem Moore seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

K. **PPLT & FPLT 18-5695 PRELIMINARY AND FINAL PLAT** - Pelican Cove CUD being a replat of Lot 6, Block 26, State Land Surveys on Mustang Island, Nueces County Texas. **Property Location:** 1819 S Eleventh St. **Applicant:** Bubba Meyers, MDW Financial Ltd.

Planning and Zoning Commission’s Public Hearing notice was published in the South Jetty newspaper on November 5, 2018 for the meeting to be held on November 27, 2018. Urban Engineering reviewed and provided comments on November 21, 2018. Those comments were forwarded to J. Schwarz & Associates. Plat request was submitted to Century Link and the City of Port Aransas Gas Division and was approved. Nueces Co. Water District #4 approved with
comments to insert signature block for public lines. AEP Texas Central Company did not respond. The Planning and Zoning Commission approved application at the November 27, 2018 regular Planning and Zoning meeting. Staff has reviewed and determined PPLT & FPLT 18-5695 meets all requirements and recommends approval.

**MOTION:** Council Member Clark moved to approve PPLT & FPLT 18-5695 Pelican Cove CUD being a replat of Lot 6, Block 26, State Land Surveys on Mustang Island, Nueces County Texas. Property Location: 1819 S Eleventh St. Council Member Crawford seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

**L. RESOLUTION – Approving the purchase of new playground equipment at the Community Park in the amount of $80,898.36 and installation of equipment in the amount of $24,464.65 from Playwell Group, Inc through BuyBoard; Funding in the total amount of $105,363.01 from the Recreational Development Corporation Fund 225 Capital Outlay Account 58310; And Authorizing the City Manager to sign all documents associated with said purchase.**

The Parks and Recreation Department has requested to purchase new playground equipment at the Community Park. Expenditures for this equipment was approved by City Council in the budget for FY 2018-2019 from the Recreational Development Corporation Fund 225. Staff reviewed the cost for this equipment and has determined Playwell Group, Inc. has the best price for this purchase. The equipment will be purchase through BuyBoard, a local government purchasing cooperative. Finance Director Darla Honea informed the council this is a budgeted item.

**MOTION:** Council Member Clark moved to approve a Resolution for the purchase of new playground equipment at the Community Park in the amount of $80,898.36 and installation of equipment in the amount of $24,464.65 from Playwell Group, Inc through Buyboard; Funding in the total amount of $105,363.01 from the Recreational Development Corporation Fund 225 Capital Outlay Account 58310; And Authorizing the City Manager to sign all documents associated with said purchase. Article 5 “Consent Agenda” Section A May 17, 2018 meeting minutes only and B as presented. Council Member Owens seconded the motion. Motion carried by the following vote:
City of Port Aransas, Texas  
December 13, 2018 City Council Regular Meeting Agenda

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING THE PURCHASE OF NEW PLAYGROUND EQUIPMENT AT THE COMMUNITY PARK IN THE AMOUNT OF $80,898.36 AND INSTALLATION OF EQUIPMENT IN THE AMOUNT OF $24,464.65 FROM PLAYWELL GROUP, INC THROUGH BUYBOARD; FUNDING IN THE TOTAL AMOUNT OF $105,363.01 FROM THE RECREATIONAL DEVELOPMENT CORPORATION FUND 225 CAPITAL OUTLAY ACCOUNT 58310; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

M. RESOLUTION – Authorizing the purchase of three (3) 2019 Ford Explorers from Silsbee Ford for a total cost of $96,468.00 thru Goodbuy; Funding from FY 2018-19 Budget Capital Outlay Account 050 General Fund, Capital Outlay Account #59340; And Authorizing the City Manager to sign all documents associated with said purchase.

City Council pulled this item for future discussion.

N. RESOLUTION – Awarding Request for Proposal (RFP) for new Trailhead #6 Boardwalk Construction of the boardwalk and observation tower at the Leonabelle Turnbull Birding Center to Shirley and Sons Construction Co., Inc.; Funding in the total amount of $664,935.00 from the Nature Preserve Fund 075 Capital Outlay Account 52315; and Authorizing the City Manager to sign all documents associated with said contract.

A Request for Proposal was submitted by Urban Engineering on behalf of the City for the construction of Trailhead #6 Boardwalk Construction at the Leonabelle Turnbull Birding Center. Sealed proposals were delivered prior to Tuesday, November 13, 2018 at 4:00 pm, at which time they were publicly opened and acknowledged in the City Hall Council Chambers. The City received RFP’s from Caleb Custom Homes, Mako Construction, LLC, Shirley and Sons Construction and Signature Bridge, Inc.

Nature Preserve Manager Colleen Simpson stated funding for this project was made available from grants received from Texas Parks & Wildlife, Rebuild Texas Fund and the Coastal Bays and Estuaries Program. Ms. Simpson stated the city will provide a budgeted match of $40,000.00. Ms. Simpson stated this tower will be ADA accessible and will have a shade structure. Staff and Urban
Engineering have reviewed the bids and recommend awarding the bid to the lowest responsible bidder Shirley and Sons Construction.

**MOTION:** Mayor Pro-Tem Moore moved to approve Awarding Request for Proposal (RFP) for new Trailhead #6 Boardwalk Construction of the boardwalk and observation tower at the Leonabelle Turnbull Birding Center to Shirley and Sons Construction Co., Inc.; Funding in the total amount of $664,935.00 from the Nature Preserve Fund 075 Capital Outlay Account 52315; and Authorizing the City Manager to sign all documents associated with said contract. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

**RESOLUTION NO. 2018-R**

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVE AWARDING REQUEST FOR PROPOSAL (RFP) FOR NEW TRAILHEAD #6 BOARDWALK CONSTRUCTION OF THE BOARDWALK AND OBSERVATION TOWER AT THE LEONABELLE TURNBULL BIRDING CENTER TO SHIRLEY AND SONS CONSTRUCTION CO., INC.; FUNDING IN THE TOTAL AMOUNT OF $664,935.00 FROM THE NATURE PRESERVE FUND 075 CAPITAL OUTLAY ACCOUNT 52315; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID CONTRACT.

O. **RESOLUTION** – Authorizing the City Manager to acquire appraisal of, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Aransas Holding Company, Port Aransas, Nueces County, Texas property being owned by the Nueces County Water District No. 4 for the purpose of rebuilding city buildings damaged by Hurricane Harvey; And Authorizing the City Manager to provide a final purchase contract for property acquisition from the Nueces County Water District No. 4 for said property at the January 17, 2019 City Council meeting.

The City has leased the land for the Public Works and Fire Department from the Nueces County Water District #4 for many years. Due to destruction caused by Hurricane Harvey NCWD #4 has provide the city with a purchase option of the leased land for the reconstruction of cities facilities. Staff recommends the land purchase and will need to obtain a qualified appraiser to provide the appraisal of this land for future purchase. Funding for this land acquisition will come from the EDA Grant that the city received in November.

**MOTION:** Council Member Clark moved to Authorize the City Manager to acquire appraisal of, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Aransas Holding Company, Port Aransas,
Nueces County, Texas property being owned by the Nueces County Water District No. 4 for the purpose of rebuilding city buildings damaged by Hurricane Harvey; And Authorizing the City Manager to provide a final purchase contract for property acquisition from the Nueces County Water District No. 4 for said property. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACQUIRE APPRAISAL OF, LOTS 1 THRU 10, BLOCK 63, LOTS 1 THRU 10, BLOCK 64, ARANSAS HOLDING COMPANY, PORT ARANSAS, NUECES COUNTY, TEXAS PROPERTY BEING OWNED BY THE NUECES COUNTY WATER DISTRICT NO. 4 FOR THE PURPOSE OF REBUILDING CITY BUILDINGS DAMAGED BY HURRICANE HARVEY; AND AUTHORIZING THE CITY MANAGER TO PROVIDE A FINAL PURCHASE CONTRACT FOR PROPERTY ACQUISITION FROM THE NUECES COUNTY WATER DISTRICT NO. 4 FOR SAID PROPERTY AT THE JANUARY 17, 2019 CITY COUNCIL MEETING.

P. RESOLUTION = Authorizing a one (1) year extension agreement with American Bank, N.A. to serve as the depository for the City of Port Aransas’ funds; Direct the designated officers enter into an agreement beginning January 1, 2019 and ending December 31, 2019; And Authorizing the City Manager to sign said agreement.

Pursuant to LC 105.016(a) the city council of every municipality shall designate the bank, credit union, or savings association which will serve as the depository for the municipality’s funds. The City Council has designated America Bank, N.A. as the City’s Depository for a period of two years beginning January 1, 2017 and has authorized an additional one-year extension in compliance with the City’s Investment Policy. The extension will begin January 1, 2019 and end December 31, 2019. American Bank Senior Officer Troy Nickelson was present to answer any questions regarding this agenda item.

MOTION: Council Member Clark moved to authorize a one (1) year extension agreement with American Bank, N.A. to serve as the depository for the City of Port Aransas’ funds; Direct the designated officers enter into an agreement beginning January 1, 2019 and ending December 31, 2019; And Authorizing the City Manager to sign said agreement. Council Member Bolner seconded the motion. Motion carried by the following vote:
RESOLUTION NO. 2018-R
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING A ONE (1) YEAR EXTENSION AGREEMENT WITH AMERICAN BANK, N.A. TO SERVE AS THE DEPOSITORY FOR THE CITY OF PORT ARANSAS’ FUNDS; DIRECT THE DESIGNATED OFFICERS ENTER INTO AN AGREEMENT BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019; AND AUTHORIZING THE CITY MANAGER TO SIGN SAID AGREEMENT.

Q. RESOLUTION – Approving Professional Services – Task Order Agreement with Urban Engineering Inc.; Approving Task Order #16 in the amount of $4,341,287.92 for Engineering for the design and construction for the Repairs and Replacement to the City’s damaged gas distribution system; Setting Term, Conditions, Fees, Responsibilities and Services of Owner and Engineer.

Michael Dorris updated the council stating that Broaddus has met with FEMA and feels that funding for this project is moving forward for replacement and repair of the gas distribution system. Mr. Dorris stated that there is a critical need to get the project moving forward because of the gas system being compromised. Funding in the amount of $1.7 million is needed to provide the immediate necessities such as the topography survey, environmental survey, and inspection of the gas system that needs to be completed before the city can move forward on making any repairs to the system.

Mr. Dorris stated the funding for the project has been submitted to the Texas Division of Emergency Management (TDEM). TDEM will provide advance payments but the city has to obligate the funding before they can provide assistance with this project.

MOTION: Council Member Clark moved to approve Professional Services – Task Order Agreement with Urban Engineering Inc.; Approving Task Order #16 in the amount of $4,341,287.92 for Engineering for the design and construction for the Repairs and Replacement to the City’s damaged gas distribution system; Setting Term, Conditions, Fees, Responsibilities and Services of Owner and Engineer. Council Member Bolner seconded the motion. Motion carried by the following vote:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Bujan</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mayor Pro-Tem Moore</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Bolner</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Owens</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Clark</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Crawford</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council Member Holt</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>
A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL APPROVING PROFESSIONAL SERVICES – TASK ORDER AGREEMENT WITH URBAN ENGINEERING INC.; APPROVING TASK ORDER #16 IN THE AMOUNT OF $4,341,287.92 FOR ENGINEERING FOR THE DESIGN AND CONSTRUCTION FOR THE REPAIRS AND REPLACEMENT TO THE CITY’S DAMAGED GAS DISTRIBUTION SYSTEM; SETTING TERM, CONDITIONS, FEES, RESPONSIBILITIES AND SERVICES OF OWNER AND ENGINEER.

R. PRESENTATION/GENERAL DISCUSSION – Broaddus will provide an update on Hurricane Harvey Recovery.

Michael Dorris provided update on the following:

- **Debris Removal** – Right of Way debris removal has been completed and a total of 576,000 cubic yards of debris has been removed. The debris removal site is being cleaned and will be restored to its original condition.
- **Personal Property Demolition and Removal** – a total of 20 demolitions have been submitted and is currently being reviewed. Mr. Dorris stated an additional 5 demolitions are waiting to be reviewed.
- **Marine Debris** – DRC will begin the removal of derelict vessels in the upcoming weeks.
- **City Facilities** – FEMA approved the total replacement of the Public Safety Building, Public Works and the Fire Department. The Municipal Library is being advertised for repairs. Airport Office has been repaired.

Mr. Dorris stated that a positive response has been received from FEMA for all repairs to date.

7. STAFF REPORTS: Pursuant to Home Rule Charter and Code of Ordinances - presentation, general discussion and approval of the following reports:

S. Monthly/Quarterly Reports –

i. **Accounting/Finance - Darla Honea, Finance Director**

<table>
<thead>
<tr>
<th></th>
<th>2018-19</th>
<th>2017-18</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel Occupancy Tax Collections</td>
<td>$511,583.67</td>
<td>$218,345.05</td>
<td>$293,238.62</td>
</tr>
<tr>
<td>Sales Tax -</td>
<td>$528,854.96</td>
<td>$352,569.98</td>
<td>$176,284.98</td>
</tr>
<tr>
<td>Harbor Slip Rental - Monthly</td>
<td>$66,187.87</td>
<td>$82,750.62</td>
<td>($16,562.75)</td>
</tr>
<tr>
<td>Harbor Slip Rental - Transient</td>
<td>$17,597.16</td>
<td>$9,135.88</td>
<td>$8,461.28</td>
</tr>
<tr>
<td>Beach Parking Permits</td>
<td>91,759</td>
<td>99,681</td>
<td>-7923</td>
</tr>
</tbody>
</table>

ii. **Police – Scott Burroughs, Police Chief**
### iii. Library – Toby De La Rosa

<p>| Year 2018/ | Total | Interlibrary | Ebooks | Attendance | New | Renewed Non- | Internet | Fees or Fines |</p>
<table>
<thead>
<tr>
<th>Month</th>
<th>Circulation</th>
<th>Loan</th>
<th></th>
<th></th>
<th>Registration</th>
<th>Resident Cards</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>0</td>
<td>0</td>
<td>175</td>
<td>37</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>August</td>
<td>0</td>
<td>0</td>
<td>159</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sept.</td>
<td>0</td>
<td>0</td>
<td>174</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### T. Minutes from the following City Committees, Boards/Commissions –
### i. Library Advisory Board

8. **CITY COUNCIL COMMENTS AND ITEMS FOR FUTURE CONSIDERATION** - Expressions of thanks, congratulations or condolences; information regarding holiday schedules; honorary recognition of city officials, employees or other citizens; reminders about upcoming events sponsored by the City or other entity that are scheduled to be attended by a city official or city employee.

9. **ADJOURNMENT**

Upon an action duly made and seconded, the meeting was adjourned.

**CITY OF PORT ARANSAS, TEXAS**

Charles R. Bujan, Mayor

### ATTEST:

Francisca Nixon, City Secretary
AGENDA ITEM: 4-B

Discuss and take action on 3rd and final reading of an Ordinance Amending Chapter 25 “Zoning”, Article XI “Flexible Development”, Section 25-314 “Procedures” by adding new subsection (d) “Notice”, establishing a requirement to provided written notice of a Public Hearing for owners of real property within two hundred (200) feet of proposed flexible development; Providing Severance, Reading, Penalty, and Effective Date.

SUBMITTED BY: Planning andZoning Commission
Planning and Zoning Director Rick Adams

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: The City of Port Aransas has ordinance Chapter 25, Article XI. “Flexible Development” to encourage and support development projects that provide a public and community benefit. Flexible development refers to an array of strategies that permit lot size, setbacks, sidewalks, street widths, height and other development standards to vary from what is otherwise prescribed by the zoning code and existing building standards. Flexible development standards might allow for denser and more diverse development and more economical use of available land allowing for cost savings from lower land, infrastructure and other development outlays that can translate into lower per-unit housing costs. The original construct of the ordinance did not include language requiring a public hearing and notice of such to surrounding property owners within 200’ of the property asking for flexible development consideration. As these requests are similar in nature to a variance request, it is appropriate that a public hearing be held and notice of such be given.

Proposed amendments have been attached.

1st READING: 11/15/2018
2nd READING: 12/13/2018
3rd READING: NO CHANGES HAVE BEEN MADE.

STAFF RECOMMENDATION: Port Aransas City Council approve 3rd and final reading of Ordinance Amending the Code of Ordinances Chapter 25 “Zoning”, Article XI “Flexible Development”, Section 25-314 “Procedure” by adding new subsection (d) “Notice”, establishing a requirement to provided written notice of a Public Hearing for owners of real property within two hundred (200) feet of proposed flexible development; Providing Severance, Reading, Penalty, and Effective Date as presented.
AN ORDINANCE OF THE PORT ARANSAS CITY COUNCIL AMENDING THE CODE OF ORDINANCES CHAPTER 25 “ZONING”, ARTICLE XI “FLEXIBLE DEVELOPMENT”, SECTION 25-314 “PROCEDURES” BY ADDING NEW SUBSECTION (D) “NOTICE”, ESTABLISHING A REQUIREMENT TO PROVIDED WRITTEN NOTICE OF A PUBLIC HEARING FOR OWNERS OF REAL PROPERTY WITHIN TWO HUNDRED (200) FEET OF PROPOSED FLEXIBLE DEVELOPMENT; PROVIDING SEVERANCE, READING, PENALTY, AND EFFECTIVE DATE.

WHEREAS, the City of Port Aransas is looking to incentivize affordable and workforce housing solutions to the community by encouraging Flexible Development submissions; and

WHEREAS, flexible development refers to an array of strategies that permit lot size, setbacks, sidewalks, street widths, height and other development standards to vary from what is otherwise prescribed by the zoning code for public benefit; and

WHEREAS, flexible development considerations could have an impact on the established character and value of surrounding properties; and

WHEREAS, it would be appropriate to hold a public hearing and notify surrounding property owners of the proposed changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, STATE OF TEXAS:

SECTION 1. AMENDMENT

That Chapter 25 “Zoning”, Article XI. “Flexible Development”, Section 25-314 “Procedures” is hereby amended to read as follows:

ARTICLE XI. - FLEXIBLE DEVELOPMENT

Sec. 25-314. - Procedure.

(a) Individuals, builders, developers: Anyone interested in applying for designation as a flexible development project whether or not they are seeking a development bonus or allowance must follow the requirements of city's planning review and permitting process as outlined in this chapter.

(b) Staff: Shall evaluate the flexible development proposal as submitted and provide a recommendation to the commission for consideration.
Modification: Any proposed modifications to development projects that have been accepted for flexible development purposes, and that include an amendment to a flexible development eligibility feature or flexible development standard called out in the application materials submitted as part of the original proposal must be re-submitted to staff for evaluation and recommendation.

Notice: Written notice of a public hearing before the commission shall be given, no less than ten (10) days before the hearing, to all owners of real property, as they appear on the current city tax roll, within two hundred (200) feet of the property on which the flexible development change or special exception(s) is (are) proposed. Such notice may be personally delivered or mailed. If personally delivered, it shall be deemed to have been given on the date actually received, and if mailed, it shall be deemed to have been given on the date of deposit in an envelope properly addressed, postage prepaid, in an official depository of a United States Postal Service.

Planning and zoning commission: The commission will review any proposed flexible development projects considering guidance established in this chapter including the anticipated effect the proposed development could have on adjacent property and ensure resulting projects do not have an adverse effect on the value or area's established character.

City council: The city council shall receive the commission's recommendation and make the final determination after considering the matter.


SECTION 2. EFFECTIVE DATE.

As provided by Article III, Section 12.C. and by Article XII, Section 2 of the Charter of the City of Port Aransas, this ordinance shall be effective upon adoption and, in addition, if any penalty, fine or forfeiture is imposed by this ordinance, then this ordinance shall be effective only after publication of this ordinance in its entirety or in summary form once in the official newspaper of the City of Port Aransas.

SECTION 3. READING.

As provided by Article III, Section 13 and Article III, Section 12.b. of the Charter of the City of Port Aransas, this ordinance or the caption of it shall be read at three city council meetings with at least one-week elapsing between each reading.

SECTION 4. SEVERANCE.

If any part of this ordinance is invalid or void or is declared to be so, then said part shall be severed from the balance of this ordinance and said invalidity shall not affect the
balance of this ordinance, the balance of the ordinance to be read as if said invalid or void portion thereof were not included.

SECTION 5. PUBLICATION

As provided by Article III, Section 12.C., this ordinance shall be published one time in the official newspaper of the City of Port Aransas, Nueces County, Texas, which publication shall contain the caption of this ordinance stating in substance the purposes of same.

PASSED, ORDAINED, APPROVED AND ADOPTED this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

________________________________________
Charles R. Bujan, Mayor

ATTEST:

Francisca Nixon, City Secretary

First Reading: November 15, 2018
Second Reading: December 13, 2018
Third Reading: ____________
AGENDA ITEM: 4-C

Discuss and take action on a Resolution Ordering a General Election and Establishing Procedures for Said Election to be Held on Saturday, May 4, 2019; the General Election Shall be for the Purpose of Electing Three Council Members to Fill Positions 1, 3 and 5; Providing Other Matters Relating to the General Election; and Authorizing the City Secretary to enter into Joint Election Agreements with other Local Political Subdivisions.

SUBMITTED BY: City Secretary Francisca Nixon

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: The attached Resolution establishes the procedures for the May 4, 2019 General Election in accordance with the general laws and Constitution of the State of Texas, and the City’s Home Rule Charter. The Election is called for the resident, qualified voters of the City for the purpose of electing three Council Members to fill Positions 1, 3, and 5.

Frank Morgan will serve as Presiding Judge and Frank Secich will serve as Alternate Presiding Judge, with the clerks of the election appointed by the Presiding Judge in a number not to exceed five (5) clerks. The appointment is for a single election.

The Official Canvass will be held on Thursday, May 16, 2019.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution General Election and Establishing Procedures for Said Election to be Held on Saturday, May 4, 2019; the General Election Shall be for the Purpose of Electing Three Council Members to Fill Positions 1, 3 and 5; Providing Other Matters Relating to the General Election; and Authorizing the City Secretary to enter into Joint Election Agreements with other Local Political Subdivisions as presented.
RESOLUTION NO. 2019-R__

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL ORDERING A GENERAL ELECTION AND ESTABLISHING PROCEDURES FOR SAID ELECTION TO BE HELD ON SATURDAY, MAY 4, 2019; THE GENERAL ELECTION SHALL BE FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO FILL POSITIONS 1, 3 AND 5; PROVIDING OTHER MATTERS RELATING TO THE GENERAL ELECTION; AND AUTHORIZING THE CITY SECRETARY TO ENTER INTO JOINT ELECTION AGREEMENTS WITH OTHER LOCAL POLITICAL SUBDIVISIONS.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, COUNTY OF NUECES, STATE OF TEXAS:

In accordance with the general laws and Constitution of the State of Texas, and the Charter of the City, a General Election is hereby called and ordered for Saturday, May 4, 2019. All resident, qualified voters of the City of Port Aransas shall be permitted to vote, in said election.

Section 1: The City Secretary of the City of Port Aransas is hereby directed to cause notice to be given of said elections by publication in the official newspaper of the City of Port Aransas, Texas, in accordance with the State Election Code.

Section 2: Applications to have the name of a candidate placed on the ballot may not be filed earlier than thirty (30) days before the deadline prescribed by the Election Code for filing applications with the City Secretary, and that the earliest date for a candidate to file same will be Wednesday, January 16, 2019, at 8:00 a.m., with the last day for filing to be Friday, February 15, 2019, at 5:00 p.m., in accordance with Election Code Sec. 143.006 and 143.007.

Section 3: The order in which the names of the candidates are to be printed on the ballot for the positions of Mayor and Council Member on said Port Aransas City Council shall be determined by a drawing conducted by the City Secretary, as provided by Section 52.094 of the Texas Election Code, on Monday, February 25, 2019, at 10:00 a.m. in the Office of the City Secretary, Port Aransas City Hall, 710 W. Avenue A, Port Aransas, Texas.

Section 4: Port Aransas City Secretary Francisca Nixon is designated as the Early Voting Clerk and PAISD’s Secretary to the Superintendent Rosalie Johnson, Frank Morgan and Frank Secich are designated as Deputy Early Voting Clerks. Early voting by personal appearance will be conducted each weekday at the Port Aransas Community Center, 408 N. Alister, Port Aransas, Texas, between the hours of 8:00 am and 5:00 pm, beginning on Monday, April 22, 2019, and ending on Tuesday, April 30, 2019. The required two (2) days of extended early voting for the City of Port Aransas shall be held on the last two (2) days of Early Voting, from 7:00 am to 7:00 pm on Monday, April 29 and Tuesday, April 30, 2019.

Section 5: The Early Voting Clerk shall process all applications for early voting by mail. Applications for ballot by mail shall be mailed to: Francisca Nixon, Early Voting Clerk,
Section 6: A HAVA compliant voting system approved by the Texas Secretary of State shall be used for voting during Early Voting and Election Day. Paper ballots shall be used for voting by mail. The Early Voting Ballot Board shall canvass all ballots cast in the Saturday, May 4, 2019 General Election.

Section 7: The City Secretary is authorized to negotiate a joint election contract agreement with the Port Aransas Independent School District and the Nueces County Water Control & Improvement District No. 4 for the convenience and cost savings to the City of Port Aransas’ taxpayers while also encouraging a larger voter turnout.

Section 8: Frank Morgan will serve as Presiding Judge and Frank Secich will serve as Alternate Presiding Judge, and the clerks of the election will be appointed by the Presiding Judge in a number not to exceed five (5) clerks. The appointment is for a single election to be held on Saturday, May 4, 2019. The Presiding Judge shall receive an additional $25.00 for conducting said election in addition to the hourly wage.

The polls at the polling place on said Election Day shall be open from seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m.

Section 9: A committee of the following persons is hereby established to hold three (3) computer accuracy tests. The first test shall be conducted at least 48 hours before the count of voted ballots. The second test shall be conducted immediately prior to the start, and the third test immediately subsequent to the count of voted ballots, to ascertain that the computer will accurately count the votes cast for the offices to be voted upon in said election:

a) Presiding Judge Frank Morgan or Alternate Presiding Judge Frank Secich;
b) PAISD Secretary to the Superintendent Rosalie Johnson and/or a representative of Port Aransas Independent School District (if needed);
c) Nueces County Water Control & Improvement District No.4 representative (if needed);
d) City Secretary Francisca Nixon;
e) City of Port Aransas IT Manager Peggy Wirth; and
f) Consultant - Vendor representative.

Section 10: Notice of this election shall be given in accordance with the provisions of the Texas Election Code and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election, and returns of such election shall be made to the City Secretary immediately after the closing of the polls. In addition, the election materials as outlined in Section 272.005, Texas Election Code, shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

Section 11: The City Secretary or a designated representative will provide Official Oath and Statement of Elected Officials to candidates who appear to have won or may win, on Tuesday,
May 16, 2019. Mayor Charles R. Bujan has set Thursday, May 16, 2019 at 5:00 pm as the date of Official Canvass. The City Secretary is directed to record results in Election Register as soon as practicable after the Canvass.

**Section 12:** The City Secretary is directed to report early votes cast for each candidate or measure, by election precinct, to the Texas Secretary of State, on Monday, July 15, 2019.

**Section 13:** Said election shall be held in accordance with the Texas Election Code and the Federal Voting Rights Act of 1965, as amended.

**Section 14:** Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

**Section 15:** It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this the 17th day of JANUARY 2019.

CITY OF PORT ARANSAS, TEXAS

_______________________________________
Charles R. Bujan, Mayor

ATTEST:

_______________________________________
Francisca Nixon, City Secretary
RESOLUCIÓN N.º 2019-R

UNA RESOLUCIÓN DEL AYUNTAMIENTO DE LA CIUDAD DE PORT ARANSAS EN LA QUE SE ORDENA LA REALIZACIÓN DE UNAS ELECCIONES GENERALES Y SE ESTABLECEN PROCEDIMIENTOS PARA DICHAS ELECCIONES, QUE SE LLEVARÁN A CABO EL SÁBADO 4 DE MAYO DE 2019; LAS ELECCIONES GENERALES SE REALIZARÁN CON EL PROPÓSITO DE ELEGIR TRES CONCEJALES PARA OCUPAR LOS PUESTOS 1, 3 Y 5; SE ESTIPulan OTROS ASUNTOS RELACIONADOS CON LAS ELECCIONES GENERALES, Y SE DECIDE Y DETERMINA QUE LA REUNIÓN EN LA CUAL SE APRUEBA LA RESOLUCIÓN ESTÁ ABIERTA AL PÚBLICO, COMO LO REQUIERE LA LEY.

EL AYUNTAMIENTO DE LA CIUDAD DE PORT ARANSAS, CONDADO DE NUECES, ESTADO DE TEXAS, RESUELVE QUE:

De acuerdo con las leyes generales y la Constitución del Estado de Texas, y con el Fuero de la Ciudad, se convoca a Elecciones Generales por medio de la presente y se ordena llevarlas a cabo el sábado 4 de mayo de 2019. Todos los votantes residentes de la Ciudad de Port Aransas, que reúnan los requisitos, tendrán permiso para votar en dichas elecciones.

Sección 1: Por la presente se le ordena a la Secretaria Municipal de la Ciudad de Port Aransas notificar sobre dichas elecciones por medio de una publicación en el periódico oficial de la Ciudad de Port Aransas, Texas, de acuerdo con el Código Electoral Estatal.

Sección 2: Las solicitudes para poner el nombre de un candidato en la papeleta de votación no pueden presentarse con más de treinta (30) días de anticipación a la fecha límite prescrita por el Código Electoral para presentar solicitudes ante la Secretaria, y la primera fecha en que un candidato puede presentar dichas solicitudes será el miércoles 17 de enero de 2018 a las 8:00 a.m., y el último día para presentar las solicitudes será el viernes 16 de febrero de 2018, a las 5:00 p.m., de acuerdo con el Código Electoral, Sec. 143.006 y 143.007.

Sección 3: El orden en el cual se imprimirán los nombres de los candidatos en la papeleta de votación para los cargos de Alcalde y Concejal en dicho Ayuntamiento de la Ciudad de Port Aransas se determinará por medio de un sorteo realizado por la Secretaria Municipal, como lo estipula la Sección 52.094 del Código Electoral de Texas, el lunes 26 de febrero de 2018, a las 10:00 a.m. en la Oficina de la Secretaria Municipal, Ayuntamiento de la Ciudad de Port Aransas, 710 W. Avenue A, Port Aransas, Texas.
Sección 4: La Secretaria Municipal de la Ciudad de Port Aransas, Irma Parker, queda designada como Secretaria de Votación Anticipada, y la Secretaria del Superintendente del Distrito Escolar Independiente de Port Aransas (PAISD) Rosalie Johnson, Frank Morgan y Mike Secich, son designados como Subsecretarios de Votación Anticipada. La votación anticipada en persona se llevará a cabo cada día de la semana en el Centro Comunitario de Port Aransas, 408 N. Alister Street, Port Aransas, Texas, entre las 8:00 a.m. y las 5:00 p.m., comenzando el lunes 22 de abril de 2019 y terminando el martes 30 de abril de 2019. Los dos (2) días requeridos de votación anticipada extendida para la Ciudad de Port Aransas serán los últimos dos (2) días de votación anticipada, el lunes 29 de abril y el martes 30 de abril de 2019, de las 7:00 a.m. a las 7:00 p.m.

Sección 5: La Secretaria de Votación Anticipada tramitará todas las solicitudes para votación anticipada recibidas por correo. Las solicitudes para votar por correo deben enviarse por correo a: Irma Parker, Early Voting Clerk, 710 W. Avenue A, Port Aransas, TX 78373-4128. El último día para recibir en persona la solicitud de un votante para votar por correo es el martes 23 de abril de 2019, antes del cierre de oficinas.

Sección 6: Se usará un sistema de votación compatible con la Ley para Ayudar a América a Votar (HAVA, por sus siglas en inglés), aprobado por el Secretario de Estado de Texas, durante la Votación Anticipada y el Día de Elecciones. Las papeletas de votación se usarán para votar por correo. La Junta de Votación Anticipada escrutará todos los votos sufragados en las Elecciones Generales del sábado 4 de mayo de 2019.

Sección 7: La Secretaria Municipal está autorizada para negociar un acuerdo de elecciones conjuntas con el Distrito Escolar Independiente de Port Aransas (PAISD) y el Distrito N.º 4 para el Control y el Mejoramiento de Aguas del Condado de Nueces, teniendo en cuenta que esto representa conveniencia y ahorros en costos para los contribuyentes de la Ciudad de Port Aransas y a la vez promueve una mayor participación de los votantes.

Sección 8: Frank Morgan servirá como Juez Presidente y Mike Secich servirá como Juez Presidente Suplente, y los secretarios electorales serán nombrados por el Juez Presidente, sin exceder más de cinco (5) secretarios. El nombramiento es para que se realicen unas solas elecciones el sábado 4 de mayo de 2019. El Juez Presidente recibirá $25.00 adicionales por realizar dichas elecciones, además de su salario por hora.

Las urnas en el sitio de votación durante el Día de Elecciones permanecerán abiertas desde las siete en punto de la mañana (7:00 a.m.) hasta las siete en punto de la noche (7:00 p.m.).

Sección 9: Por la presente se establece un comité constituido por las siguientes personas, con el fin de realizar tres (3) pruebas de exactitud de la computadora. La primera prueba se llevará a cabo por lo menos 48 horas antes del conteo de los votos sufragados. La segunda prueba se realizará inmediatamente antes del comienzo del conteo, y la tercera prueba se hará inmediatamente después del conteo de los votos sufragados, con el fin de determinar que la computadora contarán con exactitud los votos sufragados para la elección de los funcionarios por los cuales se votará en dichas elecciones.
a) Juez Presidente Frank Morgan o Juez Presidente Suplente Mike Secich;
b) Secretaria del Superintendente del Distrito Escolar Independiente de Port Aransas (PAISD) Rosalie Johnson y/o un representante del Distrito Escolar Independiente de Port Aransas (PAISD) (si es necesario);
c) Representante del Distrito N.° 4 para el Control y el Mejoramiento de Aguas del Condado de Nueces (si es necesario);
d) Secretaria Municipal, Irma Parker;
e) Gerente de IT de la Ciudad de Port Aransas Peggy Wirth; y
f) Asesor – Representante del proveedor.

Sección 10: Se hará una notificación de estas elecciones de acuerdo con las disposiciones del Código Electoral de Texas, y los resultados de tal notificación se informarán como se estipula en dicho Código. El Alcalde expedirá todas las órdenes necesarias y los mandatos judiciales para dichas elecciones, y los resultados de tales elecciones se informarán a la Secretaria Municipal inmediatamente después del cierre de las urnas. Además, los materiales de las elecciones, como se explica en la Sección 272.005 del Código Electoral de Texas, se imprimirán tanto en inglés como en español para usarlos en los sitios de votación y durante la votación anticipada para dichas elecciones.

Sección 11: La Secretaria Municipal o un representante designado proporcionará un Juramento Oficial y una Declaración de Funcionarios Electos a los candidatos que parezcan haber ganado o que puedan ganar, el jueves 16 de mayo de 2019. El Alcalde Charles R. Bujan ha establecido que la fecha del escrutinio oficial será el jueves 16 de mayo de 2019 a las 5:00 p.m. La Secretaria Municipal tiene la orden de registrar los resultados en el Registro Electoral tan pronto como sea posible después del escrutinio.

Sección 12: La Secretaria Municipal tiene la orden de informar al Secretario de Estado de Texas, el lunes 15 de junio de 2019, el resultado del escrutinio de los votos sufragados en la votación anticipada por cada candidato o disposición, por distrito electoral.

Sección 13: Dichas elecciones se realizarán de acuerdo con el Código Electoral de Texas y la Ley Federal de Derecho al Voto de 1965, y sus enmiendas.

Sección 14: Si alguna parte, sección, subsección, párrafo, oración, cláusula o frase contenida en esta resolución es considerada inconstitucional, nula o sin validez, dicha consideración no afectará la validez de la porción restante de esta resolución, sino que en todos los respectos dicha porción restante permanecerá en completa vigencia y efecto.

Sección 15: Por la presente se decide y se determina oficialmente que la reunión en la cual se aprueba esta resolución está abierta al público como lo requiere la ley, y que se hizo una notificación pública de la hora, lugar y propósito de dicha reunión, como es requerido.

APROBADA por el Ayuntamiento de la Ciudad de Port Aransas, Condado de Nueces, Estado de Texas, este día 17 de enero de 2019.

City of Port Aransas, Texas
January 17, 2019 Regular City Council Meeting
CIUDAD DE PORT ARANSAS, TEXAS

Charles R. Bujan, Alcalde

DOY FE:

Francisca Nixon, Secretaria Municipal
AGENDA ITEM: 4-D

Discuss and take action on a Resolution Approving Option for Purchase Extension Agreement for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas until April 1, 2019; Authorize City Manager to Sign all documents associated with said Extension Agreement.

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: funding for this land acquisition is available through the EDA Grant that the city received in November. The property acquisition would be for the purpose of rebuilding city buildings damaged by Hurricane Harvey. Staff is requesting an extension for the purpose of acquiring an appraisal for this potential purchase.

STAFF RECOMMENDATION: Port Aransas City Council authorize the extension agreement for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas to April 1, 2019 as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY APPROVING OPTION FOR PURCHASE EXTENSION AGREEMENT FOR PROPERTY ACQUISITION FROM THE NUECES COUNTY WATER DISTRICT NO. 4; LEGAL DESCRIPTION ARANSAS HOLDING COMPANY, LOTS 1 THRU 10, BLOCK 63, LOTS 1 THRU 10, BLOCK 64, PORT ARANSAS, NUECES COUNTY, TEXAS UNTIL JUNE 30, 2019; AUTHORIZE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID EXTENSION AGREEMENT.

WHEREAS, the City has a lease agreement with the Nueces County Water Control and Improvement District No. 4 (WCID) for properties currently housing the Public Works and Fire Department Facilities; and

WHEREAS, the City was hit with Hurricane Harvey which destroyed many facilities throughout our City including the Public Works and Fire Station; and

WHEREAS, the CITY wishes to purchase this property from the Nueces County Water Control and Improvement District No. 4 to house the Volunteer Fire Department, Emergency Medical Services (EMS), Public Works and Gas Departments.

WHEREAS, the Option Agreement for Sale and Purchase will expire by its terms unless it is exercised by the buyer to be extended.

WHEREAS, the Nueces County Water Improvement District and the City desire to extend the Option to Purchase agreement.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council and Nueces County Water Control and Improvement District No. 4 wish to work together to rebuild City damaged buildings. The DISTRICT agrees to option to purchase extension agreement for the sale of these properties:

Being Lots 1 Thru 10-Block 63, and Lots 1 Thru 10-Block 64, Aransas Holding Company Section C a subdivision in Port Aransas, Nueces County, Texas as shown by map or plat thereof recorded in the Map Records of Nueces County, Texas, and the portion of Avenue D closed by Ordinance 77-13 by the City of Port Aransas and filed for record in Volume 1839, Page 810 in the Deed Records of Nueces County, Texas, containing 1.83 acres of land, more or less.

Section 2. That the Port Aransas City Council approves Extension Agreement (See Exhibit 1). The Extension Period will end June 30, 2019 unless further extended in writing by the parties.

Section 3. That the Port Aransas City Council authorizes the city manager to sign said Extension Agreement for Sale and Purchase agreement.
Section 4. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

_____________________________
Charles R. Bujan, Mayor

ATTEST:

_____________________________
Francisca Nixon, City Secretary
AGENDA ITEM: 5-E

Discuss and take action on a Resolution Accepting recommendation from The City’s Financial Advisor Samco Capital Markets, Regarding Refinancing the Series 2009 Bonds For Interest Rate Savings; and Authorizing The Financial Advisor And City Staff To Pursue The Refunding If Certain Savings Targets Are Reached.

SUBMITTED BY: Finance Director Darla Honea

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Financial Advisor Mark McLiney, SAMCO Capital Markets will be present to discuss and answer questions related to refinancing the 2009 Bonds.

Presentation and information will be provided at the meeting.

STAFF RECOMMENDATION: Port Aransas City Council authorize The Financial Advisor and City Staff to Pursue The refinancing of the series 2009 Bonds.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY ACCEPTING RECOMMENDATION FROM THE CITY’S FINANCIAL ADVISOR SAMCO CAPITAL MARKETS, REGARDING REFINANCING THE SERIES 2009 BONDS FOR INTEREST RATE SAVINGS; AND AUTHORIZING THE FINANCIAL ADVISOR AND CITY STAFF TO PURSUE THE REFUNDING IF CERTAIN SAVINGS TARGETS ARE REACHED.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, TEXAS THAT:

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

________________________________________
Charles R. Bujan, Mayor

ATTEST:

________________________________________
Francisca Nixon, City Secretary
AGENDA ITEM: 5-F

Discuss and take action on a Resolution Authorizing final purchase contract for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas; And Authorizing the City Manager sign all documents associated with said purchase.

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Funding for this land acquisition is available through the EDA Grant that the city received in November. The property acquisition would be for the purpose of rebuilding the Volunteer Fire Station, EMS, Public Works and Gas Departments damaged by Hurricane Harvey.

STAFF RECOMMENDATION: Port Aransas City Council authorize final purchase contract for property acquisition from the Nueces County Water District No. 4; Legal Description Aransas Holding Company, Lots 1 thru 10, Block 63, Lots 1 thru 10, Block 64, Port Aransas, Nueces County, Texas as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY AUTHORIZING FINAL PURCHASE CONTRACT FOR PROPERTY ACQUISITION FROM THE NUECES COUNTY WATER DISTRICT NO. 4; LEGAL DESCRIPTION ARANSAS HOLDING COMPANY, LOTS 1 THRU 10, BLOCK 63, LOTS 1 THRU 10, BLOCK 64, PORT ARANSAS, NUECES COUNTY, TEXAS; FUNDING NOT TO EXCEED $1,200,000.00; AND AUTHORIZING THE CITY MANAGER SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes the City Manager to execute a final purchase contract for the land acquisition, Lots 1 Thru 10, Block 63 and Lots 1 Thru 10, Block 64, Aransas Holding Company, Port Aransas, Nueces County, Texas Property Being Owned By The Nueces County Water District No. 4

Section 2. The City Council authorizes the city manager to sign all documents associated with the final purchase contract for the purpose of rebuilding the Volunteer Fire Station, EMS, Public Works and Gas Department buildings damaged by Hurricane Harvey.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

Charles R. Bujan, Mayor

ATTEST:

City of Port Aransas, Texas
January 17, 2019 Regular City Council Meeting
AGENDA ITEM: **7-G**

Discuss and take action on a Resolution Awarding Request for Proposal (RFP) Workforce Housing Partner through the Public Facilities Corporation (PFC); Authorizing the City Manager to begin negotiations for a partnership with Developer; directing the City Manager develop a contract for future council approval.

**APPROVED FOR AGENDA:** City Manager David Parsons

**COMMENTARY:** A Request for Proposal was submitted by the City seeking proposals for the purposes of facilitating an affordable multifamily housing program. Sealed proposals were delivered prior to Wednesday, November 28, 2018 at 4:00 pm, at which time they were publicly opened and acknowledged in the City Hall Council Chambers. Late, incomplete documentation, facsimile or email bids were not considered.

**INFORMATION SENT SEPERATE BY CITY MANAGER FOR REVIEW.**

**STAFF RECOMMENDATION:** Port Aransas City Council approve Awarding Request for Proposal (RFP) for Workforce Housing Partner through the Public Facilities Corporation (PFC); Authorizing the City Manager to begin negotiations for a partnership with Developer; and directing the City Manager develop a contract for future council approval.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL (RFP) WORKFORCE HOUSING PARTNER THROUGH THE PUBLIC FACILITIES CORPORATION (PFC); AUTHORIZING THE CITY MANAGER TO BEGIN NEGOTIATIONS FOR A PARTNERSHIP WITH DEVELOPER; AND DIRECTING THE CITY MANAGER PROVIDE THE CITY COUNCIL AND PFC WITH A FINAL CONTRACT FOR APPROVAL.

WHEREAS, the City Advertised for A Request For Proposal (RFP) seeking a qualified development partner to plan, develop, construct, and equip affordable multi-family housing facilities within the City for the purpose of providing available and affordable workforce housing options in the City; and

WHEREAS, the city Selection Committee reviewed the proposals received and submitted from the following firms; and

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brinshore</td>
</tr>
<tr>
<td>Mvah Partners</td>
</tr>
<tr>
<td>Palladium</td>
</tr>
<tr>
<td>Broaddus and Cesar Chavez Foundation</td>
</tr>
</tbody>
</table>

WHEREAS, on ______, 2019, the city Selection Committee submitted recommendations to awarding the workforce housing PFC partner to ___________ for __________.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council approves recommendation from the Selection Committee and award the workforce housing PFC partner to _____ for ________________.

Section 2. The City Council authorizes the city manager to begin negotiations with the selected firm for final Council approval.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2018.
CITY OF PORT ARANSAS, TEXAS

Charles R. Bujan, Mayor

ATTEST:

Francisca Nixon, City Secretary
NOTICE is hereby given that the City of Port Aransas, Texas (the City), acting by and through the City of Port Aransas Public Facilities Corporation (the Corporation), is seeking proposals for the purposes of facilitating an affordable multifamily housing program.

The City seeks a qualified development partner to plan, develop, construct, and equip affordable multi-family housing facilities within the City for the purpose of providing available and affordable workforce housing options in the City and the Corpus Christi Gulf Coast region. The development team for proposals submitted should include an architect, a builder, and financial partners/equity investors, proposed financing structure, assurance of financial performance, and conceptual design of proposed project. The City anticipates a final project will minimally encompass 160 to 200 of 1, 2, and 3 bedroom units, with market and industry-standard amenities and features and which project meets the heretofore stated AMFI Goal (collectively, the Project).

The City is seeking funding for the Project through the Community Development Block Grant Disaster Recovery (CDBG-DR) Program, administered by the Texas General Land Office (GLO). As such, the Project must meet CDBG-DR eligibility requirements. A minimum of 51 percent of the units within the Project must be restricted for twenty (20) or more years of an affordability period for low- to moderate-income (LMI) individuals earning 80 percent or less of the Area Median Family Income (AMFI) at affordable rent. A 20-year Land Use Restriction Agreement (LURA) will be placed on the Project and any applicable lenders must agree to be subordinate to the LURA.

The Request for Proposals (RFP) is available on-line on the City of Port Aransas website at www.cityofportaransas.org or at City Hall, 710 W. Avenue A, Port Aransas, Texas 78373. Questions regarding the RFP must be submitted in writing to the City by November 16, 2018. Answers to questions submitted will be provided to all respondents by the close business on November 22, 2018. Any requests for information relating to this Request for Proposals may be directed to:

POSTED this 22nd day of October, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. TIME: 5:00 PM

PUBLISHED in The South Jetty, in the October 25, 2018 and November 1, 2018 editions.

CITY OF PORT ARANSAS, TEXAS

Francisca Nixon, City Secretary
NOTICE OF REQUEST FOR PROPOSALS

NOTICE is hereby given that the City of Port Aransas, Texas (the City), acting by and through the City of Port Aransas Public Facilities Corporation (the Corporation), is seeking proposals for the purposes of facilitating an affordable multifamily housing program.

Proposals must be clearly marked “PROPOSAL – AFFORDABLE HOUSING” to the City Secretary’s office, 710 W. Avenue A, Port Aransas, Texas prior to Wednesday, November 28, 2018 at 4:00 PM, at which time they will be publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids will not be considered. The City reserves the right to reject any or all proposals.

The Request for Proposals (RFP) is available on-line on the City of Port Aransas website at www.cityofportaransas.org or at City Hall, 710 W. Avenue A, Port Aransas, Texas 78373. Questions regarding the RFP must be submitted in writing to the City by November 16, 2018. Answers to questions submitted will be provided to all respondents by the close business on November 22, 2018. Any requests for information relating to this Request for Proposals may be directed to:

Mr. David Parsons, City Manager
City of Port Aransas, Texas
710 West Avenue A
Port Aransas, Texas 78373
361-749-4111
E-Mail: davidparsons@cityofportaransas.org

POSTED this 22nd day of October, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. TIME: 5:00 PM PUBLISHED in The South Jetty, in the October 25, 2018 and November 1, 2018 editions.

CITY OF PORT ARANSAS, TEXAS

Francisca Nixon, Interim City Secretary
I. INTRODUCTION

The primary purpose of this Notice of Request for Proposals (the Notice) is to provide communication as to the resources available to support a new multi-family housing project located within the city limits of the City of Port Aransas, Texas (the City), specifically being the hereinafter-defined Project Location.

The City recently formed the Port Aransas Public Facilities Corporation (the Corporation) for the purposes of facilitating an affordable housing program and is requesting proposals from qualified developers for the construction of facilities within the City limits at the Project Location. This program is designed to serve low-to-moderate income working families with a required minimum of at least 51% of the total number of units in the housing development benefitting families earning 80% or less of the Area Median Family Income (AMFI) (the AMFI Goal), allowing these families to eliminate the cost-burden of today’s housing and rental prices (collectively, the Affordable Housing Program). The City intends that the Affordable Housing Program will facilitate private sector and/or non-profit development of multi-family or mixed-use affordable/workforce housing, related amenities and (potentially) commercial development. The City, acting by and through the Corporation, is providing this Notice to inform the public of the process and guidelines to be used in selecting qualified projects for financing such improvements through a combination of funding sources available by and through the City and the Corporation.

Additionally, to effectively achieve the goal stated herein, a secondary purpose of this Notice is to accept proposals from those seeking Resolutions of Support and Resolutions of No Objection for multifamily rental housing developments applying for Housing Tax Credits through the Texas Department of Housing and Community Affairs.

II. SUBMISSION INFORMATION

• Proposals submitted must be marked: PROPOSALS – AFFORDABLE HOUSING

• The deadline for submitting proposals for the RFP is: NOVEMBER 28, 2018 AT 4:00 PM

• Proposals must be received by the City by this date and time and may be sent to:

  CITY OF PORT ARANSAS CITY SECRETARY’S OFFICE
  710 WEST AVENUE A
  PORT ARANSAS, TEXAS

• Respondents to this RFP must submit and one (1) original copy and five (5) copies of their Response.

The City reserves the right to reject all Responses or to accept any proposal deemed to be in the best interest of the City. Neither the City nor the Corporation will be obligated to enter into any contract with any respondent on any terms or conditions.
III. PROCUREMENT SCHEDULE

RFP ISSUED: OCTOBER 22, 2018
QUESTIONS RECEIVED BY: NOVEMBER 16, 2018
QUESTIONS ANSWERED BY: NOVEMBER 22, 2018
RFP RESPONSES DUE: NOVEMBER 28, 2018
INTERVIEWS WITH SELECTED FINALISTS: DECEMBER 3 - 7, 2018
NOTICE OF AWARD TO SELECTED PROPOSER: DECEMBER 2018 CITY COUNCIL MEETING

IV. BACKGROUND INFORMATION

The City is a resort and fishing community on Mustang Island which is located twenty-four (24) miles northeast of Corpus Christi, Texas. The Corporation is a public facility corporation formed and operating under Chapter 303, Texas Local Government Code, as amended (the Act) for the purposes of completing the renovation, expansion, redevelopment, construction, acquisition, provision, conveyance, leasing, owning, operating, and divesting of real property within the City, including facilitation of affordable and workforce housing developments within the City.

V. THE PROJECT

The City seeks a qualified development partner to plan, develop, construct, and equip affordable multi-family housing facilities within the City for the purpose of providing available and affordable workforce housing options in the City and the Corpus Christi Gulf Coast region. Proposals received will vary in range, scope, and scale, however, City staff will compare all proposals according to the criteria set out in this RFP. The City will consider and encourages development of a project that would be part of a larger mixed-use development with complimentary land uses. However, a mixed use development is not a requirement of this RFP. The development team for proposals submitted should include an architect, a builder, and financial partners/equity investors, proposed financing structure, assurance of financial performance, and conceptual design of proposed project. The City anticipates a final project will minimally encompass 160 to 200 of 1, 2, and 3 bedroom units, with market and industry-standard amenities and features and which project meets the heretofore stated AMFI Goal (collectively, the Project).

The City is seeking funding for the Project through the Community Development Block Grant Disaster Recovery (CDBG-DR) Program, administered by the Texas General Land Office (GLO). As such, the Project must meet CDBG-DR eligibility requirements. A minimum of 51 percent of the units within the Project must be restricted for twenty (20) or more years of an affordability period for low- to moderate-income (LMI) individuals earning 80 percent or less of the Area Median Family Income (AMFI) at affordable rent. A 20-year Land Use Restriction Agreement (LURA) will be placed on the Project and any applicable lenders must agree to be subordinate to the LURA.

The City and the Corporation are interested in the developer and/or development team’s previous experience on residential multi-family projects, including relevant experience in the design and implementation of developments similar to the proposed Project, capacity to undertake new or additional projects such as the Project, and development and operation of commercial and public...
projects that are comparable to the Project.

The proposed site is located within the City, a survey of which is included as Exhibit A hereto, and is comprised of 8 to 10 acres of developable land located near the City airport (the Project Location). The Project Location is currently zoned Commercial 2 (allowing for mixed use, multi-family and commercial). Use of the land, in the form of a long-term ground lease, will be conveyed to the Corporation for nominal and serve as an equity contribution of the City to the Project.

The Corporation currently anticipates that Project construction must be completed within 18 months of the effective date of any contract awarded hereunder.

VI. SOURCES OF FINANCIAL INCENTIVE

Respondents should consider City financial assistance as “gap financing”. Therefore, the proposals should demonstrate that the Project as presented has maximized its debt capacity and that the equity in the capital stack provides a reasonable return on investment (ROI) for the Project. The ROI must ultimately be supported by an independent third-party market analysis (though submission of this analysis with the proposal is not a requirement). Final award will be conditioned on negotiation of acceptable development agreements among the parties and approval by the City Council of the City and the Corporation’s Board of Directors.

The City has identified the following funding sources available to the Project:

- CDBG-DR Grant Funds (Hurricane Harvey Recovery Funds)
- Waiver of Building, Inspection and Impact Fees
- Possible TIF Project Financing (Tax Increment Reinvestment Zone)
- Possible Tax Exempt Bond Financing
- Contribution (Ground Lease) of Project Location
- Partial or Full Tax Exemption

The Corporation anticipates making application to the State of Texas, acting by and through the GLO, under the Community Development & Revitalization Program for Hurricane Harvey Disaster Recovery Relief. This application will seek grant funding in the approximate amount of $8,000,000 (the Grant Funds), all or a portion of which (if received) may be contributed to and/or used in connection with the construction and development of the Project. Although the Corporation believes the Project Location and proposed Project should be eligible for such CDBG-DR funding program, at this time, no assurances can be made that the Corporation will receive Grant Funds.

VII. DEVELOPER’S ROLE

The City and the Corporation anticipate that the Respondent will assume the role of Project developer and, in such capacity, will assume to undertake the following duties and responsibilities:

- Develop architectural plans and construction documents and specifications consistent with State and federal guidelines, and obtain local approvals and permits;
• Develop and manage an implementation schedule;
• Obtain additional leveraged funds from private, non-governmental sources;
• Develop and adhere to a Project budget;
• Coordinate all development activities, including reporting and budget requirements;
• Obtain debt and equity financing;
• Oversee construction and ensure completion in a timely manner.

The Respondent must be in good standing with any outstanding HUD loans and loan commitments. There may be no defaults or negative collection actions on current or previous HUD loans or tax exempt bond financing. The Respondent may not be “debarred” as cited on federal and state debarment lists in accordance with 24 CFR 570.609, as well as other applicable laws. The Respondent must provide a complete listing with addresses of multifamily properties currently owned or managed by Respondent.

In addition, the selected developer will assist as needed with the application for CDBG-DR Grant funding and, if required in connection with the proposed Project financing structure, will be responsible for preparing a Low-Income Housing Tax Credit application and seeking additional private funding for the Project, as applicable.

VIII. SELECTION PROCESS

The selection process will involve a review of all proposals timely submitted and received. The Selection Committee will review and rank each proposal submitted. No more than the top three (3) ranked proposals will then be recommended as Finalists to the City. For the avoidance of doubt, the City is authorized to identify only one (1) or two (2) Finalists, as it may determine in its sole discretion. The Finalists will be asked to submit additional information for review (see “X. FINALIST SUBMISSIONS” below). City staff will review the additional information and rank the proposals for the City. The City will then begin negotiations with the top ranked development partner. If an agreement cannot be reached with the top ranked team, the City will begin negotiations with the second ranked team. During the selection and negotiation process the City may request additional information from the teams as may be necessary to select a winning team or teams and negotiate an agreement.

Selection Criteria

All proposals will be evaluated based upon the Proposal Requirements provided in the RFP. Favorable consideration will be given to the development partners who have significant experience in the development of similar projects. Selection grading points is as follows:

- delivery of the Project, in basis scope as herein described (10 Points)
- additional amenities in addition to basic Project scope herein described (5 points)
- ability to secure Project financing and make the necessary investments (15 Points)
- familiarity with GLO Hurricane Harvey Disaster Recovery Housing Guidelines and ability to comply with applicable provisions thereof (15 Points)
- depth of experience directly with comparable projects (15 points)
• demonstrated experience and availability to meet the stated schedule for Project completion (15 Points)
• the quality of the proposed building Project, ownership structure, and operating plan (10 Points)
• consideration of additional development and complimentary land uses in the development (5 Points)
• demonstrated benefits to the City (including tax credits) of the proposed ownership and operating structure (10 Points)
• overall responsiveness to the RFP
• finalist interviews, if determined necessary by the City

IX. PROPOSAL REQUIREMENTS

All submitted proposals should be bound and single sided letter size pages. Any proposals larger than letter size should be folded to fit in a letter size format. The proposals should include the information set out below. Failure to include any part of the information listed below may result in the disqualification of a submission.

Respondents must provide the following information to the greatest extent possible:

a. **Table of Contents.** Include a clear identification of the information provided by section and page number

b. **Introductory Transmittal Letter.** Please provide a letter on corporate letterhead that provides a brief description of the development team, overview of the team’s proposal, and a statement on how the development team intends to deliver the Project on budget and on time, and an overview of the financing plan of the Project.

c. **Team Qualifications.** Respondents must propose a development partner team and identify each member or firm on the development team. The developer partner may be a non-profit community-based developer or a for-profit developer, or a joint venture. The team must include an owner/developer, general contractor, architect and/or engineer. The Project construction’s team should include a registered architect with affordable housing tax credit multi-family residential design experience. Other team members may be identified but are not required to be listed. The respondent should describe the composition, legal form, and organizational structure of the development team. Responses should include the proposed team’s organization and management approach and identify the role of key personnel who will be involved in implementation of the Project.

d. **Team Personnel.** For each key person, please provide a summary of the person’s qualification and include:
   • a team organizational chart that includes the development entity, management company (if any), architectural firm, construction company, financial partners, and other subcontractors or proposed team members
   • a resume of past relevant development experience, specifically identifying
multifamily affordable housing facilities with Project start dates, completion dates, and adherence to Project schedules

- past experience with projects including an affordability component
- biographies and office location of key personnel
- the role and responsibility that each person will play in the Project along with contact information that includes email addresses and telephone numbers
- for each architect and/or engineer on the Project, certify that the person was selected based on demonstrated competence and qualifications, in the manner provided by Section 2252.004 of the Texas Government Code, as amended
- include certifications that all members of the proposed team are in good standing with any outstanding HUD loans and loan commitments and no defaults or negative collection actions on current or previous HUD loans or tax exempt bond financing for any projects which such team member developed, managed or otherwise controlled.
- Include a certification that each team member is not “debarred” as cited on federal and state debarment lists in accordance with 24 CFR 570.609, as well as other applicable laws.

e. Project References

- List any public/private partnership experience. Specifically include any contact information for municipal references.
- List all multifamily properties (with addresses) currently owned or managed by Respondent and designating which properties are owned and which are managed (or both).
- Submit information on three (3) projects of similar scope and complexity that the team completed within the last five (5) years. This information should include summary descriptions of the multifamily housing projects led by the team’s proposed key personnel, the contractor, and the architect.
- For similar projects listed, please provide a comparison of the original proposed budget for the Project versus the actual final cost at Project completion.
- Provide the name, title, address, and telephone number for three (3) references with first-hand knowledge of the development team’s performance on the projects listed above. Each reference should relate to a different project.

f. Characteristics of Proposed Project

- Describe the number of units, segregated by number of bedrooms
- Provide per unit square footage (by available layout)
- Describe Project amenities
- Describe any related commercial development
- Project scope should include alternatives for Project characteristics that take into account receipt and non-receipt of Grant Funds (identify assumptions regarding amount of available Grant Funds)
- To the extent Grand Funds are used for the Project, the Project will have to comply with all applicable HUD/CDBG-DR standards for construction, labor
g. Proposed Timeline for Development

- Provide a projected timeline for respondent’s completion of the Project within an assumed 18 month completion schedule
- Submit a conceptual diagram of the facility, parking, and related development and amenities
- Identify transportation access to and within the site area
- Provide any other information that is related to and helpful to explain your Project; artistic renderings are optional

h. Approach to Financing and Ownership Experience

- Discuss your proposed approach to the ownership and operations of the Project. Provide descriptions of successful approaches to financing and ownership your team has utilized for past projects. Include discussions of ownership, land, debt, equity, and public incentives that comprised the financing plans for past projects. Describe any potential additional sources of financing.
- If the proposal incorporates utilization of tax-exempt financing and/or federal tax credits, clearly indicate such assumptions and identify in the proposal the characteristics of the Project, as proposed, that will allow the Project’s receipt of such beneficial treatment under applicable federal tax law. If the financing structure includes a tax-exempt financing and/or a tax credit component, the developer will be responsible for (i) providing all necessary financial guarantees and assurances to the lenders and tax credit investors and delivering Project units consistent those guarantees and (ii) assurance of Project operation in a manner that preserves the characteristics that allow such beneficial treatment.
- **NOTE:** the selected proposer will be required to demonstrate in-depth financial capability during Project contract negotiations.
- If the respondent has already entered into commitment letters with lender(s), tax credit investor(s) or a tax credit syndicator, then such commitment letters shall be provided in the proposal.

X. FINALIST SUBMISSIONS

Finalists for the Project will be asked to provide a detailed business plan for the development, including a site plan, building plans, and full descriptions of the Project.

a. Development Schedule – a Project schedule beginning with authorization to negotiate through opening of the Project.

b. Budget/Project Cost Estimates – a comprehensive Project budget including all land costs, construction costs broken down by building component, FF&E costs, pre-opening costs, permit and approval fees, legal costs, development fees, and other costs. Escalation costs for
inflation should be identified in the projections.

c. **Proforma Statement of Operations** – a five-year pro forma operation statement for the multi-family housing development

d. **Financing and Ownership Plan**

- the amounts of proposed debt financing and the estimated cost of debt
- the amounts of proposed equity investment and anticipated return on equity
- other sources of funding if any
- the anticipated amount of public participation in the Project and the proposed forms of public participation
- a narrative description of the proposed approach to funding the proposed Project that details any proposed financial responsibilities of the development partner and/or operator

**XI. ADDITIONAL CONSIDERATIONS**

All responses submitted to this RFP remain in effect for 120 days after the date of submission.

The City reserves the right to contact any reference listed in a proposal to assist in the evaluation of the proposal, to verify information contained in a proposal, and to discuss the proposer’s qualifications. The City reserves the right to obtain and consider information from other sources concerning the proposer, such as the proposer’s capability and performance under other contracts. The contents of the proposal submitted are subject to verification. Misleading or inaccurate responses shall result in disqualification.

This RFP does not commit the City to award a contract for the scope of work described in this RFP. The City reserves the right to reject any and all proposals. The City reserves the right to waive any irregularities or non-conformance with the terms of the RFP.

All costs associated with preparing the RFP response shall be borne by the development team. The City shall not be responsible for any costs associated with responding to this RFP.

Acceptance of this RFP will be in the form of a contract. The contents of this RFP will be included in a prospective contract.

Information, documentation, and other materials submitted to the City for this RFP or any resulting contracts may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code, as amended (Texas Public Information Act). Any proprietary or confidential information submitted in a proposal should be marked as such. The City will make efforts to protect the confidentiality of this information to the extent allowed by law.

* * *
AGENDA ITEM: 7-H

Discuss and take action on a Resolution Awarding Request for Proposal (RFP) entering into a
development contract for the construction of the Hotel Conference Center; Authorizing City
Manager to Enter into A Memorandum of Understanding with Developer; and Directing the
City Manager provide a final contract agreement for future council approval.

SUBMITTED BY: Chamber of Commerce President Jeff Hentz

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: A Request for Proposal was submitted by the Chamber of Commerce on
behalf of the City for the construction of Hotel Conference Center. Sealed proposals were
delivered prior to Friday, August 17, 2018 at 4:00 pm, at which time they were publicly
opened and acknowledged in the City Hall Council Chambers. Late, incomplete
documentation, facsimile or email bids were not considered.

*INFORMATION SENT SEPARATE BY CITY MANAGER FOR REVIEW

STAFF RECOMMENDATION: Port Aransas City Council approve Awarding Request
for Proposal (RFP) entering into a development contract for the construction of the Hotel
Conference Center; Authorizing City Manager to Enter into A Memorandum of
Understanding with Developer; and Directing the City Manager provide a final contract
agreement for future council approval.
RESOLUTION NO 2018-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL (RFP) TO ENTER INTO A DEVELOPMENT CONTRACT FOR THE CONSTRUCTION OF THE HOTEL CONFERENCE CENTER; AUTHORIZING CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH DEVELOPER; AND DIRECTING THE CITY MANAGER TO PROVIDE A FINAL CONTRACT AGREEMENT FOR CITY COUNCIL APPROVAL.

WHEREAS, Port Aransas Chamber of Commerce Advertised for A Request for Proposal (RFP) For The Construction Of The Chamber Of Commerce Hotel Conference Center; and

WHEREAS, the Chamber of Commerce, Selection Committee reviewed the bids received and submitted from the following firms; and

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cinnamon Shores</td>
</tr>
<tr>
<td>McCombs Properties</td>
</tr>
</tbody>
</table>

WHEREAS, a contract for goods or services subject to the competitive sealed bidding requirements must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality in compliance with Texas Local Government Code §252.043(a).

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. After review of each proposal and presentation by potential firms, the City Council awards the construction of the Chamber of Commerce Hotel Conference Center to _________________.

Section 2. The City Council authorizes the city manager to sign a memorandum of understanding with the selected firm. Memorandum of Understanding attached hereto as Exhibit A.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2018.

CITY OF PORT ARANSAS, TEXAS
Charles R. Bujan, Mayor

ATTEST:

Francisca Nixon, City Secretary
TABLE OF CONTENTS

1. INTRODUCTION
2. PROJECT SCOPE
3. PROPOSAL REQUIREMENTS
4. SELECTION PROCESS
5. OTHER CONDITIONS
INTRODUCTION

The City of Port Aransas, Texas (Port Aransas) is a resort and fishing community on Mustang Island which is located twenty four (24) miles northeast of Corpus Christi, Texas. The city seeks written proposals for the planning, development; financing, design, construction and operation of a full-service upper- upscale Hotel Conference Center in the City. The City may determine that more than one Hotel project is desirable for selection. The subject project or projects should complement the City of Port Aransas and be integrated in the environment of the community.

It is the intent of the City through this Request for Proposals to identify the best private sector partner to develop an upper- upscale hotel and conference center that will allow the City to attract new meeting and group business to the City of Port Aransas, stimulate economic development and growth within the city. The project will be a public-private partnership between the city and the selected proposer. The City intends for the project to be completed and open by July 1, 2020.

Proposals are solicited in accordance with the terms, conditions and instructions contained in this Request for Proposals (RFP)

PROPOSALS SUBMITTED MUST BE MARKED:

SEALED BID- CHAMBER OF COMMERCE HOTEL CONFERENCE CENTER

The deadline for submitting proposals for the RFP is:

FRIDAY, AUGUST 17, 2018 4:00pm,

Proposals must be received by the City by this date and time and may be sent to:

CITY OF PORT ARANSAS CITY SECRETARY’S OFFICE
710 WEST AVENUE A
PORT ARANSAS, TEXAS

Questions about the RFP must be submitted in writing to Port Aransas Chamber of Commerce by MONDAY, AUGUST 6, 2018. Questions must be submitted to:

Attention Jeffrey Hentz – Jhentz@portaransas.org
Late proposals will not be accepted. Faxed or emailed proposals will not be accepted.

Respondents to this RFP must submit and one (1) original copy and ten (10) copies of their proposal.

The City reserves the right to reject all proposals or to accept any proposal deemed to be in the best interest of the City. The City will not be obligated to enter into any contract with any respondent on any terms or conditions.

PROCUREMENT SCHEDULE

RFP ISSUED: August 2, 2018

QUESTIONS RECEIVED BY: AUGUST 6, 2018

QUESTIONS ANSWERED BY: AUGUST 10, 2018

RFP RESPONSES DUE: AUGUST 17, 2018

INTERVIEWS WITH SELECTED FINALISTS: SEPTEMBER 5-13, 2018

NOTICE OF AWARD TO SELECTED PROPOSER: SEPTEMBER 20-27, 2018
PROJECT BACKGROUND AND SCOPE

Purpose and Overview

The City of Port Aransas seeks a qualified development partner to plan, develop, construct, equip and operate a full service, upper-upscale Hotel Conference Center. Tourism is a key component of the vibrancy and sustainability of Port Aransas. The purpose of this project is to allow the city to attract conference and group business to the City and generate positive economic impact in the City and the Corpus Christie Gulf Coast region.

The City understands that for this to be a successful project, public financing will be required to assist the development partner in this project. Therefore, the City will designate this project as a “Qualified Hotel Project” under provision of Chapter 351.102 of the Texas Tax Code. As a qualified hotel project, the city will be allowed to pledge state and local hotel and sales tax revenue that will be generated from this project to fund the construction of the hotel conference center, related infrastructure, meeting space, restaurants, shops, and parking facilities that are located within 1000 feet of the conference center. If the City determines that more than one hotel project is in the best interest of the City, the City will designate both projects as “qualified projects” under applicable state law. The private development partner will also need to provide some level of financial investment to this project.

In 2017, the City of Port Aransas engaged HVS Consulting and Valuation to study the feasibility of a proposed Hotel and Conference Center. The HVS study, which can be found at www.portaransas.org/hvsstudy, included a market area analysis, a lodging industry supply and demand analysis, a description of the proposed hotel conference center improvements, a projection of hotel occupancy and average rates, projection of income and expenses, and description of available sites for the hotel conference center. The study concluded that the Port Aransas/ Mustang Island area has the ability to positively absorb a full-service hotel conference center facility affiliated with an upper-upscale brand. Proposers are advised to reach the HVS study carefully to more fully understand the project being considered.

Proposals received will vary in range, scope, and scale, however, the Selection Committee will compare all proposals according to the criteria set out in this RFP.

The City seeks a proposal from a qualified and financially capable development partner for the planning, design, financing, construction, and operation of the Hotel Conference Center which will contain the following elements:

- a minimum of 200 hotel guest rooms
- a minimum of 21,150 usable meeting & conference space w/breakout capability
- a full service restaurant & full service food/beverage services for the facility
- a lobby lounge
- a business center
• a gift shop or retail boutique
• an outdoor swimming pool and pool bar
• On-site parking with sufficient parking spaces
• Necessary back-of-the-house space and storage

The City will consider and encourages development of a project that would be part of a larger mixed-use development with complimentary land uses. However, a mixed use development is not a requirement of this RFP.

The development team for proposals submitted should include an architect, a builder, and financial partners/equity investors. Development partner teams should recommend Hotel brands and operators, but the final selection of a hotel brand and hotel conference center operator will occur after the selection of the development partner.

Site Considerations

Available sites for consideration for the hotel conference center project are identified in the HVS Market Study. The study identified five (5) sites as suitable locations for the successful operation of a hotel conference center facility. All of those sites are located within the City of Port Aransas. Other sites/locations will also be accepted as part of the bid response.
PROPOSAL REQUIREMENTS

All submitted proposals should be bound and single sided letter size pages. Any proposals larger than letter size should be folded to fit in a letter size format. The proposals should include the information set out below. Failure to include any part of the information listed below may result in the disqualification of a submission.

Respondents must provide the following information to the greatest extent possible:

Table of Contents
Include a clear identification of the information provided by section and page number

Introductory Transmittal Letter
A letter on corporate letterhead that provides a brief description of the development team, overview of the team’s proposal, and a statement on how the development team intends to deliver the project on budget and on time, and an overview of the financing plans/equity component of the project.

Team Qualifications
Respondents must propose a development partner team and identify each member or firm on the development team. The team must include an owner/developer, general contractor, architect and/or engineer. Other team members like hotel brands and operators may be identified but are not required to be listed. The respondent should describe the composition, legal form, and organizational structure of the development team. Describe the organization and management approach and identify the role of key personnel who will be involved in implementation of the project.

Team Personnel
For each key person, please provide a summary of the person’s qualification and include:
- a team organizational chart that includes the development entity, management company (if any), architectural firm, construction company, financial partners, and others
- a resume of past relevant development experience, specifically identifying hotel conference center projects with project start dates, completion dates, and adherence to project schedules
- location of key personnel
- the role and responsibility that each person will play in the project along with contact information that includes email addresses and telephone numbers
- for each architect and/or engineer on the project, certify that the person was selected based on demonstrated competence and qualifications, in the manner provided by TEX. GOV’T CODE 2252.004
Project References

- list any public/private partnership experience. Specifically include any contact information for municipal references
- submit information on three (3) projects of similar scope and complexity that the team has completed within the last ten (10) years. This information should include summary descriptions of the convention center hotel projects the team’s lead developer has led, the contractor has constructed, and the architect has designed
- for similar projects listed, please provide a comparison of the original proposed budget for the project versus the actual final cost at project completion. Please show land costs separately
- list names, locations, number of rooms, hotel brand of any hotels currently owned or managed by the development team
- provide the name, title, address, and telephone number for three (3) references with first-hand knowledge of the development team’s performance on the projects listed above. Each reference should relate to a different project.

Development Sites

- identify a proposed development site or sites (see HVS study sites or identify additional sites)

Proposed Timeline for Development

- provide a projected timeline for your team’s completion of the project

Preliminary Project Concept Plan

- submit a conceptual diagram of the Hotel Conference Center, parking, and related development and amenities. Summarize the proposed building and include: proposed sites, location and dimensions (see sites identified in the HVS Study or propose other sites); the number of hotel rooms; floor areas and function spaces; description of food and beverage facilities; onsite parking facilities; and other amenities or related development that may be included in your plan
- discuss prior experience in branding or franchising hotels. Discuss hotel brands that may be appropriate for this proposed project
- discuss the visual and physical relationship with the surrounding neighborhood, and other developments
- provide transportation access to and within the site area
- provide any other information that is related to and helpful to explain your project
- artistic renderings are optional

Approach to Financing and Ownership Experience
discuss your proposed approach to the ownership and operations of the project. Provide descriptions of successful approaches to financing and ownership your team has utilized for past projects. Include discussions of ownership, land, debt, equity, and public incentives that comprised the financing plans for past projects. Describe any potential equity investors.

NOTE: the selected proposer will be required to demonstrate in-depth financial capability during negotiations.

describe the ownership entity for the hotel

FINALIST SUBMISSIONS

Finalists for the project will be asked to provide a detailed business plan for the Hotel Conference Center development. A detailed concept plan that includes a site plan, building plans and sections may be necessary to fully describe the project.

Development Schedule

- a project schedule beginning with authorization to negotiate through opening of the project

Budget/Project Cost Estimates

- a comprehensive project budget including all land costs, construction costs broken down by building component, FF&E costs, pre-opening costs, permit and approval fees, legal costs, development fees, and other costs. Escalation costs for inflation should be identified in the projections.

Proforma Statement of Operations

- a five-year pro forma operation statement for the proposed hotel conference center

Financing and Ownership Plan

- the amounts of proposed debt financing and the estimated cost of debt
- the amounts of proposed equity investment and anticipated return on equity
- other sources of funding if any
- the anticipated amount of public participation in the project and the proposed forms of public participation
- a narrative description of the proposed approach to funding the proposed project that details any proposed financial responsibilities of the development partner and/or operator
- plans for ownership and operation of the proposed hotel conference center including potential brands, franchise arrangements, and hotel conference center operator
SELECTION PROCESS

The selection process will involve a review of all proposals timely submitted and received. The Selection Committee will review and rank each proposal submitted. The top three (3) ranked proposals will then be recommended as Finalists to the City. The finalists will be asked to submit additional information for review. The Selection Committee will review the additional information and rank the proposals for the City. The City will then begin negotiations with the top ranked development partner. If an agreement cannot be reached with the top ranked team, the City will begin negotiations with the second ranked team.

During the selection and negotiation process the City may request additional information from the teams as may be necessary to select a winning team or teams and negotiate an agreement.

Selection Criteria

All proposals will be evaluated based upon the Proposal Requirements provided in the RFP and the following criteria which give favorable consideration to the development partners who have significant experience in the development of similar projects. The criteria listed below involves determining which development proposal presents the best qualified team with the financial capability to develop the project on budget and on time with a plan that demonstrates an efficient and innovative use of the eligible development sites. The selection criteria include;

- ability to secure project financing and make the necessary investments
- cost of the project
- depth of experience directly with comparable projects
- demonstrated experience and availability to meet the stated schedule for project completion
- the quality of the proposed building project, ownership structure, and operating plan
- extent to which the proposal meets the requirements and objectives of the RFP
- consideration of additional development and complimentary land uses in the development
- demonstrated benefits to the city (including financial) of the proposed ownership and operating structure
- overall responsiveness to the RFP
- interviews with the Finalists

The City will select the development team that submits the proposal that is the best value to the City on the basis of the selection criteria listed above.

ADDITIONAL CONSIDERATIONS

All responses submitted to this RFP remain in effect for 120 days after the date of submission.
The City reserves the right to contact any reference listed in a proposal to assist in the evaluation of the proposal, to verify information contained in a proposal, and to discuss the proposer’s qualifications. The City reserves the right to obtain and consider information from other sources concerning the proposer, such as the proposer’s capability and performance under other contracts. The contents of the proposal submitted are subject to verification. Misleading or inaccurate responses shall result in disqualification.

This RFP does not commit the City to award a contract for the scope of work described in this RFP. The City reserves the right to reject any and all proposals. The City reserves the right to waive any irregularities or non-conformance with the terms of the RFP.

All costs associated with preparing the RFP response shall be borne by the development team. The City shall not be responsible for any costs associated with responding to this RFP.

Acceptance of this RFP will be in the form of a contract. The contents of this RFP shall become a part of the contract.

Information, documentation, and other materials submitted to the City for this RFP or any resulting contracts may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (Texas Public Information Act). Any proprietary or confidential information submitted in a proposal should be marked as such. The city will make efforts to protect the confidentiality of this information to the extent allowed by law.

Respondents agree to maintain at all times during the life of the project applicable insurance. The successful responder will be required to provide a Certificate of Insurance coverage, limits and endorsements as required by the City.
**AGENDA ITEM: 7-I**

Discuss and take action on a Resolution Awarding Beach Concessionaire Agreement Beginning February 1, 2019; Granting Term and Renewal Dates; Setting Locations of Service, Date and Time of Operation, Equipment and Rental Rates; Concession Percentage Payment to City, Collection and Sale of Beach Parking and Camping Permits; and Directing the City Manager sign any and all contract documents associated with Said Agreement

**SUBMITTED BY:** Finance Director Darla Honea

**APPROVED FOR AGENDA:** City Manager David Parsons

**COMMENTARY:** A Request for Proposal was submitted by the City soliciting proposals from Concessionaires to sell City Beach Parking Permits and have the exclusive right to maintain and rent for hire Boogie Boards, Surfboards, Tubes, Floats, Beach Chairs, Beach Umbrellas, Cabanas and Beach games such as volleyball and horseshoes, and like beach items/equipment at the Beach. Sealed proposals will be received at the office of the City Secretary, City of Port Aransas, 710 W. Avenue A, Port Aransas, Texas 78373-4128 until 4:00 pm CST on Friday, January 4, 2019., at which time they were publicly opened and acknowledged in the City Hall Council Chambers. Late, incomplete documentation, facsimile or email bids were not considered.

One (1) bid was received from Bron’s Beach Rentals.

**STAFF RECOMMENDATION:** Port Aransas City Council approve Awarding Beach Concessionaire Agreement Beginning February 1, 2019; Granting Term and Renewal Dates; Setting Locations of Service, Date and Time of Operation, Equipment and Rental Rates; Concession Percentage Payment to City, Collection and Sale of Beach Parking and Camping Permits; and Directing the City Manager sign any and all contract documents associated with Said Agreement.
RESOLUTION NO. 2019-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ARANSAS
AWARDING THE 2018 BEACH CONCESSION AGREEMENT TO BRON’S
BEACH RENTALS; TERM OF CONTRACT BEGINNING FEBRUARY 1, 2019
AND ENDING DECEMBER 31, 2021; AUTHORIZING THE CITY MANAGER TO
SIGN SAID AGREEMENT; AND SETTING TERMS, CONDITIONS, FEES AND
EFFECTIVE DATE.

WHEREAS, notice of the time and place that the bids for a contract required to be let by
competitive was advertised in compliance of Texas Local Government Code §2525.041(a); and

WHEREAS, the bid document was posted on the 3rd day of December, 2018 on the bulletin
board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on
the webpage www.cityofportaransas.org in addition to being published in The
South Jetty in the Thursday, December 6th and 13th, 2018 editions; and

WHEREAS, bids were returned to the City Secretary’s office, prior to Friday, January 4, 2019,
at 4:00 pm, at which time they were publicly opened, acknowledged and read
aloud by an officer of the City in compliance with Texas Local Government Code
§252.041; and

WHEREAS, a contract for goods or services subject to the competitive sealed bidding
requirements must be awarded to the lowest responsible bidder or to the bidder
who provides goods or services at the best value for the municipality in
compliance with Texas Local Government Code §252.043(a).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PORT ARANSAS, TEXAS:

Section 1: After review of each proposal and presentation by potential vendors, the City Council
awards the Beach Concession Agreement to Bron’s Beach Carts (Bron’s Beach Rentals) with
Contract Agreement attached hereto as Exhibit A.

Section 2: The City Council grants to Concessionaire a contract for services for the period
beginning February 1 and ending December 31, 2021, the exclusive right to maintain and rent for
hire the following items: Boogie Boards, Surfboards, Tubes, Floats, Beach Chairs, Beach
Umbrellas, Cabanas and Beach games such as volleyball and horseshoes, and like items. A copy
of said contract agreement is attached hereto as Exhibit B.

Section 3: The City Council authorizes the city manager, at his discretion, to renew this
Agreement for a maximum of two (2) additional, one-year terms, each said one-year renewal
option to be exercised by written notice from City Manager to Concessionaire prior to the 60th day before expiration of the immediately preceding original or renewal term.

Section 4: It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this the 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

____________________________________

Charles R. Bujan, Mayor

ATTEST:

____________________________________

Francisca Nixon, City Secretary
NOTICE TO BIDDERS

Request for Proposal (RFP)
Beach Concession

The City of Port Aransas is soliciting proposals from Concessionaires to sell City Beach Parking Permits and have the exclusive right to maintain and rent for hire Boogie Boards, Surfboards, Tubes, Floats, Beach Chairs, Beach Umbrellas, Cabanas and Beach games such as volleyball and horseshoes, and like beach items/equipment at the Beach. Sealed proposals will be received at the office of the City Secretary, City of Port Aransas, 710 W. Avenue A, Port Aransas, Texas 78373-4128 until 4:00 pm CST on Friday, January 4, 2019. The City seeks unique, safe, high-quality vending opportunities from persons with business experience to complement the institutional mission to promote Port Aransas tourism and beaches, and to positively impact on the visitor experiences and park visitation rates. The City reserves the right to reject any or all bids.

Request for Proposal (RFP) is available on-line at www.cityofportaransas.com or at City Hall, 710 W. Avenue A, Port Aransas, Texas 78373-4128. Please contact Finance Director Darla Honea at dhonea@cityofportaransas.org or via telephone at (361) 749-4111 for inquiries regarding submission of proposal. Staff will review proposals and make recommendations to the City Council who will make the final selection. Late, incomplete documentation, facsimile or email bids will not be considered. It is anticipated that proposals will be reviewed by Friday, January 4, 2019 and presented to the City Council for awarding at the Thursday, January 17, 2019 City Council Meeting. Firms submitting proposals must be present and available at the January 17, 2019 Council Meeting for either an oral presentation or to address the City Councils’ questions as part of the evaluation process.

POSTED this 3rd day of DECEMBER, 2018 at the Port Aransas City Hall, 710 W. Avenue A, Port Aransas, TX and on the City’s webpage at www.cityofportaransas.com. PUBLISHED in the Port Aransas South Jetty in the Thursday, December 6 & 13, 2018 Editions. TIME: 5:00 PM

CITY OF PORT ARANSAS, TEXAS

Francisca Nixon, City Secretary
The City of Port Aransas (hereinafter referred to as ‘City’) is soliciting proposals from Concessionaires (hereinafter referred to as ‘Concessionaires’) to sell City Beach Parking Permits and have the exclusive right to maintain and rent for hire Boogie Boards, Surfboards, Tubes, Floats, Beach Chairs, Beach Umbrellas, Cabanas and Beach games such as volleyball and horseshoes, and like beach items/equipment at the Public Beach on Mustang Island. The City seeks unique, safe, high-quality vending opportunities from persons with business experience to complement the institutional mission to promote Port Aransas tourism and beaches, and to positively impact the visitor experiences and park visitation rates.

Proposal Submission Date: The City will accept proposals until 4:00 pm CST on Friday, January 4, 2019. The City reserves the right to reject any or all proposals submitted. Firms submitting may be asked to make an oral presentation as part of the evaluation process. Staff will review proposals and make a recommendation to the City Council who will make the final selection. Late, incomplete documentation, facsimile or email bids will not be considered. It is anticipated that proposals will be presented to the City Council for awarding at the Thursday, January 17, 2019 Regular City Council Meeting.

Contact Information: Sealed proposals should be addressed to Francisca Nixon, City Secretary, and hand-delivered or mailed to: 710 W. Avenue A, Port Aransas, Texas 78373-4128. Please direct inquiries about submission to Finance Director Darla Honea at dhonea@cityofportaransas.org or via telephone at (361) 749-4111.

Minimum Criteria for Participation: Successful bidder will be expected to obtain a tax ID number and to provide liability insurance (if selected). Concessionaire will pay to the City a minimum of ten (10%) percent of all rental income, exclusive of Beach Parking Permits. Proposals may provide for a greater percent of payment to the City. Additional requirements (sample contract agreement) for vendors can be found in the “Concessionaire Information Packet” on the City’s website at www.cityofportaransas.org. The City is an Equal Opportunity Employer and encourages the participation by local, underutilized and minority business.

City of Port Aransas: The City is responsible for the management and maintenance of Mustang Island Beach. There are eighteen miles of uninterrupted and unique public shoreline, open for street legal vehicles. In addition, the City works with the Port Aransas Chamber of Commerce and Tourist Bureau (www.portaransas.org) for promoting Mustang Island Beach as a destination for visitors to enjoy. As such, the City seeks events that will have a positive impact on beach park visitation and hotel occupancy, while enhancing Port Aransas’s image as a unique tourist destination.

Venue Overview: Mustang Island Beach is open year around. Hours of operation for Concessionaire shall be from 8 am to sunset, weather conditions permitting from May 1 through August 31 and during Spring Break of each year. Concessionaire shall have the right to operate during other months if he so desires. Several large-scale events including the Texas Sand Fest and
several sporting events are hosted on the Beach throughout the year.

The City requires a $12.00 permit (which price may periodically be changed by the City Council) to park along the beaches. This includes the area from Marker (0) to Marker (62) except in the free parking area. Free Parking areas include between the Jetties and Horace Caldwell Pier and between Markers 52-58. The following represents historical economic indicators for the City. These numbers do not reflect a total number of visitors as the Beach Parking Permit charges on a per-car, as opposed to a per-person, basis.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel Occupancy Tax Collections</td>
<td>$4,418,673.34</td>
<td>$4,871,301.51</td>
<td>$4,272,385.57</td>
</tr>
<tr>
<td>Sales Tax</td>
<td>$1,366,654.11</td>
<td>$1,400,297.48</td>
<td>$1,379,489.40</td>
</tr>
<tr>
<td>Beach Parking Permits Sold City-Wide</td>
<td>93,753</td>
<td>100,916</td>
<td>100,796</td>
</tr>
</tbody>
</table>

A total of four (4) rental sites are authorized, but a minimum of two (2) must be in operation at all times during the term of Agreement. Those four (4) authorized locations are: (1) Access Road 1; (2) Access Road 1A; (3) on the Beach across from the Sandcastle Condominiums; (4) on the Beach at Avenue G or any other site as proposed. Map is attached hereto.

**Vendors Proposal Requirements:** Vendor proposals must contain the following information:

1. Name of Business/Entity Submitting Bid;
2. Name of Business Owner;
3. Mailing Address/Physical Address;
4. Telephone/Cell Phone Number;
5. Email Address;
6. Rental Rate Schedule that Bid is Being Submitted For said Concessionaire Agreement; and
7. Offer/Bid Rental Income – minimum of 10% of all rental income, exclusive of Beach Parking Permits. Proposal may provide for a greater percent of payment and include additional items that concessionaire may feel will make their proposal more competitive.
8. Offer/Bid Beach Parking Permits Income - As compensation for actively selling Beach Parking Permits, Concessionaire may be entitled to retain a maximum of $1.00 of the cost of the existing retail price (which price may be periodically be changed by the City Council) for Beach Parking Permits sold from the allowable four designated business locations. Concessionaire may be entitled to retain a maximum of $2.00 of the cost of the existing retail price (which price may be periodically be changed by the City Council) for Beach Parking Permits sold from a mobile unit.

**Requirements for Submission:** Please include a completed vendor bid form. Late, incomplete documentation, facsimile or email bids will not be considered.

**Evaluation Criteria:** Concessionaire Agreements will be awarded according to the bidder whose proposal has the best potential to fulfill the City’s desire to increase park visitation and/or hotel occupancy. Additional criteria will include: annual rate, desirability of target demographic, concessionaire’s level of experience, aesthetics, references, image compatibility and other requirements.
**Final Selection:** The City Council is expected to select a Concessionaire(s) based on the recommendation of staff. It is anticipated that a firm will be selected and notified by February 1, 2019.

**Right to Reject Proposals:** Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected. The City reserves the right without prejudice to reject any or all proposals.
## Vendor Proposal Requirements

The City of Port Aransas does not discriminate on the basis of race, color, national origin, sex, religion, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status in employment or the provision of services. We comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

---

### Vendor Bid Form

<table>
<thead>
<tr>
<th>Name of Business/Entity Submitting Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Business Owner(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Business Owner(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Mailing Address</th>
<th>City/State/Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Physical Address</th>
<th>City/State/Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Email Address</th>
<th>Business Website Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Vendor Bid Form

Rental Rate Schedule

Business Name: ______________________________

<table>
<thead>
<tr>
<th>Equipment Description</th>
<th>Deposit Required</th>
<th>Hourly Rate</th>
<th>3-Hour Rate</th>
<th>Daily Rate</th>
<th>Minimum Quantity</th>
<th>Number Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boogie Boards</td>
<td></td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tubes</td>
<td></td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floats</td>
<td></td>
<td>100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beach Chairs</td>
<td></td>
<td>150</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shade Tents</td>
<td></td>
<td>50</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cabanas</td>
<td></td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beach Games</td>
<td></td>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Horseshoes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Offer/Bid

1. As consideration for the rights and privileges granted, Concessionaire shall pay to the City, 10% or ________________ of the entire, gross monetary receipts of the business, exclusive of sales taxes required to be collected and exclusive of proceeds collected for the sale of Beach Parking Stickers. Proposal may provide for a greater percent of payment and include additional items that Concessionaire may feel will make their proposal more competitive.

2. As compensation for actively selling Beach Parking Permits, Concessionaire agrees to retain a maximum of $1.00 or ________________ of the cost of the existing retail price sold from the allowable four designated business locations and a maximum of $2.00 or ________________ of the cost of the existing retail price for Beach Parking Permits sold from a mobile unit. Proposal may provide for a lesser dollar amount retained by Concessionaire and include additional items
that Concessionaire may feel will make their proposal more competitive.

3. OTHER CONSIDERATIONS (Please add additional pages as needed):

Signed: ________________________________ Date: ________________________
CITY OF PORT ARANSAS

PROJECT: 2019 YEAR

CITY OF PORT ARANSAS TENT BUILDING (FIRE) PROPOSAL

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>Proposal complete according to specs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beach Rentals</td>
<td>Yes</td>
</tr>
</tbody>
</table>

JOB NO. __________________________

DATE: 1/4/2019

TIME: 4:00 PM

OPENED BY: ____________________________

WITNESSED BY: ____________________________

WITNESSED BY: ____________________________

Page 98 of 413
AGENDA ITEM: 7-J

Discuss and take action on a Resolution Awarding Request for Proposal for Port Aransas Ellis Memorial Library Existing Renovations Repairs Project to Victory Building Team in the amount of $285,757.00; and Authorizing City Manager to act as the Executive representative of the City in all matters pertaining to said purchase.

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Turner Ramirez Architects submitted a Request for Proposal (RFP) for the Port Aransas Ellis Memorial Library Existing Renovations Repairs Project on behalf of the City.

Sealed proposals were delivered prior to Friday, January 11, 2019 at 4:00 pm, at which time they will were publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids were not considered. The City reserves the right to reject any or all proposals.

The RFP was Posted December 5, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. at 5:00 p.m. and Published in The South Jetty in the Thursday, December 13th, 20th & 27th, 2018 editions.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Awarding Request for Proposal for the Port Aransas Ellis Memorial Library Existing Renovations Repairs Project to Victory Building Team in the amount of $285,757.00; and Authorizing City Manager to act as the Executive representative of the City in all matters pertaining to said purchase.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL FOR PORT ARANSAS ELLIS MEMORIAL LIBRARY EXISTING RENOVATIONS REPAIRS PROJECT TO VICTORY BUILDING TEAM IN THE AMOUNT OF $285,757.00; AND AUTHORIZING CITY MANAGER TO ACT AS THE EXECUTIVE REPRESENTATIVE OF THE CITY IN ALL MATTERS PERTAINING TO SAID PURCHASE.

WHEREAS, Turner Ramirez Architects advertised for a Request for Proposal (RFP) for the Port Aransas Ellis Memorial Existing Library Renovation Repairs; and

WHEREAS, sealed proposals were delivered prior to Friday, January 11, 2019 at 4:00 pm, at which time they will were publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids were not considered. The City reserves the right to reject any or all proposals; and

WHEREAS, the RFP was Posted December 5, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org, at 5:00 p.m. and Published in The South Jetty in the Thursday, December 13th, 20th & 27th, 2018 editions; and

WHEREAS, Turner Ramirez Architects reviewed the bids received and submitted a tabulation of bids as follows; and

<table>
<thead>
<tr>
<th>Name</th>
<th>Base Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barcom Construction, Inc.</td>
<td>$285,757.00</td>
</tr>
<tr>
<td>Victory Building Team</td>
<td>$290,000.00</td>
</tr>
<tr>
<td>D &amp; SS Construction, Inc.</td>
<td>$343,715.00</td>
</tr>
<tr>
<td>Gourley Contractors, LLC</td>
<td>$373,600.00</td>
</tr>
<tr>
<td>GeoFill Material Technologies, LLC</td>
<td>$413,988.00</td>
</tr>
</tbody>
</table>

WHEREAS, on January 14, 2019, Turner Ramirez Architects submitted a letter recommending Port Aransas Ellis Memorial Existing Library Renovation Repairs Project be awarded to Victory Building Team. for a bid of $285, 757.00.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council approves recommendation from Turner Ramirez Architects to award bid to Victory Building Team for a bid of $285, 757.00.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said bid award.
Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

________________________________________

Charles R. Bujan, Mayor

ATTEST:

________________________________________

Francisca Nixon, City Secretary
CITY OF PORT ARANSAS, TEXAS

REQUEST FOR BID

PORT ARANSAS ELLIS MEMORIAL LIBRARY
EXISTING RENOVATIONS AND REPAIRS PROJECT

NOTICE TO BIDDERS

NOTICE is hereby given that the City of Port Aransas, Texas, is soliciting bids for the Port Aransas Ellis Memorial Library Existing Renovation Repairs Project on Friday, January 11, 2019 prior to 4:00 PM. A Pre-Bid Meeting and walk-through is scheduled for Friday, January 4, 2019 at 11:00am at 700 W. Avenue A, Port Aransas, TX 78373. Interested Bidders are strongly encouraged to attend. Historically Underutilized Business (HUB) vendors are encouraged to submit pricing.

Sealed proposals must be clearly marked “SEASED BID – PORT ARANSAS ELLIS MEMORIAL LIBRARY EXISTING RENOVATIONS REPAIRS PROJECT” to the City of Port Aransas City Manager’s office, 710 W. Avenue A, Port Aransas, Texas prior to Friday, January 11, 2019 at 4:00 PM at which time they will be publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids will not be considered. The City reserves the right to reject any or all bids.

Bid Specifications are available on-line at www.cityofportaransas.org or at City Hall, 710 W. Avenue A, Port Aransas, Texas 78373. Any and all questions or requests for information relating to this BID may be directed to City Manager David Parsons at davidparsons@cityofportaransas.org or via telephone at (361) 749-4111. Staff will review proposals and make recommendations to the City Manager.

POSTED this 5th day of December, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. TIME: 5:00 p.m. PUBLISHED in The South Jetty in the Thursday, December 13th, 20th & 27th, 2018 editions.

CITY OF PORT ARANSAS, TEXAS

[Signature]
Francisea Nixon, City Secretary
CITY OF PORT ARANSAS ELLIS MEMORIAL
EXISTING LIBRARY RENOVATION REPAIRS

700 W. AVE A
PORT ARANSAS, TEXAS 78373

100% CONSTRUCTION DOCUMENTS

PROJECT DESIGN TEAM

PROJECT ARCHITECT
TURNER | RAMIREZ ARCHITECTS
3751 S. ALAMEDA ST.
CORPUS CHRISTI, TX 78411
(361) 994-8900

MEP ENGINEER
TJ ENGINEERING
125 POESTA DR.
PORTLAND, TX 78374
(361) 813-4989

LOCATION MAP
EXTERIOR DOORS TO BE REPLACED MEETING WINDSTORM (TDI) REQUIREMENTS.

SEVERAL ITEMS ARE ALREADY BEING STORED ON SITE AND ARE TO BE USED INCLUDING:

THE CURRENT STATUS OF THE PROJECT HAS THE NEW ADDITION INSTALLED, AS WELL AS SOME NEW

THE ELLIS LIBRARY IN PORT ARANSAS, TX WAS UNDER CONSTRUCTION DURING HURRICANE HARVEY.

12 SEE CIVIL, STRUCTURAL, MECHANICAL, ELECTRICAL, AND PLUMBING DRAWINGS FOR SITE WORK ASSOCIATED

11 CONTRACTOR TO FIELD VERIFY ALL CITY UTILITIES (LIGHT POLES, HYDRANTS, ETC.) ALONG CITY RIGHT OF

8 THE CONTRACTOR SHALL REPAIR, RESTORE OR REPLACE ANY EXISTING INSTALLATIONS DAMAGED BY WORK

7 THE CONTRACTOR STAGING AREA SHALL BE FENCED DURING THE ENTIRE CONTRACT PERIOD. THE

4 THE CONTRACTOR SHALL FENCE THE ENTIRE AREA OF BUILDING CONSTRUCTION AND CONTRACTOR STAGING

3. RUBBER BASE

CONTRACTOR'S FIELD OFFICE, TOILET FACILITIES, MATERIAL, EQUIPMENT, AND WORKER PARKING SHALL BE

2. FENCING FOR CONSTRUCTION FENCING.

1. ACCESSIBILITY STANDARDS FOR ALL MOUNTING HEIGHTS NOT LISTED AND FOR FURTHER CLARIFICATION AS

1066

1063

1060

1057

1054

1051

1048

1045

1042

1039

1036

1033

1030

1027

1024

1021

1018

1015

1012

1009

1006

1003

1000

977

974

971

968

965

962

959

956

953

950

947

944

941

938

935

932

929

926

923

920

917

914

911

898

895

892

889

886

883

880

877

874

871

868

865

862

859

856

853

850

847

844

841

838

835

832

829

826

823

820

817

814

811

798

795

792

789

786

783

780

777

774

771

768

765

762

759

756

753

750

747

744

741

738

735

732

729

726

723

720

717

714

711

698

695

692

689

686

683

680

677

674

671

668

665

662

659

656

653

650

647

644

641

638

635

632

629

626

623

620

617

614

611

598

595

592

589

586

583

580

577

574

571

568

565

562

559

556

553

550

547

544

541

538

535

532

529

526

523

520

517

514

511

498

495

492

489

486

483

480

477

474

471

468

465

462

459

456

453

450

447

444

441

438

435

432

429

426

423

420

417

414

411

398

395

392

389

386

383

380

377

374

371

368

365

362

359

356

353

350

347

344

341

338

335

332

329

326

323

320

317

314

311

298

295

292

289

286

283

280

277

274

271

268

265

262

259

256

253

250

247

244

241

238

235

232

229

226

223

220

217

214

211

198

195

192

189

186

183

180

177

174

171

168

165

162

159

156

153

150

147

144

141

138

135

132

129

126

123

120

117

114

111

998

995

992

989

986

983

980

977

974

971

968

965

962

959

956

953

950

947

944

941

938

935

932

929

926

923

920

917

914

911

898

895

892

889

886

883

880

877

874

871

868

865

862

859

856

853

850

847

844

841

838

835

832

829

826

823

820

817

814

811

798

795

792

789

786

783

780

777

774

771

768

765

762

759

756

753

750

747

744

741

738

735

732

729

726

723

720

717

714

711

698

695

692

689

686

683

680

677

674

671

668

665

662

659

656

653

650

647

644

641

638

635

632

629

626

623

620

617

614

611

598

595

592

589

586

583

580

577

574
SOAP DISPENSER DIRECTION OF POSITIVE

42" GRAB BARS AT TYPICAL H.C. TOILET STALL INDICATED

ONE HOOK INSIDE DOOR AT EACH TOILET PARTITION. ONE HOOK INSIDE DOOR AT SINGLE TOILET
COORDINATE FINAL LOCATIONS WITH ARCHITECT PRIOR TO INSTALLATION.

REMARKS

FLUOR.

LT. WT.

ELECT.

ALUM.

EXIST.

ASPH.

F.H.C.

F.E.C.

ELEV.

CFMF

MEM.

CTSK

MAS.

LAM.

FIXT.

MTL.

DWG

H.W.

FLR.

C.W.

ALT.

LAV.

ADA

EDF

D.P.

INT.

DIA.

AFG

F.B.

ADJ

AFF

F.E.

I.D.

G.I.

EL.

JT.

HC

EA

CL

CJ

C

METAL TOILET PARTITION

METAL MASONRY OPENING

MEMBRANE WATERPROOFING

MARKER BOARD

MATERIAL

LIGHT

LIGHT POLE

LAVATORY

INSIDE DIAMETER

GLAZED TILE PAVER

GRADE

GENERAL

GLAZED CONCRETE MASONRY UNIT

GAUGE

FLUORESCENT

FLASHING

FLOOR

FINISH

FIRE HOSE CABINET

EXPANSION

EXPANSION JOINT

EACH

DRINKING FOUNTAIN

DRYER

COLD WATER

CARPET

CONTINUOUS

CONDITION

COMPRESSIBLE

CEILING

CHANNEL

BUILDING

ALTERNATE

ABOVE FINISH FLOOR

AIR CONDITIONING

-UP ROOF

S.S., ST. STL.

STRUCT.

PREFIN.

PLUMB.

SCHED.

REINF.

PLWD.

OPNG.

PLAM.

RECP.

SUSP.

T.O.B.

WDW.

T.O.P.

VERT.

V.A.S.

SCPL

SVDF

W.W.

V.I.F.

THK.

REQ.

REV.

TYP.

SIM.

O.H.

P.H.

T.A.S.

W.G.B

SCHLUTER TRANSITION STRIP

WALK-OFF MAT / SEALED CONCRETE

SOLID SURFACE MATERIAL

INTERMITTENT WOOD

ALUMINUM FRAME

RETURN AIR GRILLE

-EXPOSED STRUCTURE

H.V.A.C. INSTALLATION

100' - 0" SLOPE

ROOF DRAIN

OVERFLOW SCUPPER

(REVISED)

(REVISION / REVISED)

RECREATIONAL RESILIENT FLOOR

REPAIR / RECONDITION

REPAIR / REPAIR

OWNER FURNISHED,
ON CENTER EACH WAY

ON CENTER

NOT TO SCALE

NOT IN CONTRACT

N.T.S.
### 19. STAIR HANDRAILS

- **Change in Elevation**: 4' - 11.5"
- **Handrail Size and Spacing**: 1 1/2" = 1'-0"
- **Handrail on Stairs**:
  - **Maximum Over the Tread Below**:
    - Max: 6" Min: 7" 11" (min. center-tocenter)
    - **Typ.**: 11" Min: 17" - 19" 23" - 27"
- **Handrail Spacing**:
  - **Near Landing**: 1 1/4" - 2"
  - **At Mid-Riser**: 6"
  - **At Top Riser**: 1 1/2" = 1'-0"

### 15'. Two Hinged Door in Series

- **Door Approach**:
  - **Push Side**: 36" Min: 39" 7" Max
  - **PULL SIDE**: 42" Min: 36" 4" Max
- **Door Clearances**:
  - **CLOSER**:
    - Max: 1' - 3" 8" Min
  - **ATTACHMENTS**:
    - **CLOSER ATTACHMENTS**:
      - 2" LATCHES: 2" MAX: 4" MIN: 0"
      - **HOLDERS**: 2" MAX: 4" MIN: 0"
  - **ACCOMMODATIONS**:
    - **HOLDERS**:
      - Min: 15" 15" MAX: 17" 17" MIN: 16"
  - **SWITCH ATTACHMENTS**:
    - **PULL SIDE**:
      - **SWITCH ATTACHMENTS**:
        - Min: 15" 15" MAX: 15" 15" MIN: 15"
    - **PULL SIDE**:
      - **SWITCH ATTACHMENTS**:
        - Min: 12" 12" MAX: 15" 15" MIN: 15"

### 11. Typical Elevator Door

- **Clearances**:
  - **DOOR**:
    - Min: 30" 36" MAX: 42" 42" MIN: 42"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"

### 17. Door Approach

- **Approach Dimensions**:
  - **Near Landing**: 1 1/4" - 2"
  - **Mid-Riser**: 6"
  - **Top Riser**: 1 1/2" = 1'-0"

### 18. Tread Width and Nosings

- **Maximum Frictional Coefficient**: 0.6
- **Minimum Tread Depth**: 11" Min: 17" - 19" 23" - 27"
- **Minimum Riser Height**: 4" Min: 7" 11" (min. center-to-center)
- **Maximum Riser Height**: 9" Min: 7" 11" (min. center-to-center)
- **Maximum Handrail Extension**: 1 1/2" = 1'-0"
- **Maximum Handrail Projection**: 4" MAX
- **Minimum Handrail Length**: 36" Min: 39" 7" Max
- **Minimum Handrail Length at Top Riser**: 1 1/2" = 1'-0"
- **Maximum Handrail Length**: 3 1/2" = 3'-6"

### 7. Grates in Accessible Routes

- **Max. Typical Grade**: 1/4" = 1'-0"
- **Max. Typical Grade**: 1/4" = 1'-0"
- **Max. Typical Grade**: 1/4" = 1'-0"

### 3. ADA Standard Heights

- **Clearances**:
  - **DOOR**:
    - Min: 30" 36" MAX: 42" 42" MIN: 42"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"

### 10. Miscellaneous Heights

- **Accessories**:
  - **Swing Open Doors**:
    - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **Hinged Doors**:
    - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **Swing Doors**:
    - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **Swing Doors**:
    - Min: 15" 15" MAX: 15" 15" MIN: 15"

### 1. Accessible Mounting Heights

- **Clearances**:
  - **DOOR**:
    - Min: 30" 36" MAX: 42" 42" MIN: 42"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
  - **PULL SIDE**:
    - **CLEARANCES**:
      - Min: 15" 15" MAX: 15" 15" MIN: 15"
NOTES:

1. THE TOPONOMIC SURVEY FOR THIS PROJECT WAS PROVIDED BY HIS SURVEYING WORKING ON MARCH 14, 2017.
   ADJUSTMENTS TO SURVEY DATA WILL BE MADE BASED ON THE FIELD MEASUREMENTS.
   CONSTRUCTION BASES AND DIMENSIONS SHOULD BE CHECKED USING THE ORIGINAL SURVEY DATA.
   THE SURVEY DATA IS FOR REFERENCE ONLY.

2. Site layout and dimensions are approximate only. Construction is subject to change based on field conditions.

FOR REFERENCE ONLY
1. The existing library is to remain in operation until the new addition is completed. The contractor shall provide the necessary precautions, etc. to keep the library in full function.

2. Refer to civil, structural, and MEP drawings for additional demolition requirements.

3. Refer to project specifications for additional demolition requirements.

4. Alternate No. 1 - replace existing carpet to match new carpet for the new addition.

   A. Existing window to remain.
   B. Temporary construction wall will be removed at time of new storefront installation.
   C. Existing opening for new door & frame.
   D. Existing door to remain.
   E. Remove existing wall.
   F. Temporary construction wall to be removed at completion of project.
   G. Existing cased opening to remain. Repaint.
   H. Existing ductwork to be removed throughout. (flex duct provided for new offices to remain.)
1. The temporary addition to remain in operation until repairs are completed. The contractor shall provide the necessary precautions to keep the library in full function.

2. Refer to civil, structural, and MEP drawings for additional demolition requirements.

3. Refer to project specifications for additional demolition requirements.

---

**GENERAL NOTES**

- Temporary construction shall to be reserved at completion and removed to be reimbursed.
- Provide and install windstorm certified TDI storefront door to match existing.
- Properly disinfect/clean all existing surfaces to prevent cross-contamination. Sand/grind/wirebrush all wood surfaces to remain.
- Install new door, re: door schedule & elevations.
- New circulation desk [O.F.C.I]
- New wall
- Existing door & frame to remain.
- Existing finishes to remain.
- New roof to be waterproofed.
- Tape, float, & finish at perimeter of windows.
- Level & secure footing & condenser pad.
- Leveling & securing foundation.
- Tape, float & finish at perimeter of windows.
- Existing & new doors to be adapted to match.
- New door, re: door schedule & elevations.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
- New roof to be waterproofed.
- Level & secure footing & condenser pad.
- New roof to be waterproofed.
- New wall
- Existing doors to remain.
1. INFILL OF PRIOR EMERGENCY EXIT DOOR TO BE FINISHED TO MATCH EXISTING EXTERIOR WALL.
2. DOWNSPOUTS TO BE SECURED TO WALL WHERE LOOSE.
3. REPAINT EXTERIOR TO MATCH NEW ADDITION.

A EXISTING WINDOW TO REMAIN.
B TEMPORARY CONSTRUCTION WALL INFILL TO BE REMOVED AT TIME OF NEW STOREFRONT INSTALLATION.
C EXISTING OPENING FOR NEW DOOR & FRAME.
D EXISTING DOOR TO REMAIN
E REMOVE EXISTING WALL.
F TEMPORARY CONSTRUCTION WALL INFILL TO BE REMOVED AT THE COMPLETION OF THE PROJECT.
G EXISTING CASED OPENING TO REMAIN. REPAINT.
H EXISTING DUCTWORK TO BE REMOVED THROUGHOUT. (FLEX DUCT PROVIDED @ NEW OFFICES TO REMAIN)

DESTRUCTION KEYNOTES

NOTES
1. INFILL OF PRIOR EMERGENCY EXIT DOOR TO BE FINISHED TO MATCH DISTRIBUTION WALL.
2. COMPONENTS TO BE SECURED TO WALL WHERE LOOSE.
3. REPAINT EXTERIOR TO MATCH NEW ADDITION.

REFER TO SHEET G100/G101 FOR PROJECT INFORMATION
REFERENCE PLANS & SHEETS:

- Sheet G100/G101 for project information notes.
- Sheet G200 for accessibility standards.

1'.-6" 4'.-6" 1'.-10"

11. DESCRIPTION

- One hook inside door at each toilet partition.
- One hook inside door at single toilet.
- 42" grab bars at typical H.C. toilet stall.
- Soap dispenser.

111. TOILET PARTITION: FLOOR STILE TYPE; SOLID PHENOLIC MATERIAL; 3/8" = 1'-0"

112. NOTE:

- Rooms and one hook at each shower.
- Align mirror on center of lavatory.
- Refer to all finishes and colors in finish schedule. Verify all patterns with architect.
- Contractor is to verify all heights of accessories to comply with ADA.

113. COLOR TBD BY ARCHITECT.

TA-01, TA-02, TA-03, TA-04, TA-05, TA-06, TA-07, TA-08, TA-09, RB-1, PT-1, TB-1, PL-1, PL-2, TP-1, A400, S1, S2, S8.
1. AT WALLS THAT TERMINATE ABOVE CEILING, CONTRACTOR MAY CONTINUE METAL STUD FRAMED WALLS TO SET ALL FLOOR TRACKS ON A CONTINUOUS RIBBON OF SEALANT.
2. PROVIDE MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. EXTEND ALL FIRE RATED WALLS STRUCTURE TO STRUCTURE TO 6" ABOVE CEILING.

PARTITION TYPES:
1. CMU PARTITION NOTES:
   - BRACE FRAMING FOR 3 5/8" STUDS
   - BRACE FRAMING FOR 6" STUDS
   - STEEL CORNER BEAD, TYP.
   - CONTINUOUS GALVANIZED STEEL BLANKET, OR THERMAL BATTS
   - STEEL CONTROL JOINT, TYP.
   - CONTINUOUS ACOUSTICAL INSULATION AT SOUND ATTENUATION, FIRE SAFING AND SEALANT (AS INDICATED)
   - DAMP LOCATIONS AT GYPSUM BOARD PARTITIONS.
   - CERAMIC TILE AT ALL DAMP LOCATIONS AT GYPSUM BOARD PARTITIONS.

2. GYPSUM WALLBOARD PARTITION NOTES:
   - BRACE REQUIRED AT HATCHED AREA
   - LOCATE STUDS AT 16" O.C. WHERE BRACING METHODS BETWEEN THIS SHEET AND STRUCTURE CONFLICT, STRUCTURE SHALL CONSTRUCTION CHANGES WITHIN PLANE OF PARTITION
   - PROVIDE MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED
   - PROVIDE INTERMEDIATE BRACING AT ALL PARTITIONS THAT EXCEED LIMITING HEIGHT OF METAL STUDS AS INDICATED ON CHART BELOW.
   - PROVIDE 3 5/8" STUDS WHERE PARTITION ABUTS A STRUCTURAL ELEMENT OF DISSIMILAR WALL.
   - PROVIDE Type "X" FIRE RESISTIVE GYPSUM BOARD, 5/8" THICK UNLESS NOTED OTHERWISE

PARTITION SYSTEM:
- CONCRETE MOSAIC UNIT PARTITION
- THICK & # OF LAYERS WHERE INDICATED (FIRE SEALANT AT RATED ASSEMBLIES)
- CONT. ACOUSTICAL SEALANT BOTH SIDES
- SMOKE BARRIER
- BEARING WALL
- STUD TYPE
- STUD SIZE
- GWB THICKNESS
- STUD SPACING (O.C.)*
- FIRE RESISTIVE JOINTS
- FIRE TEST NUMBER
- REMARKS

**BRACING DETAILS:**
1. PROVIDE 4" X 8" X 16" CMU.
2. PROVIDE INTERMEDIATE BRACING AT ALL PARTITIONS THAT EXCEED LIMITING HEIGHT OF METAL STUDS AS INDICATED ON CHART BELOW
3. PROVIDE 3 5/8" STUDS WHERE PARTITION ABUTS A STRUCTURAL ELEMENT OF DISSIMILAR WALL.
4. PROVIDE Type "X" FIRE RESISTIVE GYPSUM BOARD, 5/8" THICK UNLESS NOTED OTHERWISE
5. PROVIDE STUD PROP. PROVIDE 3 5/8" STUDS WHERE PARTITION ABUTS A STRUCTURAL ELEMENT OF DISSIMILAR WALL.
6. PROVIDE CEMENTITIOUS BACKER BOARD IN WET AREAS.
7. PROVIDE MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED

**BRACING NOTES:**
1. Review and understand the details based on the structural engineering chart below.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. All details shown are based on structural engineer's input.
4. Provide appropriate fire ratings per ASME A119 Ratings Chart.
5. Provide additional bracing as required by structural engineer.
6. Provide additional bracing as required by structural engineer.
7. Provide additional bracing as required by structural engineer.

**BP TRACK DETAILS:**
1. Single profile track is required at existing conditions. Provide all gusset plates.
2. Provide additional bracing as required by structural engineer.
3. Provide 4" X 8" X 16" CMU.
4. Provide additional bracing as required by structural engineer.
5. Provide additional bracing as required by structural engineer.

**PLAN TERMINATIONS, EXTEND AND( OR) CONT.**
1. Provide additional bracing as required by structural engineer.
2. Provide additional bracing as required by structural engineer.
3. Provide additional bracing as required by structural engineer.
4. Provide additional bracing as required by structural engineer.

**BASE TERMINATION**
1. Provide additional bracing as required by structural engineer.
2. Provide additional bracing as required by structural engineer.
3. Provide additional bracing as required by structural engineer.
4. Provide additional bracing as required by structural engineer.

**BRACING PLAN REQUIREMENTS:**
1. Review and understand the details based on the structural engineering chart below.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.
4. Provide additional bracing as required by structural engineer.
5. Provide additional bracing as required by structural engineer.
6. Provide additional bracing as required by structural engineer.

**BRACING PLAN REQUIREMENTS (INTERIOR WALLS ONLY):**
1. Review and understand the details based on the structural engineering chart below.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.
4. Provide additional bracing as required by structural engineer.
5. Provide additional bracing as required by structural engineer.
6. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: OPTIMUM FURRING PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: OPTIMUM WALL. BOARD PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.

**PARTITION SYSTEM: CONCRETE MOSAIC UNIT PARTITION**
1. Provide additional bracing as required by structural engineer.
2. Provide MTL. STUD BRACES TO STRUCTURE AT 4' O.C. ALTERNATING 0" A.F.F. TO BE BULLNOSED.
3. Provide additional bracing as required by structural engineer.
ALL EXTERIOR METAL DOORS & FRAMES TO BE SANDED, PRIME & REPAINTED.

EXISTING GYP. BOARD WALLS TO BE TAPED, FLOATED, TEXTURED, & PAINTED.

WHERE EXTERIOR WALLS HAVE EXPOSED INSULATION, PROVIDE GYP. BOARD AND FINISH AS NOTED (SEE NOTE 01).

FURNITURE FLOOR PLAN

5 FURNITURE FLOOR PLAN

BASE PAINT - COLOR TO BE SELECTED BY ARCHITECT

GYP. BD [PT-1] - COLOR TO MATCH LIBRARY ADDITION

WALL FINISHES

BASE PAINT - COLOR TO MATCH LIBRARY ADDITION

EXISTING GYP. BOARD WALLS TO BE TAPED, FLOATED, TEXTURED, & PAINTED.

GYP. BD [PT-1] - COLOR TO MATCH LIBRARY ADDITION

TABLES

BASE PAINT - COLOR TO BE SELECTED BY ARCHITECT

GYP. BD [PT-1] - COLOR TO MATCH LIBRARY ADDITION

CEILINGS

ACT ACOUSTIC CEILING TILE [24”x24”] ARMSTRONG - WHITE; NON-DIRECTIONAL FISSURED

TILES

T-2 PORCELAIN TILE (12” x 24”) DALTILE PORTFOLIO DOVE GREY PF04

ROOM FINISH SCHEDULE - NEW

ROOM FINISH SCHEDULE - NEW

NOTE:

MATERIAL SCHEDULE

MATERIAL SCHEDULE

WALL FINISHES

BASE PAINT - COLOR TO MATCH LIBRARY ADDITION

EXISTING GYP. BOARD WALLS TO BE TAPED, FLOATED, TEXTURED, & PAINTED.

WALL FINISHES

BASE PAINT - COLOR TO MATCH LIBRARY ADDITION

EXISTING GYP. BOARD WALLS TO BE TAPED, FLOATED, TEXTURED, & PAINTED.

PAINT SCHEDULE

PAINT SCHEDULE

REFERENCE DESCRIPTION SPECIFICATION

REFERENCE DESCRIPTION SPECIFICATION

ROOM & FINISH SCHEDULES

3 FINISH LEGEND

3 FINISH LEGEND

MATERIALS SCHEDULE

MATERIALS SCHEDULE

5 FURNITURE FLOOR PLAN

5 FURNITURE FLOOR PLAN
<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
<th>Column 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data 1</td>
<td>Data 2</td>
<td>Data 3</td>
<td>Data 4</td>
<td>Data 5</td>
</tr>
<tr>
<td>Data 6</td>
<td>Data 7</td>
<td>Data 8</td>
<td>Data 9</td>
<td>Data 10</td>
</tr>
<tr>
<td>Data 11</td>
<td>Data 12</td>
<td>Data 13</td>
<td>Data 14</td>
<td>Data 15</td>
</tr>
<tr>
<td>Data 16</td>
<td>Data 17</td>
<td>Data 18</td>
<td>Data 19</td>
<td>Data 20</td>
</tr>
</tbody>
</table>

*Note: This is a partial representation of the table.*
TRAPEZE HANGER - SIDE VIEW

ADJUSTABLE CLEVIS HANGER

ADJUSTABLE ROLLER TYPE CLEVIS

PROVIDE INSULATION SHIELD & INSERT FOR ALL PIPING (8" MIN.)

1-5/8" 12 GAUGE CHANNEL OR 2"x2"x1/4" ANGLE

1/2" DIA. HANGER RODS WITH 36" MAX. SPACING ON EACH CHANNEL

WELD SADDLE INSULATION SHIELD AT HANGER

PROVIDE HIGH COMPRESSIVE STRENGTH INSULATION (9 PSF MIN. DENSITY) UNDER INSULATION SHIELD

INSULATION (VAPOR BARRIER TYPE IS REQUIRED FOR LOW TEMPERATURE PIPE)

HANGER ROD 1" MAX.
ELECTRICAL LOAD SUMMARY

DESCRIPTION | KW | KVA |
---|---|---|
LIGHTING | 1813 | 122% |
FAN & HVAC | 3988 | 92% |
KITCHEN EQUIPMENT | 0 | 0% |
HVAC (HEATING) | 275.4 | 100% |
HVAC (COOLING) | 0 | 100% |
LARGEST MOTOR | 0 | 129% |
MOTOR LOAD | 0 | 100% |
MISC. SINGLE PHASE LOADS | 0 | 100% |
TOTAL VOLTTAMPS | 32953 | 33886 |

SCALE: NTS
E4

RISER DIAGRAM (EXISTING)

Page 134 of 413
ELECTRICAL SPECIFICATIONS

1

10/01/2018

Page 135 of 413
1/14/2019

City of Port Aransas
Attn: David Parsons, City Manager
710 W. Avenue A
Port Aransas, TX 78373

Re: Port Aransas Ellis Memorial Existing Library Repairs: Contractor Bids & Selections

Mr. Parsons,

Turner Ramirez Architects has reviewed the submitted Contractor Bids for the Port Aransas Ellis Memorial Existing Library Repairs. In review of the bids, two of the five bids were within $4,243.00 of each other. The next closest bid was an additional $53,715.00.

The lowest bid was provided by Barcom Construction, and the second lowest bid by Victory Building Team. Both contractors are reputable professionals in the region and produce quality construction.

It is the opinion of Turner Ramirez Architects that there is an advantage in using Victory Building Team due to their recent experience in constructing the Addition to the Library, completed in 2018. Furthermore, Victory Building Team was also the General Contractor utilized for the Library’s post-Hurricane Harvey remediation and temporary stabilization. Given that the Existing Library Repairs entail coordination with recently completed work still within its warranty period, use of the same General Contractor provides opportunity to consolidate responsibility for the work.

For reasons indicated above and due to the minimal dollar amount differentiating the two lowest bids, we feel that the bid provided by Victory Building Team will provide a scenario that is best aligned with the needs of the City of Port Aransas.

Should you have any questions, please feel free to contact our office. We look forward to working with you on the successful completion of the project for the City of Port Aransas and its Citizens.

Regards,

Christopher M. Minnich, AIA, RID, LEED AP
Director of Operations
Turner | Ramirez Architects
### CITY OF PORT ARANSAS

#### BID TABULATION

**PROJECT:** ___2019___ YEAR

CITY OF PORT ARANSAS ELLIS MEMORIAL LIBRARY EXISTING RENNOATIONS

---

**CONTRACTOR** | Proposal complete according to specs - Bond | **PRICE** | **MISC DOCS**
---|---|---|---
Barcom | Yes | $285,757.00 | Calendar days 98
D & S Construction | Yes | $343,715.00 | Calendar days 98
Gourley | Yes | $373,600.00 | Calendar days 98
Geofill | Yes | $413,988.00 | Calendar days 98
Victory | Yes | $290,000.00 | Calendar days 98

---

**OPENED BY:**

**WITNESSED BY:**

**DATE:** 1/11/2019

**TIME:** 4:00 PM
AGENDA ITEM: 7-K

General Discussion and possible action on a Live aboard policy for the Municipal Harbor.

SUBMITTED BY: Harbor Master Charlie Fisher

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: At the December 13, 2018 regular meeting council requested staff develop a live aboard policy for review. Live aboards have addressed the city council requesting Council reconsider rules for live aboards in the Municipal Harbor. Staff has developed the attached policy.

STAFF RECOMMENDATION: Port Aransas City Council discuss and take action.
# Table of Contents

- Purpose................................................................. 2
- Definitions.............................................................. 2
- Qualification and Required documents....................... 2
- Costs........................................................................ 3
- Conduct & Behavior.................................................... 4
- Sewage Disposal......................................................... 4
- Hazardous Material/Garbage/Dock Storage............... 5
- Utilities & Harbor Services....................................... 5
- Pets........................................................................... 6
- Parking................................................................. 6
- Termination............................................................. 6
- Periodic Review......................................................... 6
Live-aboard Policy

1. PURPOSE

A. The City of Port Aransas (COPA) Marina was designed for the berthing of commercial and pleasure boats and not as a residential moorage facility. The City therefore allows live-aboards as an exception to the primary objective for the Marina.

B. The COPA extends to a limited number of boater’s, permission to live-aboard their cruising vessels in the marina for the purpose of providing additional safety and security for people and property at the Marina. Liveaboards provide for a neighborhood type feel and add vitality to the Marina. As part of their role of providing safety liveaboards have the responsibility to report hazards, suspicious incidents and dangers to Marina staff to help keep the Marina community safe.

C. This Policy does not create any rights in anyone other than the COPA. It cannot be used as a basis of any claim against the COPA.

2. DEFINITIONS

A. Liveaboard(s) - any Marina customer who, with the permission of the City and subject to the terms of this Policy, maintains a boat or vessel as their primary residence, or who lives on their boat or vessel at the marina for 15 days or more in a thirty-day period.

B. Vessel Owner – the registered owner of the vessel that is being used for liveaboard status.

3. QUALIFICATION AND REQUIRED DOCUMENTS

A. Vessel Qualifications for Use as Liveaboard:
   - The vessel must be kept seaworthy (as defined by City Lease) always and must meet all federal, state and local laws, including but not limited to laws pertaining to navigation, safety, registration and sanitation equipment.
   - The minimum size boat eligible for a liveaboard use is 27 feet. The vessel must be in compliance with U.S. Coast Guard and TP & W recreational vessel requirements.
   - The COPA limits the number of liveaboard boats to no more than ten percent of total slips available for permanent moorage. COPA has 182 @ 10%=18. The exact number is determined by the COPA, in its sole discretion.
   - If the limit of liveaboard slips in the Marina is reached, the COPA will keep a waiting list with priority assigned by date of request.
B. **Port Documents** – The Vessel Owner must first complete a Lease Agreement and Liveaboard Agreement, and certify that they have reviewed the Marina’s Rules and Regulations. The Liveaboard Agreement expires on December 31st of each year and must be renewed. The COPA may decline to renew the Liveaboard Agreement in its sole discretion and for any reason or no reason.

C. **Licenses Required** – A copy of the vessel registration (federal or state) is required with the Lease Agreement. Annual state registration decals must be attached to the hull of the vessel. During the fall quarter, each year Marina staff will check vessels for updated stickers.

D. **Insurance Required** - Lessee, at Lessee's sole cost and expense, shall procure and maintain throughout the term of this Lease the following insurance: (1) comprehensive general liability insurance, insuring Lessor (as a named insured) as well as the Lessee, and against all claims, demands, or actions arising out of the Lessee's use and occupancy of the Slip and ways adjacent thereto, the bodily injury liability coverage to have limits of liability of not less than $300,000 for each occurrence and $300,000 aggregate and the property damage liability coverage to have limits of not less an $100,000 for each occurrence and $100,000 aggregate.

E. **Liveaboard Status Only to Vessel Owner** - Liveaboard status shall be granted only to the Vessel Owner, members of Vessel Owner’s immediate family, or a single crewmember for vessels over 45’ in length, if first approved in writing by the COPA. No vessel may be rented or leased, for any period of time. Vessel may not be listed on Air B&B or VRBO.

F. **Permanent Address**. Liveaboards must establish and provide to the COPA a permanent address other than the Marina Office at which to receive their mail. It is the responsibility of the Liveaboard to notify all parties of their permanent address and not rely on the COPA's mailing address. Packages sent by UPS or Fed-Ex may be delivered to Marina offices at 310 J.C Barr Blvd, Port Aransas, TX 78373.

4. **COSTS**

A. The Liveaboard fee is based on two persons living aboard the vessel. Each additional person is charged an additional fee. The Liveaboard fee is listed in the COPA fee schedule.

B. The Liveaboard is responsible for electrical, pump-out services and parking charges according to the COPA's fee schedule. Garbage and water are included in the Lease fee.

C. Liveaboard deposit will be six months deposit of liveaboard fees.
5. CONDUCT & BEHAVIOR

A. Liveaboards are responsible to the COPA and shall indemnify the COPA from any claim or damage arising from the conduct of all guest, business invites and others on the vessel.

B. Liveaboards and all guest, business invites and others on the vessel may not engage in behavior which creates a nuisance or disturbs the peace and tranquility of the Marina or any other liveaboards, Marina tenants or guests. Three or more complaints to the COPA or three or more observations by Marina staff of violating this policy may, at the option of the COPA, result in the termination of Marina customer’s Liveaboard Agreement and Lease Agreement.

C. As a condition of living aboard in the COPA Marina, Marina staff ask all Liveaboards to report promptly to Marina staff any safety or violations of COPA policy or any other problems or incidents they observe to be present in the Marina.

D. The COPA Marina is not able to offer physical assistance to customers boarding or disembarking personal vessels.

E. Liveaboards, their guest and business invites shall comply with all COPA Marina Rules and Regulations. Without limiting the foregoing, Liveaboards will not allow the discharge of any pollutants into the waters of the COPA Marina.

F. Liveaboard status does not change the Lease Agreement or create a residential landlord-tenant relationship between the COPA and the Liveboard.

G. Previous evictions, debt to the COPA or history of non-compliance with Marina Lease terms will prevent remittance.

6. SEWAGE DISPOSAL

A. Discharge of untreated sewage anywhere within the waters of The State of Texas, is prohibited by law. Owner represents and warrants that the owner and the boat shall comply in all respects with the Federal Water Pollution Control Amendments of 1972 (a/k/a The Clean Water Act, Title 33 USC Section 151 et, seq., including but not limited to Section 1321 prohibiting discharge of oil or oily water and Section 1322 prohibiting discharge of untreated sewage) and all other applicable Federal, State, County, and Municipal laws and regulations applicable to the regulations or control of water pollutants. Discharge of treated sewage is not allowed within COPA Marina as per the Lease agreement.

B. All live-aboard tenants are required to keep the COPA Marina appraised of the vessels pump-out methods. The COPA Marina offers two pump-out options: Stationary located at the COPA pump location and a Portable unit. Marina staff may inspect the type of system on board on an annual basis or sooner if determined necessary to the COPA. Harbor Master has the right to dye test the system for improper discharge.

C. Liveaboard must have a type of system approved by USCG and/or TP&W on board. Use of any of these devices does no allow for discharge in the COPA Marina.
D. Liveboard Sanitation Requirements. If the boat is being used to conduct liveaboard activities, the Lessee must provide to the Harbor Master upon execution of lease and additionally upon demand, a written documentation from a certified marine surveyor verifying that the boat's marine sanitation system meets all state and federal requirements.

*Please note: Repeated or willful noncompliance of proper sewage handling may result in termination of the Live-aboard agreement. The vessel will be inspected if suspected of non-compliant discharge.

7. HAZARDOUS MATERIAL/GARBAGE/DOCK STORAGE

A. All liveaboards must comply with current USCG, TECQ, TP&W and GLO for the proper handling and disposal of fuel, oil, chemicals, hazardous waste, gray water and other solid waste.

B. The COPA does not offer garbage pick-up or removal from vessels or finger floats. Live-aboard customers are responsible for disposing of trash in the COPA trash containers. Only trash generated from the Liveaboard vessel may be left in COPA trash containers/dumpsters.

C. Storage is not allowed on docks or piers except within COPA furnished and/or approved dock boxes. Nothing may be attached to pilings. Boat steps are allowed if they don’t occupy more than ½ the width of the finger. Should materials accumulate on the finger or main walkway, one notice will be given and then materials removed at owners’ expense. Before affixing anything to COPA docks permission must be granted by Marina staff.

8. UTILITIES & HARBOR SERVICES

A. Electrical service is available to live-aboard tenants at the current rate the COPA pays.

B. Due to weather conditions and other acts of nature, the COPA cannot guarantee electricity or water to liveboard slips at all times. Docks may be slippery or frozen during the year. Wind and waves may add motion to floats at any time without warning, making walking difficult. From time to time, due to rain, snow, ice and wind, access to or from the Marina may not be possible. Barriers in the marina must be taken into consideration before Marina customers decide whether to live aboard. These include the fact that ramps are the only access to and from the Marina slips.

C. Dock carts are provided for use by all Marina permanent and guest customers. Liveaboard customers are encouraged to use their own dock carts whenever
possible. Liveaboards may not detain dock carts at their slip for any extended period of time.

9. PETS

A. While on COPA property pets are subject to the Port Aransas City Ordinance Chapter 14. This includes but is not limited to pet licensing, vaccination, noise ordinances and leash requirements. Pet owners are responsible for controlling the behavior of their pet and cleaning up after them. The COPA provides pet waste disposals throughout the Marina. Pet wastes are a source of fecal contamination to the waters of the Marina and all pet owners must dispose of these wastes properly in garbage dumpsters and trash receptacles. Dog tag license #'s are required on live-aboard agreement.

10. PARKING

A. Two properly licensed and inspected vehicle are allowed per live-aboard vessel in the COPA Marina's upper parking lot, regardless of the number of people living aboard.

11. TERMINATION

A. The live-aboard must give 15 days’ advanced notice to the COPA of intention to terminate live-aboard status. Liveaboard fees will be levied for 15 days after the required notice is received.

B. Failure to comply with the Marina Rules and Regulations, or the requirements of this Policy shall be grounds for immediate termination of the liveaboard agreement by the COPA.

12. PERIODIC REVIEW

A. The COPA may periodically review the Liveaboard Policy. The COPA reserves the right to change or update this policy as it deemed necessary. It is the responsibility of Liveaboard customers to review the updated policy.
### AGENDA ITEM: 7-L

General Discussion and possible action to extend disaster waiver period for an additional term not to exceed six (6) months; allowing disaster housing to include RV’s and other portable housing that is currently in place for occupants still awaiting permanent housing construction.

**SUBMITTED BY:** Council Member Clark

**APPROVED FOR AGENDA:** City Manager David Parsons

**COMMENTARY:** City Council approved Ordinance 2018-13 amending Chapter 5 “Buildings and Building Regulations” Sec. 5-52. – Disaster Building Code Waiver. The Building official at the direction of City Manager may extend the disaster waiver period for an additional term not to exceed six (6) months.

“Temporary Housing” is defined as shelter deemed safe, sanitary and secure by the building official. On or before the conclusion of the disaster waiver period all properties and appurtenant structures modified or installed during this period must be compliant with all applicable codes and ordinances. Any properties and/or structures found non-compliant after the disaster waiver period including any approved extensions, will be subject to immediate enforcement measures and all occupancy and uses shall cease until all applicable code requirements have been met.

**STAFF RECOMMENDATION:** Port Aransas City Council discuss and take action.
AGENDA ITEM: 7-M

General Discussion and possible action on adding a new position of School Resource Officer.

SUBMITTED BY: Chief Burroughs/Finance Director Darla Honea

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: City Council requested staff provide information on funding for the creation of a School Resource Officer position. This officer would be responsible for safety and crime prevention on the Port Aransas Independent School District campus.

Attached is a draft interlocal agreement. Staff seeks direction.

STAFF RECOMMENDATION: Port Aransas City Council discuss and take action.
# SCHOOL RESOURCE OFFICER COSTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary Including Benefits for a five year Senior Officer</td>
<td>82,563</td>
</tr>
<tr>
<td>Training Costs</td>
<td>1,000</td>
</tr>
<tr>
<td>Uniforms</td>
<td>7,500</td>
</tr>
<tr>
<td>Vehicle - Equipped</td>
<td>42,000</td>
</tr>
<tr>
<td><strong>TOTAL COST</strong></td>
<td><strong>133,063</strong></td>
</tr>
</tbody>
</table>

**ONGOING ANNUAL COST EXCLUDED VEHICLE PURCHASE & UNIFORMS**

83,563

We are investigating JAG grants to assist with funding this position

**CURRENT YEAR BUDGET NEEDS (ASSUMING WE HIRE SOMEONE JUNE 1)**

(THIS INCLUDES SALARY, BENEFITS, UNIFORMS & VEHICLE)

77,021
SCHOOL RESOURCE OFFICER INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is hereby made and entered into by and between the CITY OF PORT ARANSAS, TEXAS, a Texas Type A General Law Municipality (hereinafter “City”) and the PORT ARANSAS INDEPENDENT SCHOOL DISTRICT, a Texas Local Government entity (hereinafter “PAISD”) each acting by and through its duly authorized agents (referred to collectively as the “Parties”).

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, authorizes all local governments to contract with each other to provide a governmental function or service that each party to the contract is authorized to perform individually and in which the contracting parties are mutually interested; and

WHEREAS, the Parties have sufficient funds available from current revenues to perform the functions contemplated by this agreement; and

WHEREAS, the City has established the School Resource Officer Program (hereinafter “SRO”), with law enforcement officers from Port Aransas Police Department (hereinafter “PAPD”); and

WHEREAS, the Parties recognize the outstanding benefits of the SRO Program to the citizens of the City and to the students of PAISD; and

WHEREAS, it is in the best interest of the Parties and the citizens of the City and students of PAISD to establish, fund, implement and administer the SRO Program; and

NOW THEREFORE IN CONSIDERATION of the recitals and mutual covenants made herein by the City and the PAISD to be respectively kept and performed, the Parties hereby mutually agree as follows:

ARTICLE I
DEFINITIONS

The following terms shall have the following meanings when used in this Agreement:

1.1 The term “Chief of Police” means the Chief of Police of the City of Port Aransas, Texas. This term also applies to any person designated by the Chief of Police to act on his behalf regarding this Agreement.
1.2 The term “School Superintendent” means the School Superintendent of the Port Aransas Independent School District. This term also applies to any person designated by the Superintendent to act on her behalf regarding this Agreement.

1.3 The term “Law Enforcement Officer” means any City of Port Aransas Peace Officer who has been commissioned under the laws of the State of Texas.

1.4 The term “Law Enforcement Duties” means any duties performed by any Law Enforcement Officer.

1.5 The term “School Resource Officer” (“SRO”) means any Law Enforcement Officer who works with and aids the administration and student bodies of the Port Aransas Independent School District as part of the School Resource Officer Program.

ARTICLE II
MISSION AND PURPOSE

2.1 The mission of the SRO Program is to:

a. Reduce and prevent school-related violence and crime committed by persons;
b. Reduce fear of crime on school campuses; and
c. Build effective partnerships with the PAISD’s faculty and staff.

This is accomplished by assigning a Law Enforcement Officer to the school campus. The SRO Program accomplishes this mission by creating and maintaining safe, secure, and orderly learning environments for students, teachers, and staff.

ARTICLE III
TERM AND TERMINATION

3.1 The term of this agreement is for one (1) year to become effective on the date when it is signed by all parties. The Parties agree to assign a Law Enforcement Officers to perform Law Enforcement Duties at H. G. Olsen Elementary School, Brundrett Middle School, and Port Aransas High School during the term of this Agreement.

3.2 Any Party to this agreement may terminate its participation in this agreement by providing forty-five (45) days written notice. In the event of termination of this agreement, compensation will be made to the City for all SRO services performed to the date of the termination. PAISD shall be entitled to a pro-rated refund for the period of time when SRO services are not provided because of termination of this agreement.

ARTICLE IV
SCHOOL ASSIGNMENTS
4.1 The Chief of Police shall assign one SRO to serve these school campuses on a full-time basis during the Fall and Spring Semesters: H. G. Olsen Elementary, Brundrett Middle School, and Port Aransas High School.

4.2 The Chief of Police will determine the amount of time an SRO spends at any particular school during the Fall and Spring Semesters on days that the schools are in regular session from Monday thru Friday.

ARTICLE V
SCHOOL RESOURCE OFFICER DUTIES AND RESPONSIBILITIES

5.1 Administrative Duties.

   a. The SRO will check in with designated school staff upon arriving on school campus and will report with school staff prior to leaving campus, unless circumstances prevent the SRO from checking in or out.

   b. The day-to-day operation and administrative control of the SRO Program will be the responsibility of the PAPD. Responsibility for the conduct of SRO personnel, both personally and professionally, shall remain with the PAPD. The Chief of Police will assign supervisory personnel to oversee the program. SRO shall remain employees of the PAPD and shall not be employees of the PAISD.

   c. All acts of commission shall conform to the guidelines of the PAPD Policy and Procedure Manual.

   d. The SRO will not enforce “school or house rules”. The SRO is not a school disciplinarian and will not assume the role. However, if the principal or other staff believe an incident involves a violation of the law, the principal or staff member may contact the SRO and the SRO will determine whether law enforcement action is appropriate. SRO shall not be used for intimidation.

5.2 Regular Hours, Vacation, Personal Leave, and Training Responsibilities

   a. The SRO shall be assigned on a full-time basis for eight (8) hours on days that the schools are in regular session and are Monday-Friday.

   b. The SRO will follow the PAPD leave policy; however, no officer may take personal leave or vacation time during the school year without prior approval from their PAPD supervisor. Prior to the SRO taking any leave time, the Chief of Police or his designee will notify the school principal of the SRO’s absence.

   c. When the SRO is temporarily absent from his or her assigned duties for training or other reasons on a day that the school is in session, the PAPD will make reasonable efforts to provide a police presence for the schools by assigning another SRO or police officer. When a
police officer is needed on campus at a time when the SRO or other officer is not on campus, school personnel should call the PAPD dispatch at the non-emergency number (361) 749-6241 or dial 9-1-1 in case of an emergency.

d. The Chief of Police shall have complete control, command and authority of the SRO’s peace officer license and training. SRO’s are subject to current policy and procedures that are in effect for all PAPD officers, including attendance at all mandated training and testing to maintain state peace officer licensing and certification. This training and certification takes place throughout the year and may necessitate the temporary absence of the SRO from the schools.

5.3 Law Enforcement Duties

a. Assist PAISD in maintaining lawful order on school property while in full PAPD uniform at all times or in other apparel as approved by the PAPD.

b. Enforce the laws of the State of Texas and City Ordinances of Port Aransas and protect the students, teachers, staff and public against criminal activity.

c. Take enforcement action on criminal matters according to PAPD policy. As soon as practical, the SRO shall make an administrator aware of such action. At the administrator’s request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school, to the extent that the SRO may do so under the authority of law.

d. Gather information regarding potential problems such as gang activity, criminal activity, and student unrest and handle initial police reports of crimes committed on school campuses during assigned duty hours.

e. Coordinate investigative procedures between police and school administrators that follow PAPD Policy.

f. Follow the tenets of Texas Education Code 37.0021 regarding the restraint of special education students, including appropriate training.

ARTICLE VI SELECTION, TRANSFER AND REMOVAL OF SCHOOL RESOURCE OFFICER

6.1 Notice of SRO job opening and selection process will be in accordance with PAPD Policy & Procedure Manual. The Chief of Police or his appointed designee will consult with the school superintendent; however, the chief of police or his appointed designee will make the final decision or assignment related to the SRO program.
6.2 The PAPD will maintain the responsibility, while receiving input from PAISD for the recruitment, interviewing and overall evaluation of the SRO.

6.3 If the PAISD is dissatisfied with the SRO’s performance, PAISD will notify the SRO’s supervisor who will attempt to resolve the issue to the satisfaction of both the school district and the police department. If the SRO supervisor cannot resolve the issue, he or she will refer the issue with a recommended course of action to the Chief of Police or his appointed designee.

6.4 The PAPD may take appropriate corrective or disciplinary action regarding any allegation of misconduct on the part of a SRO in accordance with PAPD Policy and Procedures.

6.5 The Chief of Police or his appointed designee may dismiss or reassign the SRO when it is in the best interest of the City or PAISD.

6.6 In the event of a resignation, retirement, dismissal or reassignment of the SRO, or in case of long-term absences by the SRO, PAPD will provide temporary replacement for the SRO within thirty (30) school days of receiving notice of such absence, dismissal, resignation, retirement, reassignment. As soon as practicable, the PAPD will hire a permanent replacement for the SRO position.

ARTICLE VII
EACH PARTY’S RESPONSIBILITIES

7.1 CITY’s Responsibilities
   a. Provide the SRO with a PAPD-issued vehicle, uniform, bullet-proof vest, body camera, and any other equipment authorized pursuant to the Chief of Police.

7.2 PAISD’s Responsibilities
   a. Provide the SRO with a school office furnished with utilities, desk, computer, printer, landline phone, and similar office supplies and equipment as needed.

ARTICLE VIII
SALARY AND BENEFITS OF SCHOOL RESOURCE OFFICERS

8.1 The CITY is responsible for the total costs for the annual salary, fringe benefits, travel expenses, and training expenses of the SRO as approved and authorized by the CITY or the PAPD Policy and Procedures Manual.
8.2 PAISD will pursue, and collaborate with the CITY as appropriate, funding from grants and similar resources to assist with the costs of the SRO program. All funds obtained in this manner will be forwarded to the CITY to use for the SRO program.

ARTICLE IX
MISCELLANEOUS TERMS

9.1 Interlocal Cooperation Act. The Parties expressly acknowledge that each Party to this agreement is a local government as that term is defined in the Interlocal Cooperation Act. Nothing in this agreement will be construed as a waiver or relinquished by either Party of its right to claim such exemptions, privileges and immunities as may be provided by law.

9.2 Amendment. The terms and conditions of this agreement may be amended upon mutual consent of all Parties. Mutual consent will be demonstrated by approval of each governing body of each party hereto. No amendment to this agreement shall be effective or binding unless and until it is reduced to writing and signed by duly authorized representatives of all Parties.

9.3 Effective. This agreement shall become effective immediately upon execution by all Parties and shall continue in effect until terminated as provided herein.

9.4 Indemnification. Subject to the limitations as to damages and liability under the Texas Tort Claims Act, and without waiving it governmental immunity, each Party to this agreement agrees to hold harmless each other, its governing board, officers, agents, and employees for any liability, loss, damages, claims, or causes of action caused, or asserted to be caused, directly or indirectly by any other Party to this agreement, or any of its officers, agents or employees as a result of its performance under this agreement.

9.5 Consent to Suit. Nothing in this agreement will be construed as a waiver or relinquishment by any Party of its right to claim such exemptions, privileges and immunities as may be provided by law.

9.6 Invalidity. If any provision of this agreement shall be held invalid, illegal or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The Parties shall use their best efforts to replace the respective provision or provisions of the agreement with legal terms and conditions approximating the original intent of the Parties.
9.7 Notices. Any notices, approval, consent, or communication by one Party to another must be in writing and be personally delivered or sent by registered or certified United States Mail, properly addressed to the respective Parties.

9.8 Entire Agreement. It is understood that this agreement contains the entire agreement between the parties and supersedes any and all prior agreements, arrangements, or understandings between the Parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this agreement exist. This agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any Party before or after the execution of this agreement shall affect or modify any of the terms or obligation hereunder.

9.9 Texas Law. The agreement has been made under and shall be governed by that laws of the State of Texas.

9.10 Venue. Performance and all matters related thereto shall be in Live Oak County, Texas, United States of America.

9.11 Authority to Contract. Each Party has the full power and authority to enter into and perform this agreement and the person signing this agreement on behalf of each Party has been properly authorized and empowered to enter into this agreement. The persons executing this agreement hereby represent that they have authorization to sign on behalf of their respective Governmental Bodies.

9.12 Waiver. Failure of any Party, at any time, to enforce the provision of this agreement, shall in no way constitute a waiver of that provision, nor in any way affect the validity of this agreement, any part hereof, or the right of either Party thereafter to enforce each and every provision hereof. No term of this agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.

9.13 Agreement Read. The Parties acknowledge that they have read, understand and intent to be bound by the terms and conditions of this agreement.

9.14 Assignment. This agreement and the rights and obligations contained herein may not be assigned or transferred by any Party without the prior written approval of the other Party to this agreement.

9.15 Multiple Originals. It is understood and agreed that this agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.
EXECUTED AS OF THE _____ day of _______________, 2019, by the CITY OF Port Aransas, TEXAS signing by and through its Mayor duly authorized to execute this Contract by Resolution No. ________ adopted by the City Council on _______________, 2019, and by the
Port Aransas INDEPENDENT SCHOOL DISTRICT, signing by and through its
Superintendent, duly authorized by the Board of Trustees on ________________, 2019.

CITY OF PORT ARANSAS, TEXAS

By:  ____________________________________________  Date:

__________________________________
Charles Bujan, Mayor

By:  ____________________________________________  Date:

__________________________________
Scott Burroughs, Chief of Police

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

By:  ____________________________________________  Date:

__________________________________
Sharon McKinney, Superintendent of Schools
AGENDA ITEM: 7-N

Discuss and take action on a Resolution authorizing the city to enter into an interlocal agreement with Purchasing Cooperative GoodBuy; approve terms and conditions and authorize the City Manager to sign all documents associated with said agreement.

SUBMITTED BY: Police Chief Scott Burroughs/Finance Director Darla Honea

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Currently the city has an agreement with BuyBoard for cooperative purchasing and staff wishes to enter into an interlocal agreement with GoodBuy compliant with Tex. Loc. Gov’t Code Chapter 271 Purchasing and Contracting Authority of Municipalities, Counties, and Certain Other Local Governments. Staff has reviewed the interlocal agreement and verified Goodbuy is a Purchasing Cooperative authorized by Tex. Loc. Gov’t Code §791.001. Staff recommends approval.

STAFF RECOMMENDATION: Port Aransas City Council authorizing the city to enter into an interlocal agreement with Purchasing Cooperative GoodBuy; approve terms and conditions and authorize the City Manager to sign all documents associated with said agreement as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY AUTHORIZING THE CITY TO ENTER INTO AN INTERLOCAL AGREEMENT WITH PURCHASING COOPERATIVE GOODBUY; APPROVE TERMS AND CONDITIONS AND AUTHORIZE THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID AGREEMENT.

WHEREAS, City of Port Aransas, Nueces County, Texas pursuant to the authority by Article 791 et seq. of the Inter-local Cooperation Act, as amended, desires to participate in the GoodBuy Purchasing Cooperative.; and

WHEREAS, the City has elected to be a Member of the GoodBuy Purchasing Cooperative, a program created by local governments in accordance with the inter-local Cooperation Act 791, Texas Government Code; and

WHEREAS, the City, is of the opinion that participation in the GoodBuy Purchasing Cooperative will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized through participation; and

WHEREAS, the City, desires to participate and join with other local governments in a cooperative inter-local agreement and a shared service agreement for the purpose of fulfilling and implementing their respective public governmental purposes, needs, objectives, programs, functions and services.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes the City Manager to execute an interlocal agreement with GoodBuy Purchasing Cooperative.

Section 2. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS
ATTEST:

Francisca Nixon, City Secretary
Interlocal Participation Agreement for the GoodBuy Purchasing Cooperative

The GoodBuy Purchasing Cooperative ("GoodBuy"), is a Purchasing Cooperative authorized by Tex. Gov't Code §§ 791.001 et seq. as amended, operated by the Education Service Center, Region 2 ("Region 2 ESC"), a state agency, as authorized by Tex. Educ. Code ("TEC") §§8.002 and TEC §44.031(a)(4). The purpose of this Agreement is to facilitate compliance with state bidding requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Program Members. Program Members may purchase goods and services from any and all GoodBuy vendors, under the same terms, conditions, and price as stated in each GoodBuy awarded contract. GoodBuy excludes engineering, architectural, land surveyors, doctors, nurses and construction services. The purchase of goods through GoodBuy includes the purchase of any services reasonably required for the installation, operation, or maintenance of purchased goods, where such services are included in the awarded Vendor contract.

MEMBERSHIP

1. Program Members. Program Members must be qualifying local governmental entities of the State of Texas or another State; or qualifying private non-profit entities with tax exempt status under IRS Code Section 501(c)(3), operating private schools or child care facilities.
2. To become a Program Member requires the approval of this Agreement by the governing body of the Member, and by the Region 2 ESC Board of Directors. Each Program member must submit a copy of this Agreement signed by an authorized representative of the Member, along with a signed copy of a Resolution approved by the Program Member's governing body, to Region 2 ESC, as a condition of membership, as set forth below.
3. Non-governmental Members. In addition to the membership requirements set forth in Paragraph 2 above, all non-governmental entities seeking membership in GoodBuy must produce such documents as may be required from time to time by GoodBuy, to demonstrate each such non-governmental entity is eligible to become a Program Member under applicable law.
4. Membership Term. This Agreement shall be for one calendar year, which shall run from September 1 through August 31 of each calendar year, and shall become effective upon approval by both the Program Member's governing body, and the Region 2 ESC Board of Directors. This Agreement shall automatically renew for successive one-year terms, unless sooner terminated as provided in this Agreement. The terms and conditions of this Agreement shall apply to the initial term of Membership and all renewals, unless the terms and conditions are modified in writing, and approved by the governing body of GoodBuy, the Region 2 ESC Board of Directors. There is no fee for Program Membership.
5. Termination of Membership. Either the Program Member or Region 2 ESC may elect to non-renew this Agreement by sixty (60) days written notice of non-renewal delivered to the designated representative of the other party, as set forth below. This Agreement may also be terminated by either party upon thirty (30) days prior written notice to the designated representative set forth below, with or without cause. If the Program Member terminates its participation during the term of this Agreement or if GoodBuy terminates participation of the Program Member under any provision of this Article, the Program Member shall bear the full financial responsibility for any purchases by the Program Member occurring after the termination date.
Services Provided by GoodBuy:

GoodBuy will:
- Provide the organization and administrative structure of the program, including all staff necessary for the efficient operation of the program;
- Solicit requests from Program Members for adding categories/commodities and relevant specifications, and quantity demands for goods and services that could be included in the GoodBuy program;
- Prepare specifications for procurement of goods and services to be included in the GoodBuy program;
- Publish solicitations for prices and bids from potential Vendors of goods and services to be included in the GoodBuy program;
- Qualify potential Vendors and their goods or services, based on published bid criteria, and including the conducting of due diligence of potential Vendors;
- Tabulate price quotes, unit prices, and other information provided by potential Vendors of goods and services, to determine awarded Vendors for specific goods and services;
- Making all Vendor background research information and bids, and GoodBuy awarded Vendor contract analysis information available to Program Members;
- Maintain and publish the list of all GoodBuy awarded contracts, including all relevant information about the goods and services available under each awarded Vendor contract; and
- Provide Members with procedures for ordering, delivery, and billing for Member purchases from GoodBuy vendors.

Region 2 ESC is the designated entity that shall supervise the GoodBuy performance of this Agreement.

Any written notice to the GoodBuy Purchasing Cooperative shall be made by first class mail, postage prepaid, and delivered to: GoodBuy Purchasing Cooperative, Education Service Center, Region 2, 209 N. Water St., Corpus Christi, Texas 78401-2528 or by e-mail sent and actually received by GoodBuy to a GoodBuy Relations Representative at goodbuy@esc2.net.

Member Obligations:

- Each Program Member warrants that all Vendor payments, or other disbursements required under this Agreement will be made from current revenues budgeted and available to that Member.
- Program Members commit to purchase goods and services that become part of the official GoodBuy products and services list when it is in the best interest of the member entity.
- Each Program Member agrees to prepare purchase orders or provide other documentation issued to the appropriate vendor from the official awarded Vendor list provided by GoodBuy clearly noting contract number on it, as may be required by Member policy and procedures; provide a copy of each such Purchase Order, or Member approved order confirmation, Vendor Invoice or other proof of purchase for a purchase to the GoodBuy representative no later than 60 business days of the Member purchase from a GoodBuy Vendor;
- Accept shipments of products or delivery of services ordered from vendors in accordance with standard GoodBuy purchasing procedures.
• Pay Vendors in a timely manner for all goods and services received.
• Report promptly in writing to GoodBuy any and all instances in which a Program Member has rejected goods or services delivered to the Member by any awarded GoodBuy Vendor, or has cancelled any previously approved Purchase Order or invoice Order for goods or services to be provided by any awarded GoodBuy Vendor, to the designated GoodBuy representative.
• It is also a condition precedent to the approval of this Agreement for each Program Member by the Board of Directors of Region 2 ESC, that each prospective Program Member shall designate the person or persons who have express authority to represent and bind the Program Members in the administration and operation of this Agreement, with respect to GoodBuy purchasing, and Region 2 ESC will not be obligated to contact any other individual(s) regarding GoodBuy matters. A Program Member may change the designated Member representative listed below at any time by submitting written notice to goodbuy@esc2.net.

Program Member Name: City of Port Aransas
Program Member Designated GoodBuy representative(s):
Name: Darla Honea Contact Information: _____________________________
Title: Finance Director (Address) ________________________________
Email: honea@dca.cityofportaransas.org City: _____________________________
Telephone: 361-749-4111 State: ________________________________
Facsimile: 361-749-5270

The Program Member shall provide proof of goods and services purchased via any GoodBuy contract (purchase orders, monthly activity reports, order confirmations, invoices, etc.) to GoodBuy (all purchases conducted through GoodBuy Awarded Vendor contracts). These reports may be modified from time to time as deemed appropriate by GoodBuy.

GENERAL TERMS AND CONDITIONS

1. Governing Law and Venue. The Program Member and GoodBuy agree that this Agreement is governed by the law of the State of Texas and the published policies and procedures of GoodBuy. Any and all suits arising from this Agreement shall be brought in a court of competent jurisdiction and venue shall lie in Nueces County, Texas.

2. Cooperation and Access. The Program Member and GoodBuy agree that they will cooperate in compliance with any reasonable requests for information and/or records made by GoodBuy or the Program Member. GoodBuy reserves the right to audit the relevant records of any Program Member, and vice-versa.

3. Defense and Prosecution of Claims. The ESC shall not be responsible or obligated to defend any claims against the Member or prosecute any claims on behalf of the Member.

4. Legal Counsel. The Region 2 ESC shall not be responsible or obligated to provide or act as legal counsel to the Member with respect to any matter regarding this Agreement.

5. Purchase Contracts. The Region 2 ESC and GoodBuy shall not be a party to any contracts made by the Member for the purchase of goods or services with any vendor through the GoodBuy program.
6. **No Warranty.** The Region 2 ESC and/or GoodBuy does not warrant, sponsor, or endorse the goods or services of any GoodBuy Vendor.

7. It is the responsibility of the Program Member purchasing from GoodBuy awarded vendors ensure that the applicable purchasing requirements for the Member are met in accordance with all applicable local, state and federal procurement law.

8. **Mediation.** All claims and disputes arising under this Agreement shall be submitted to non-binding mediation before a neutral mediator in Nueces County, Texas, with the party demanding mediation of a claim being obligated to pay all costs and expenses of mediation.

9. **Compliance with Procurement Laws.** GoodBuy shall use its best efforts to solicit prices for goods and services in compliance with all applicable laws and regulations governing purchase contracts by Members, and will keep a record of its procurement methodology for inspection by any Member. Each Member is responsible for determining, in consultation with its legal counsel, whether purchasing through this cooperative will satisfy the requirements of any applicable law or regulation governing the Program Member.

10. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

11. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

12. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its directors, officers, employees, representatives and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

13. **THE GOODBURY PURCHASING COOPERATIVE, ITS ENDORSERS, AND SERVICING CONTRACTORS HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

14. **THE PARTIES AGREE THAT IN REGARD TO ANY AND ALL CAUSES OF ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER UNDER ANY CIRCUMSTANCES FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

15. **GoodBuy and Region 2 ESC, their ENDORSERS AND SERVICING CONTRACTORS, DO NOT WARRANT THAT THE OPERATION OR USE OF PROGRAM SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE.**
16. **Merger:** The Interlocal Participation Agreement, Board Resolution, Terms and Conditions, and General Provisions represent the complete understanding of the GoodBuy Purchasing Cooperative, and Program Member electing to participate in the Program.

17. **Representation of Authorization:** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

**TO BE COMPLETED BY THE GOODBUY PURCHASING COOPERATIVE, as acting on behalf of all other Program Members**

By: ___________________________ Date: ___________________________

GoodBuy Relations Representative, Region 2 ESC

Email: ___________________________ Telephone: ___________________________

Facsimile: ___________________________

(Name of Program Member)

**TO BE COMPLETED BY PROGRAM MEMBER**

By: ___________________________ Date: ___________________________

(Signature of authorized representative of Program Member)
AGENDA ITEM: 7-O

Discuss and take action on a Resolution Authorizing 2019 Ford Explorers from Silsbee Ford for a total cost of $96,468.00 thru Goodbuy; Funding from FY 2018-19 Budget Capital Outlay Account 050 General Fund, Capital Outlay Account #59340; And Authorizing the City Manager to sign all documents associated with said purchase.

SUBMITTED BY: Police Chief Scott Burroughs

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: the Police Department requests authorization to expend budgeted funds for three (3) 2019 Ford Explorers for Patrol Vehicles each for total cost of $32,056.00 from Silsbee Ford. The Finance Director has verified that funds are available for the capital expenditure in the amount of $96,468.00 from fund account 050 General Fund, Police Department Capital Outlay Account #59340.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Authorizing the purchase of three (3) 2019 Ford Explorers from Silsbee Ford for a total cost of $96,468.00 thru Goodbuy from FY 2018-19 Budget Capital Outlay Account 050 General Fund, Capital Outlay Account #59340; And Authorizing the City Manager to sign all documents associated with said purchase as presented.
RESOLUTION NO 2019-R

A RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) 2019 FORD EXPLORERS FROM SILSBEE FORD FOR A TOTAL COST OF $96,468.00 THRU GOODBUY; FUNDING FROM FY 2018-19 BUDGET CAPITAL OUTLAY ACCOUNT 050 GENERAL FUND, CAPITAL OUTLAY ACCOUNT #59340; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

WHEREAS, the Police Department requests authorization to expend budgeted funds for three (3) 2019 Ford Explorers for Patrol at $32,056.00 each for total cost of $96,468.00 from Fund #050-59340; and

WHEREAS, the Finance Director has verified that funds are available for the capital expenditure in the amount of $96,468.00 from fund account 050 General Fund, Police Department Capital Outlay Account #59340; and

WHEREAS, the City participates in various local government purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services. The Cooperative to be used for this purchase is administered by GoodBuy.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes expending budgeted funds of $96,468.00 for three (3) 2019 Ford Explorers along with a 100,000 mile warranty and related options.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.
CITY OF PORT ARANSAS, TEXAS

________________________________________
Charles R. Bujan, Mayor

ATTEST:

_____________________________________
Francisca Nixon, City Secretary
Inter-Departmental Memorandum

Date: January 10, 2019
To: David Parsons, City Manager
CC: Darla Honea, Finance Director
    Francisca Nixon, City Secretary
From: Scott Burroughs, Chief of Police
RE: Agenda request, vehicle purchase

The Port Aransas Police Department requests authorization from the city council to expend budgeted funds for three replacement patrol vehicles.

The FY19 police department budget includes $112,500 in capital for replacement vehicles with extended warranties and related equipment. The police department requests an expenditure authorization in the amount of $96,468.00 from line item 59340 to purchase three (3) 2019 Ford Interceptor Police Utility Vehicles with 5yr 75,000-mile extended warranties, delivery, fees, and related options (See attached).

The vehicles will be purchased through the “Goodbuy” state contract from Silsbee Ford.
AGENDA ITEM: 7-P

Discuss and take action on a Resolution Temporarily Prohibiting the Public Consumption or Possession with the Intent to Consume Alcoholic Beverages on Port Aransas Beaches; Beginning Saturday, March 9, 2019 through Sunday, March 24, 2019, Inclusive between the hours of 6 pm and 12:00 am (Midnight); and Providing the Police Department in Enforcement of Prohibition should there be a Life or Public Safety Issue.

SUBMITTED BY: Police Chief Scott Burroughs

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Ordinance No. 2016-03 amends alcohol consumption on the beach. The Police Department feels it is in the best interest for the city to amend the hours of consumption and/or possession of alcoholic beverages during Spring Break.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Temporarily Prohibiting the Public Consumption or Possession with the Intent to Consume Alcoholic Beverages on Port Aransas Beaches; Beginning Saturday, March 9, 2019 through Sunday, March 24, 2019 as presented.
RESOLUTION NO. 2019-R

A RESOLUTION OF THE CITY OF PORT ARANSAS TEMPORARILY PROHIBITING THE PUBLIC CONSUMPTION OR POSSESSION WITH THE INTENT TO CONSUME ALCOHOLIC BEVERAGES ON PORT ARANSAS BEACHES; BEGINNING SATURDAY, MARCH 9, 2019 THROUGH SUNDAY, MARCH 24, 2019, INCLUSIVE BETWEEN THE HOURS OF 6 PM AND 12:00 AM (MIDNIGHT); AND PROVIDING THE POLICE DEPARTMENT IN ENFORCEMENT OF PROHIBITION SHOULD THERE BE A LIFE OR PUBLIC SAFETY ISSUE.

WHEREAS, the use and abuse of alcohol among spring break visitors has reached an all-time high making it necessary to protect the health and welfare of our visitors, residents and emergency personnel; and

WHEREAS, after the problems encountered with Spring Break 2015, the City Council directed Staff to find a solution to control the activities at the beach during future Spring Breaks; and

WHEREAS, staff proposed the addition to the Code of Ordinances, Chapter 18 “Public Place, Property and Services” which authorized the City Council to temporarily adjust, not ban, the hours of public consumption and/or possession of alcohol on an annual basis; and

WHEREAS, residents and visitors alike can continue to consume and possess alcohol during the adjusted hours as long as they are not in public view i.e. while sitting in a tent, trailer, car or recreational vehicle; and

WHEREAS, the Port Aransas City Council has chosen to exercise its police power and limit the hours and days that alcohol may be publicly consumed on Port Aransas Beaches to ensure the health and safety of its citizens by targeting only those people who get unruly on the beach. These safeguards will assist the Police Department in handling the huge crowds experienced during Spring Break and allow them to use discretion in enforcement if there is a life or public safety issue.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. After review of the 2019 Spring Break Schedule which officially begins March 2 and ends of March 31, with the majority of Texas schools and universities (53) scheduling their break from March 9 – 24, the City Council has agreed to temporarily prohibit the public consumption or possession with intent to consume alcoholic beverages on Port Aransas beaches beginning inclusive between the hours of 6:00 pm and 12:00 am (midnight).
**Section 2.** The Resolution supplements a previously adopted Ordinance that has existed for years prohibiting alcohol from 12:01 a.m. to 7 a.m. Mondays through Saturdays and 12:01 a.m. to noon Sundays throughout March.

**Section 3.** It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

**PASSED** and **APPROVED** by the Port Aransas City Council, County of Aransas, State of Texas, on this 17th day of **JANUARY 2019**.

CITY OF PORT ARANSAS, TEXAS

________________________________________
Charles R. Bujan, Mayor

ATTEST:

________________________________________
Francisca Nixon, City Secretary
AGENDA ITEM: 7-Q

Discuss and take action on a Resolution Authorizing the purchase of a 2018 672G John Deere Motor Grader for the Public Works Department in the total amount of $275,449.00 from Doggett through Buyboard Cooperative; Funding from FY 2018-19 Budget Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase.

SUBMITTED BY: Public Works Director Doug Turner

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Staff is requesting the purchase of a Motor Grader for the Public Works Department from Buyboard. This will replace Unit #352 that was damaged by Hurricane Harvey. Funds are available for the expenditure from fund account 150-62340. The City participates in various local purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Authorizing the purchase of a new Motor Grader for the Public Works Department in the amount of $275,449.00 from Doggett through Buyboard; Funding from the Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING THE PURCHASE OF A 2018 672G JOHN DEERE MOTOR GRADER FOR THE PUBLIC WORKS DEPARTMENT IN THE TOTAL AMOUNT OF $275,449.00 FROM DOGGETT THROUGH BUYBOARD COOPERATIVE; FUNDING FROM FY 2018-19 BUDGET BEACH FUND 150 CAPITAL OUTLAY ACCOUNT 62340; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

WHEREAS, the Public Works Department requests authorization to expend budgeted funds for a 2018 672G John Deere Motor Grader for a total cost of $275,449.00 from Doggett; and

WHEREAS, the Finance Director has verified that funds are available for this capital expenditure in Fiscal Year 2018-19 Budget for said item(s); and

WHEREAS, the City participates in various local government purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services. The Cooperative to be used for this purchase is administered by BuyBoard.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes expending budgeted funds in the amount of $275,449.00 for the purchase of a 2018 672G John Deere Motor Grader to replace unit #352 damaged by Hurricane Harvey.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.
CITY OF PORT ARANSAS, TEXAS

Charles R. Bujan, Mayor

ATTEST:

Francisca Nixon, City Secretary
AGENDA ITEM:  7-R

Discuss and take action on a Resolution Authorizing the purchase of a 2018 624L John Deere Wheel Loader for the Public Works Department in the total amount of $189,961.00 from Doggett through Buyboard; Funding from the Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase.

SUBMITTED BY:  Public Works Director Doug Turner

APPROVED FOR AGENDA:  City Manager David Parsons

COMMENTARY:  Staff is requesting the purchase of a Wheel Loader for the Public Works Department from Buyboard. This will replace Unit #331 that was damaged by Hurricane Harvey. Funds for the expenditure from fund account 150-62340. The City participates in various local purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services.

STAFF RECOMMENDATION:  Port Aransas City Council approve Resolution the purchase of a 2018 624L John Deere Wheel Loader for the Public Works Department in the total amount of $189,961.00 from Doggett through Buyboard; Funding from the Beach Fund 150 Capital Outlay Account 62340; And Authorizing the City Manager to sign all documents associated with said purchase as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING THE PURCHASE OF A 2018 624L JOHN DEERE WHEEL LOADER FOR THE PUBLIC WORKS DEPARTMENT IN THE TOTAL AMOUNT OF $189,961.00 FROM DOGGETT THROUGH BUYBOARD; FUNDING FROM THE BEACH FUND 150 CAPITAL OUTLAY ACCOUNT 62340; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

WHEREAS, the Public Works Department requests authorization to expend budgeted funds for a 2018 624L John Deere Wheel Loader for a total cost of $189,961.00 from Doggett; and

WHEREAS, the Finance Director has verified that funds are available for this capital expenditure in Fiscal Year 2018-19 Budget for said item(s); and

WHEREAS, the City participates in various local government purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services. The Cooperative to be used for this purchase is administered by BuyBoard.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes expending budgeted funds in the amount of $189,961.00 for the purchase of a 2018 624L John Deere Wheel Loader to replace unit #331 damaged by Hurricane Harvey.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.
AGENDA ITEM: 7-S

Discuss and take action on a Resolution Authorizing the purchase of a 2018 310SL John Deere Backhoe for the Public Works Department in the total amount of $95,651.00 from Doggett through Buyboard; Funding from the Sanitation Fund 255 Capital Outlay Account 68310; And Authorizing the City Manager to sign all documents associated with said purchase.

SUBMITTED BY: Public Works Director Doug Turner

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Staff is requesting the purchase of a Backhoe for the Public Works Department from Buyboard. This will replace Unit #271 that was damaged by Hurricane Harvey. Available funds for this expenditure in the amount of $46,000.00 from Sanitation fund account 225-68310. The City participates in various local purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution for the purchase of a 2018 310SL John Deere Backhoe for the Public Works Department in the total amount of $95,651.00 from Doggett through Buyboard; Funding from the Sanitation Fund 255 Capital Outlay Account 68310; And Authorizing the City Manager to sign all documents associated with said purchase as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING THE PURCHASE OF A 2018 310SL JOHN DEERE BACKHOE FOR THE PUBLIC WORKS DEPARTMENT IN THE TOTAL AMOUNT OF $95,651.00 FROM DOGGETT THROUGH BUYBOARD; FUNDING FROM THE SANITATION FUND 255 CAPITAL OUTLAY ACCOUNT 68310; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

WHEREAS, the Public Works Department requests authorization to expend budgeted funds for a 310SL John Deere Backhoe for a total cost of $95,651.00 from Doggett; and

WHEREAS, the Finance Director has verified that funds are available for this capital expenditure in Fiscal Year 2018-19 Budget for said item(s); and

WHEREAS, the City participates in various local government purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services. The Cooperative to be used for this purchase is administered by BuyBoard.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes expending budgeted funds in the amount of $95,651.00 for the purchase of a 310SL John Deere Backhoe to replace unit #271 damaged by Hurricane Harvey.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.
CITY OF PORT ARANSAS, TEXAS

______________________________
Charles R. Bujan, Mayor

ATTEST:

______________________________
Francisca Nixon, City Secretary
AGENDA ITEM: 7-T

Discuss and take action on a Resolution Authorizing the purchase of two (2) 2020 Freightliner M2-106 8 Yard Dump Trucks for the Public Works Department in the total amount of $178,204.00 from Freightliner through Buyboard; Funding from Beach Fund 150 Capital Outlay Account 62350; And Authorizing the City Manager to sign all documents associated with said purchase.

SUBMITTED BY: Public Works Director Doug Turner

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Staff is requesting the purchase of two 8 yard Dump Trucks for the Public Works Department from Buyboard. This will replace Unit #308 and Unit #281 that was damaged by Hurricane Harvey. Available funds for the expenditure in the amount of $96,102.00 from Beach fund account 150-62350. The City participates in various local purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution for the purchase of two (2) 2020 Freightliner M2-106 8 Yard Dump Trucks for the Public Works Department in the total amount of $178,204.00 from Freightliner through Buyboard; Funding from Beach Fund 150 Capital Outlay Account 62350; And Authorizing the City Manager to sign all documents associated with said purchase as presented.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AUTHORIZING THE PURCHASE OF TWO (2) 2020 FREIGHTLINER M2-106 8 YARD DUMP TRUCKS FOR THE PUBLIC WORKS DEPARTMENT IN THE TOTAL AMOUNT OF $178,204.00 FROM FREIGHTLINER THROUGH BUYBOARD; FUNDING FROM BEACH FUND 150 CAPITAL OUTLAY ACCOUNT 62350; AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DOCUMENTS ASSOCIATED WITH SAID PURCHASE.

WHEREAS, the Public Works Department requests authorization to expend budgeted funds for two (2) 2020 Freightliner M2-106 8-yard Dump Trucks for a total cost of $178,204.00 from Freightliner; and

WHEREAS, the Finance Director has verified that funds are available for this capital expenditure in Fiscal Year 2018-19 Budget for said item(s); and

WHEREAS, the City participates in various local government purchasing cooperatives created in accordance with Section 791.001 of the Texas Government Code to comply with state bidding requirements, and to identify qualified vendors of commodities, goods, and services. The Cooperative to be used for this purchase is administered by BuyBoard.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council authorizes expending budgeted funds in the amount of $178,204.00 for the purchase of two (2) 2020 Freightliner M2-106 8 Yard Dump Trucks to replace unit #308 and unit #281 damaged by Hurricane Harvey.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.
AGENDA ITEM: 7-U

Discuss and take action on a Resolution Amending Disaster Recovery Consulting Services Contract with Broaddus and Associates; Authorizing the City Manager to sign said agreement; and Setting Terms, Conditions, Fees and effective date.

SUBMITTED BY: Broaddus and Associates

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Broaddus & Associates proposes an amendment to extend the Disaster Recovery Consulting Services Agreement with the city for an additional 12 months effective January 22, 2019. Broaddus has provided a staffing plan for a total of 18,086 hours that carry a not to exceed value of $2,857,617 in fees.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Amending Disaster Recovery Consulting Services Contract with Broaddus and Associates; Authorizing the City Manager to sign said agreement; and Setting Terms, Conditions, Fees and effective date.
RESOLUTION 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AMENDING THE DISASTER RECOVERY CONSULTING SERVICES CONTRACT BETWEEN THE CITY AND BROADDUS & ASSOCIATES APPROVED ON JANUARY 18, 2018 (RESOLUTION NO. 2018-R08); APPROVING PROPOSED SCOPE OF SERVICES AMENDMENTS; SETTING TERMS, CONDITIONS, FEES AND EFFECTIVE DATE; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE CONTRACT AGREEMENT AND SIGN ALL CONTRACT DOCUMENTS.

WHEREAS, in accordance with the August 2017 Presidential Declaration of the State of Texas major disaster and associated Public Assistance declarations of the City of Port Aransas. The city sought professional service assistance to support the City’s disaster recovery; and

WHEREAS, in 2018 Staff submitted a Request for Proposal (RFP) for a firm to provide disaster recovery consulting services; and

WHEREAS, after review of the submitted proposals the City Council approved Resolution No 2018-R08 on January 18, 2018 which awarded an unfunded expenditure as a result of damages caused by Hurricane Harvey to Broaddus & Associates for “Disaster Recovery Consulting Services”; and

WHEREAS, Broaddus & Associates proposes an amendment to the original contract for an extension of 12 months not to exceed value of $2,857,617 in staffing fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, TEXAS:

Section 1: The City Council has reviewed Staff’s request to amend the original contract approved with adoption of Resolution No. 2018-R08 which awarded disaster recovery consulting services between the City and Broaddus & Associates on January 18, 2018.

Section 2: The City Council hereby adopts the proposed amendment from Broaddus & Associates which:

1. allows for a 12-month extension effective January 22, 2019 and expires January 22, 2020;
2. acceptance of the attached staffing plan; and
3. total balance of 18,086 staffing hours that carry a not-to-exceed value of $2,857,617.00 in fees.

Section 3: The City Council directs the city manager to negotiate contract agreement and sign all contract documents.
Section 4: It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this the 17th day of JANUARY 2019.

CITY OF PORT ARANSAS, TEXAS

________________________________________
Charles R. Bujan, Mayor

ATTEST:

________________________________________
Francisca Nixon, City Secretary
January 14, 2019

David Parsons
City Manager
City of Port Aransas
710 West Avenue A
Port Aransas, Texas 78383

Re: Amendment #1 to Professional Services Agreement

Dear Mr. Parsons:

This letter shall serve as our proposal for an amendment to the consultant contract between City of Port Aransas (“City”) and Broaddus & Associates (“Contractor”) dated January 22, 2018 (“Services Agreement”).

Broaddus & Associates shall continue to perform duties consistent with those identified in the Professional Services Agreement for a term beyond the currently engaged schedule. The term of this extension is 12 months and is based on the attached staffing plan. This amendment will become effective on January 22, 2019 and expire on January 22, 2020.

The fee for this role will continue to be invoiced on an hourly basis at the rate specified in the Professional Services Agreement; there is no escalation in the hourly rate for the term of this extension. We have based our proposal on the hourly rate applied to the allocation of staff outlined in the staffing plan. As such, this extension will produce a total balance of 18,086 staffing hours that carry a not-to-exceed value of $2,857,617 in fee.

Please let me know if anything further is required in order to facilitate this engagement. If the terms of this amendment are acceptable, you may execute this document or use it in conjunction with a different method of documentation.

Thank you again for your consideration and trust in our team; we look forward to continuing our service to Port Aransas.

Respectfully,

Scott Broaddus
Vice President

Cc: James Broaddus
Colton Wood
Michael Dorris

Accepted:
AGENDA ITEM: 7-V

Discuss and take action on a Resolution Awarding Request for Proposal for the Installation and Purchase of two (2) Tent Buildings for the City Fire Department to Sprung in the amount of $397,290.00; and Authorizing City Manager to act as the Executive representative of the City in all matters pertaining to said purchase.

SUBMITTED BY: Broaddus & Associates

APPROVED FOR AGENDA: City Manager David Parsons

COMMENTARY: Staff submitted a Request for Proposal (RFP) for installation and purchase of two (2) Tent Buildings for the Fire Department. This request stems from the destruction of City facilities related to Hurricane Harvey.

Sealed proposals were delivered prior to Thursday, December 20, 2018 at 3:00 pm, at which time they will were publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids were not considered. The City reserves the right to reject any or all proposals.

The RFP was posted December 3, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. TIME: 5:00 p.m. Published in The South Jetty in the Thursday, December 6th & 13th, 2018 editions.

STAFF RECOMMENDATION: Port Aransas City Council approve Resolution Awarding Request for Proposal for the Installation and Purchase of two (2) Tent Buildings for the City Fire Department to Sprung in the amount of $397,290.00; and Authorizing City Manager to act as the Executive representative of the City in all matters pertaining to said purchase.
RESOLUTION NO 2019-R

A RESOLUTION OF THE PORT ARANSAS CITY COUNCIL AWARDING REQUEST FOR PROPOSAL FOR THE INSTALLATION AND PURCHASE OF TWO (2) TENT BUILDINGS FOR THE CITY FIRE DEPARTMENT TO SPRUNG IN THE AMOUNT OF $397,290.00; AND AUTHORIZING CITY MANAGER TO ACT AS THE EXECUTIVE REPRESENTATIVE OF THE CITY IN ALL MATTERS PERTAINING TO SAID PURCHASE.

WHEREAS, staff advertised a Request for Proposal for the Installation and Purchase of two (2) Tent Buildings for the City Fire Department

WHEREAS, sealed proposals were delivered prior to Thursday, December 20, 2018 at 3:00 pm, at which time they will were publicly opened and acknowledged in the City Hall Council Chamber. Late, incomplete documentation, facsimile or email bids were not considered. The City reserves the right to reject any or all proposals; and

WHEREAS, the RFP was posted December 3, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org at 5:00 p.m. and published in The South Jetty in the Thursday, December 6th & 13th, 2018 editions; and

WHEREAS, two (2) bids were received returned to the City with the bid tabulation as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sprung Structures</td>
<td>$397,290.00</td>
</tr>
<tr>
<td>Centennial Contractors Enterprise, Inc</td>
<td>$451,675.00</td>
</tr>
</tbody>
</table>

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARANSAS, NUECES COUNTY, TEXAS:

Section 1. That the Port Aransas City Council approves Staff and Broaddus and Associates recommendation to award bid to Sprung Structures for a bid amount of $397,290.00.

Section 2. The City Council authorizes the city manager to act as the executive officer and authorized representative of the city in all matters pertaining to said contract agreement for purchase of said equipment.

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.
PASSED and APPROVED by the Port Aransas City Council, County of Nueces, State of Texas, on this 17th day of JANUARY, 2019.

CITY OF PORT ARANSAS, TEXAS

__________________________
Charles R. Bujan, Mayor

ATTEST:

__________________________
Francisca Nixon, City Secretary
January 9, 2019

City of Port Aransas  
David Parsons  
710 W Ave A  
Port Aransas, TX 78373

RE: TENTS FOR TEMPORARY FIRE STATION

Dear Mr. Parsons:

Broaddus & Associates has reviewed the submitted proposals for the Tents for Temporary Fire Station and recognize that SPRUNG STRUCTURES is the acknowledged low bidder for this project.

It is our recommendation to approve this proposal and award the work to SPRUNG STRUCTURE

If you have any questions or concerns, please feel free to give me a call.

Sincerely,

[Signature]

Michael T. Dorris, Jr.  
Program Manager
NOTICE TO BIDDERS

NOTICE is hereby given that the City of Port Aransas, Texas, is seeking proposals for the installation and purchase of two (2) Tent Buildings for the Fire Department. This request stems from the destruction of City facilities related to Hurricane Harvey. A bidder’s conference will be held on Tuesday, December 11, 2018 1:00 p.m. Interested Bidders are strongly encouraged to attend.

Sealed proposals must be clearly marked “SEALED BID – CITY OF PORT ARANSAS TENT BUILDING (FIRE) PROPOSAL” to the City of Port Aransas City Secretary’s office, 710 W. Avenue A, Port Aransas, Texas prior to Thursday, December 20, 2018 at 3:00 pm, at which time they will be publicly opened and acknowledged in the City Hall Council Chamber. Any RFP delivered or received after 3:00 pm will not be considered and shall be returned unopened to the addressee. The City reserves the right to reject any or all proposals.

Request for Proposal (RFP) is available on-line at www.cityofportaransas.org or at City Hall, 710 W. Avenue A, Port Aransas, Texas 78373. Any and all questions or requests for information relating to this Request for Proposal shall be submitted to Thad Thomas (Broaddus & Assoc.) via telephone at (504) 234-5457.

POSTED this 3rd day of DECEMBER, 2018 on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage www.cityofportaransas.org. TIME: 5:00 p.m. PUBLISHED in The South Jetty in the Thursday, December 6th & 13th, 2018 editions.

CITY OF PORT ARANSAS, TEXAS

Francisca Nixon, City Secretary
NOTICE TO BIDDERS

Proposal Title: Request installation and Purchase of Tent Buildings for the City Fire Department

Proposal Closing Time: 3:00 p.m. Central Standard Time

Bidder’s Conference: December 11, 2018 1:00 p.m. CST, in person or Dial in 1-877-273-4202 Conf # 7285756

Proposal Closing Date: December 20, 2018, 3:00 p.m.

Council Action: CST TBD

Submission of Proposal: Francisca Nixon
City Secretary
City of Port Aransas
710 W. Avenue A
Port Aransas, TX 78373

Note: Proposals will not be accepted via facsimile or e-mail

Specification questions: Thad Thomas
Broaddus and Associates
City of Port Aransas
710 W. Avenue A
Port Aransas, TX 78373
504-234-5457 (cell)
INTRODUCTION

A. Request for Proposal

The City of Port Aransas (City) requests proposals for the installation and purchase of two Tent Buildings. This request stems from the destruction of City facilities related to Hurricane Harvey. Specifications for this facility is provided as Exhibit B:

1. Fire Department Apparatus Buildings

The objective of this Notice to Bidders is to identify a provider of two tent buildings to be installed and purchased that can offer the highest quality service at the lowest cost to the City. This objective is similar for all goods and services placed on a competitive bidding approach by the City. Services provided will be in accordance with the Purchasing Contract and attachments executed between the City and the Contractor.

B. General Specifications:

1. Provide tent facility designed to meet the short- and long-term needs described in the additional specifications (Exhibit B) and clarified through the Bidders Conference. Location of the facility is the intersection of Ave C and 9th Port Aransas Tx.
2. Deliver, anchor, set-up, and establish functionality necessary for operation of the building.
3. Tie into provided electrical meter pole.

C. Approved vendors of the following purchasing cooperatives are preferred:

1. State of Texas Cooperative Purchasing Program
2. Buy board
3. TCPN
4. TxMAS
5. HGAC

D. Proposal Procedures

1. A proposer shall use the attached Proposal Form, Exhibit A, in submitting a proposal. It is required that the Proposal Form be completed in its entirety. Proposer shall state if the proposer’s firm is a corporation.
Certified with the Texas Secretary of State and have a corporate status in good standing. Out of State Corporations must include with the proposal evidence of authority to do business in Texas.

2. If a service requirement cannot be met by a proposer, then the term “No Proposal” should be entered on the Proposal Form for that specific requirement. In the case of a “No Proposal” remark, the proposer may offer an alternative equivalent service for the City’s consideration.

3. Services for which a proposer intends to charge a fee must have the applicable fee indicated on the Proposal Form. Any service which a fee does not have indicated on the Proposal Form will be considered free of charge in the Purchasing Contract.

4. Proposer is requested to offer the “basic” proposed facility and is invited to add options so long as the cost of the options can be separated from the basic facility.

5. The proposal must be submitted in a sealed envelope bearing the title “City of Port Aransas Tent Building (Fire) Proposal” along with the name and address of the proposer. The proposer shall submit two (2) copies of the completed Proposal Form and the other required information identified below and shall be directed to Francisca Nixon, City Secretary, City of Port Aransas, 710 W. Avenue A, Port Aransas, Texas 78373 no later than 3:00 p.m. on December 20, 2018.

6. A proposer may submit written questions to clarify any matters relating to this request for proposals. The proposer’s question(s) and the City’s response will be shared with all applicants that obtained a Notice.

7. Thad Thomas, Broaddus and Associates 504-234-5457 may be contacted for any questions concerning this Notice.

8. The City reserves the right to reject any or all proposals, to waive any non-material irregularities or informalities in any Notice, and to accept or reject any item or combination of items.

9. All costs incurred by the proposer in responding to the Notice shall be borne by the proposer.

10. Unauthorized modifications of specifications, forms or terms may render the proposal invalid.

E. Selection process

The City will evaluate the merit of the proposals received. The sole objective of this evaluation will be to recommend the Contractor whose proposal is most responsive to the City’s facility needs. While the specifications of this Notice
represent the minimum performance necessary for response, the City will consider additional services in the final selection process.

The following criteria will be used to evaluate the proposals submitted in response to this Notice (criteria are not listed in order of importance).

1. Meeting the legal qualifications and the terms and conditions specified in the Notice;
2. Completeness of Exhibit A, the Proposal Form;
3. Submission of the required information;
4. Ability to deliver the facilities in a timely and responsive manner;
5. Concept and proposed solutions, including responsiveness to terms and conditions, completeness and thoroughness of plan to provide the temporary building and services described in the Notice;
6. Financial condition of the proposer;
7. Experience and success in providing facilities to municipal governments in Texas.

F. Contract Terms

1. The selected Contractor will provide the required building beginning as soon as possible once city council approved.

2. The Purchasing Contract will be awarded to the vendor whose proposal conforms to the Notice and is most advantageous and cost effective to the City.

3. The following additional agreements will be executed between the designated Contractor and the City to be effective upon city council approval.

   a. Facility Purchasing and Services Agreement
   b. Maintenance Agreement/Warranty Terms
   c. Agreement pertaining Insurance and other Liabilities
All supplemental contracts and agreements to the Purchase Contract must be approved as to both form and content by the Director of Finance and the City Attorney. All supplemental contracts and agreements will be attachments to the Leasing Agreement.

4. If a Contractor does not deliver the Buildings within thirty (30) calendar days after being notified of selection, the City may give notice to the Contractor of the City’s intent to select the next most qualified proposing Contractor or call for new proposals, whichever the City deems most appropriate.

SECTION II – PURCHASING SERVICES TO BE PROVIDED

A. Tent facilities to house the City of Port Aransas Fire Department's apparatus. The purpose of the Purchasing agreement is to provide facilities for the City’s fire apparatus as part of the emergency response following Hurricane Harvey.

1. Additional Charges: All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

SECTION III – REQUIRED INFORMATION

The following document must be submitted with the completed Proposal Form by the proposer:

Illustrations of proposed facilities, such as floor plans and general design features.

SECTION IV – SUBMISSION OF PROPOSALS

All proposals submitted pursuant to this request for Purchasing of Buildings for the City Fire Department Apparatus must be delivered to:

Francisca Nixon  
City Secretary  
City of Port Aransas  
710 W. Avenue A  
Port Aransas, TX 78373

Deadline for submission is 3:00 p.m. (CST), December 20, 2018. Proposals received after that time will not be considered and will be returned to the proposer unopened.
Other requirements are listed below:

A. Two (2) copies of the proposal shall be submitted.

B. All information requested of the proposer by the Notice shall be provided. Failure to do so may disqualify the proposal.

C. All information shall be entered in ink or typewritten.

D. Proposal shall be signed by an authorized representative of the company.

E. Proposals may be submitted in a sealed envelope or box to the address shown above.

F. Proposals may be submitted in person, by U.S. Mail, Special Delivery or courier service. No facsimile or e-mail proposals will be accepted.

G. All exceptions to any point of the Notice must be clearly shown. It is suggested that exceptions be made as a separate section within the proposal for clarity.

SECTION VI – PROPOSER’S RESPONSIBILITY

Proposers should carefully examine the entire Notice and any addenda thereto, and any related materials and dates referenced in the Notice. Proposers shall become fully aware of the nature and location of the work. All proposers are responsible for the cost to produce their proposal. All proposers are responsible for their proposal’s content, timeliness of submission and withdrawal.
EXHIBIT A
CITY OF PORT ARANSAS
PROPOSAL FORM

PURCHASE OF TENT BUILDINGS FOR
FIRE DEPARTMENT APPARATUS

Company Name: ____________________________________________

Company Address: __________________________________________

Company Phone: ____________________________________________

Official Submitting: _________________________________________

Title of Official: ____________________________________________
Instructions
Please respond in the following sections.

A. Products/Pricing

1. Describe and provide drawings of two tent facilities and services proposed, separated by requested function:
   a. Fire Department apparatus facilities
   b. Maintenance of the facilities (functional / operational maintenance such as electrical, plumbing, HVAC, and structural elements);
   c. Other proposed services.

2. Describe pricing for tent facilities and services proposed, separated by requested function:
   a. Fire Department apparatus facilities;
   b. Other proposed services.

3. Describe pricing, if any, for warranties on facilities and services proposed, separated by requested function.

4. Describe payment methods

5. Other factors relevant to this section as submitted by the proposer

B. Performance Capability

1. Describe capability to deliver products and services in a responsive and timely manner.

2. Describe proposer’s capacity to meet on-site service and warranty needs in a timely manner.

3. Describe customer service/problem resolution

4. Describe proposer’s financial condition

5. Provide a list of municipal references

6. Provide instructional materials for the facility if available (a website link is sufficient)

7. Other factors relevant to this section as submitted by the proposer

C. PRICING FOR ALL SERVICES TO BE INCLUDED IN THE BOTTOM LINE PRICE.
1. The structure must be two 2 Stressed Membrane Structures measuring 60 ft wide by 45 ft long, measured maximum width by maximum length. Detailed list of required accessories as follows:
   2 - Engineered Flat Ends
   1- Louvred Opening(s) 46” x 18” c/w electrically operated damper & bird screen
   1 - Electric Exhaust Fan 5000 CFM, Whisper Quiet- direct Drive (110 Volt/60Hz)
   1- Single Personnel Door(s) c/w Hood, High Traffic Panic & Closer (3’0” x 7’0”)
   3 - 12’ x 14” Rolling Service Doors; Electrically Operated (per tent)
   24- Interior Suspension Yernuts Maximum Load 75 LBS
   1 - Perimeter Flat Bar
   -Polyurethane Opaque membrane with Daylight Panel

   (Or equivalent to the above specs)

2. No exterior guy ropes or cables shall be used for anchoring the structure.

3. There will be no exposed exterior horizontal purlins.

4. The structure shall be completely clear-span with no interior supports of any description.

5. Any required miscellaneous steel components such as anchor bolts, cable bracing, base assemblies or attachment brackets must be zinc plated or galvanized.

6. All bolts used shall be zinc plated or galvanized with a minimum of Grade 5 specification.

7. All personnel doors, especially fire exits, must come complete with a protective all-weather hood system to shed rain away from the front of doors.

8. The structure shall be designed to meet the wind loads as outlined IBC 2015, 120 mph, 3 second gust, exposure ‘C’.

9. All main structural arches and connecting purlins shall be 100% ALUMINUM utilizing a single I beam configuration.

10. The architectural membrane, when assembled and tensioned, shall be absolutely wrinkle free, and shall remain so indefinitely in hot and cold temperatures.

11. The individual architectural membrane panels on the center modules shall be one continuous section from one side, over the peak and down to the base at the other side and manufactured in such a way that no eave will exist.
12. In order to provide the introduction of natural light for daytime use, a continuous section of highly translucent white architectural membrane (daylight panel) shall be incorporated into the membrane along the peak of the structure. To minimize internal solar gain in the structure, the balance of the exterior architectural membrane shall be Sky Blue in color and complete with a blackout layer.

13. All exterior architectural membrane on the structure shall come complete with a protective exterior PVF film coating on the exterior surface of the membrane and a 12-year pro-rata guarantee. This membrane will possess the minimum quality and fire rating specifications as shown on Schedule A attached.

14. Structure Supplier must be an established manufacturer with at least 10 years of experience in the design fabrication and delivery of structures with the same basic specifications as above. Structure supplier is to provide 10 examples of similar structures that have been erected. Contact names and numbers as well as physical address of the 10 sites must be submitted.

15. Structure Supplier must supply a Technical Consultant on site for the full duration of the erection of the structure to provide information about structure assembly and erection to ensure structure is erected in accordance with its engineered design. All costs for the consultants’ time, travel, meals and accommodation are to be included in the price submission.

16. Upon award of this contract, Structure Supplier is to supply detailed drawings and supporting calculations for the structure stamped by an engineer certified in the State of Texas.
SIGNATURE OF ENTIRE PROPOSAL AND SUBMITTALS

FIRM: __________________________________________________________

BY: ___________________________________________________________
    Signature                                           Title

________________________
Print or Type Name

ADDRESS: ______________________________________________________
    Street Address and/or P.O. Box Number

________________________
City                        State      Zip Code

PHONE:_________________________    FAX:___________________________

RETURN ENTIRE NOTICE PACKAGE AND ALL DOCUMENTATION REQUIRED
BY THIS NOTICE TO BIDDERS
PROPOSAL AFFADAVIT

AUTHORIZED OFFICER: All pages in proposal containing statements, letters, etc., shall be signed by a duly authorized officer of the company, whose signature is binding on this proposal.

The undersigned offers and agrees to furnish all the services stated in the accompanying proposal. The period of acceptance of this proposal will be ninety (90) calendar days from the date of the proposal closing, unless otherwise indicated by proposer.

STATE OF __________________________  COUNTY OF ________________

BEFORE ME, the undersigned authority, a Notary Public in and for the State of ________________, on this day personally appeared ________________________, who after being by me duly sworn, did depose and say:

“I, _________________________________ am a duly authorized officer or/agent for ________________________________,

______________________________ and have been duly authorized to execute the foregoing proposal on behalf of the said: ________________________________

I hereby certify that the foregoing proposal has not been prepared in collusion with any other proposer or other person or persons engaged in the same line of business prior to the official receipt of this proposal. Further, I certify that the proposer is not now, nor has been for the past six (6) months, directly or indirectly concerning in any pool or agreement or combination, to control the price of services/items offered, or to influence any person or persons to offer or not to offer thereon.

Name and address of Proposer: __________________________________________

_________________________________________________________

BY: (print name) ______________________ (Signature) ____________________ (Title)

SUBSCRIBED AND SWORN to before me by the above named __________________

______________________________ on __________________

Date

Notary Public in and for the State of __________________

RETURN THIS AFFIDAVIT AS PART OF PROPOSAL
# BID TABULATION

**PROJECT:** 2018 YEAR  
**CITY OF PORT ARANSAS TENT BUILDING (FIRE) PROPOSAL**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>Proposal complete according to specs</th>
<th>Bidder included 2 Copies of Proposal</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Centennial Contractor</td>
<td></td>
<td>Yes</td>
<td>$451,675</td>
</tr>
<tr>
<td>Squaring</td>
<td></td>
<td>Yes</td>
<td>$397,890</td>
</tr>
</tbody>
</table>

**JOE NO.**  
**DATE:** 12/20/2018  
**TIME:** 3:00 PM

**OPENED BY:**  
**WITNESSED BY:**
### AGENDA ITEM: **7-W**

Presentation/General Discussion: Broaddus and Associates will provide an update Hurricane Harvey Recovery.

**SUBMITTED BY:** Broaddus and Associates

**APPROVED FOR AGENDA:** City Manager David Parsons

**COMMENTARY:** An update will be provided on Hurricane Harvey Recovery.

At the time of agenda packet preparation, no documents were provided to distribute.

**STAFF RECOMMENDATION:** No action – update/information only.
## 050-General Fund
### Year to Date Comparison

**October 31st, 2018**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Actual</th>
<th>2019-2020 Actual</th>
<th>Increase/ (Decrease)</th>
<th>Percent Change</th>
<th>Current</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>1,037,622.29</td>
<td>1,851,038.51</td>
<td>813,416.22</td>
<td>78.39</td>
<td>4,788,360.00</td>
<td>(2,937,321.49)</td>
<td></td>
</tr>
<tr>
<td>Licenses and Permits</td>
<td>172,741.22</td>
<td>179,422.77</td>
<td>6,681.55</td>
<td>3.87</td>
<td>219,200.00</td>
<td>(38,777.23)</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>75,551.05</td>
<td>75,667.84</td>
<td>116.79</td>
<td>0.15</td>
<td>467,432.00</td>
<td>(391,764.16)</td>
<td></td>
</tr>
<tr>
<td>Charges for Services</td>
<td>12,599.52</td>
<td>13,357.46</td>
<td>757.94</td>
<td>6.02</td>
<td>133,500.00</td>
<td>(120,142.54)</td>
<td></td>
</tr>
<tr>
<td>Fines and Forfeitures</td>
<td>12,294.60</td>
<td>17,231.73</td>
<td>4,937.13</td>
<td>40.16</td>
<td>246,000.00</td>
<td>(228,768.27)</td>
<td></td>
</tr>
<tr>
<td>Other Revenues</td>
<td>3,622.33</td>
<td>9,217.07</td>
<td>5,594.74</td>
<td>154.45</td>
<td>104,000.00</td>
<td>(94,782.93)</td>
<td></td>
</tr>
<tr>
<td>Reimbursements</td>
<td>50,455.54</td>
<td>0.00</td>
<td>(50,455.54)</td>
<td>(100.00)</td>
<td>1,405,752.00</td>
<td>(1,406,752.00)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>1,384,886.55</td>
<td>2,145,935.38</td>
<td>781,048.83</td>
<td>57.22</td>
<td>7,384,244.00</td>
<td>(5,218,308.62)</td>
<td></td>
</tr>
</tbody>
</table>

| **Expenditures**     |                  |                  |                      |               |         |        |          |
|----------------------|                  |                  |                      |               |         |        |          |
| **Current**          |                  |                  |                      |               |         |        |          |
| Central Operating    | 66,646.27        | 51,841.42        | (14,804.85)          | (22.21)       | 930,275.00 | (878,433.58) |
| Mayor and Council    | 0.00             | 5,000.00         | 5,000.00             | 0.00          | 73,200.00   | (68,200.00) |
| Municipal Court      | 7,698.74         | 8,043.19         | 344.45               | 4.47          | 99,146.00   | (91,102.91) |
| City Attorney        | 920.00           | 0.00             | (920.00)             | (100.00)      | 85,750.00   | (85,750.00) |
| Administration       | 17,200.67        | 10,566.20        | (6,634.47)           | (38.57)       | 234,276.00  | (223,709.90) |
| City Secretary       | 9,189.27         | 23,421.53        | 14,232.26            | 154.88        | 228,865.00  | (205,443.47) |
| Finance Department   | 15,286.11        | 11,365.22        | (3,920.89)           | (25.65)       | 217,668.00  | (206,302.78) |
| Parks & Recreation   | 28,352.18        | 29,340.28        | 988.10               | 3.49          | 396,704.00  | (367,363.72) |
| Police Department    | 189,764.19       | 161,745.79       | (28,018.40)          | (14.76)       | 1,678,553.00 | (1,516,807.21) |
| Fire Department      | 5,356.84         | 9,223.28         | 3,866.44             | 72.18         | 239,475.00  | (230,251.72) |
| Emergency Medical    | 83,442.35        | 83,646.28        | 203.93               | 0.24          | 569,200.00  | (485,553.72) |
| Public Works         | 44,474.13        | 39,513.49        | (4,960.64)           | (11.15)       | 1,246,606.00 | (1,207,172.51) |
| Inspections          | 12,952.98        | 72,250.13        | 59,297.15            | 457.79        | 218,616.00  | (146,365.87) |
| Library              | 19,605.93        | 10,840.82        | (8,765.11)           | (44.71)       | 214,500.00  | (203,659.18) |
| Public Buildings     | 18,738.49        | 16,344.58        | (2,393.91)           | (12.78)       | 389,404.00  | (373,059.42) |
| Regional Transit     | 8,804.48         | 10,541.02        | 1,736.54             | 19.72         | 193,733.00  | (183,191.98) |
| Planning Department  | 16,376.14        | 18,140.91        | 1,764.67             | 10.78         | 155,530.00  | (137,389.19) |
| Information Technology| 13,946.04       | 10,067.89        | (3,878.15)           | (27.81)       | 10,067.89   | 0.00     |
| Operating Transfers  | 0.00             | 0.00             | 0.00                 | 0.00          | 85,000.00   | (85,000.00) |
| **Total Expenditures**| 558,754.81       | 571,891.93       | 13,137.12            | 2.35          | 7,256,581.00 | (6,694,689.07) |
| **Excess of Revenues Over (Under) Expenditures** | 806,131.74 | 1,574,043.45 | 767,911.71 | 95.26 | 107,663.00 | 1,466,380.45 |

**Beginning Fund Balance**
- 4,351,165.97
- 5,629,751.39

**Fund Balance**
- 5,157,297.71
- 7,203,794.84
<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/ (DECREASE)</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Y-T-D</td>
<td>Y-T-D</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REVENUES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FINES &amp; FORFEITURES</td>
<td>147.85</td>
<td>177.79</td>
<td>29.94</td>
<td>20.25</td>
<td>4,000.00</td>
<td>(3,822.21)</td>
</tr>
<tr>
<td>INTEREST REVENUE</td>
<td>4.15</td>
<td>3.36</td>
<td>(0.79)</td>
<td>(19.94)</td>
<td>50.00</td>
<td>(46.64)</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>152.00</td>
<td>181.15</td>
<td>29.15</td>
<td>19.18</td>
<td>4,050.00</td>
<td>(3,868.85)</td>
</tr>
<tr>
<td>EXPENDITURES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CURRENT:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>2,058.79</td>
<td>2,289.17</td>
<td>220.38</td>
<td>10.65</td>
<td>7,850.00</td>
<td>(5,560.83)</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>2,058.79</td>
<td>2,289.17</td>
<td>220.38</td>
<td>10.65</td>
<td>7,850.00</td>
<td>(5,560.83)</td>
</tr>
<tr>
<td>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</td>
<td>1,916.79</td>
<td>2,108.02</td>
<td>191.23</td>
<td>9.98</td>
<td>3,800.00</td>
<td>1,691.98</td>
</tr>
<tr>
<td>BEGINNING FUND BALANCE</td>
<td>7,359.90</td>
<td>4,019.43</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUND BALANCE</td>
<td>5,453.11</td>
<td>1,911.41</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td>2019-2020</td>
<td>INCREASE/DECREASE</td>
<td>PERCENT CHANGE</td>
<td>CURRENT BUDGET</td>
<td>BUDGET VARIANCE</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------</td>
<td>-----------</td>
<td>-------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fines &amp; Forfeitures</td>
<td>197.10</td>
<td>133.43</td>
<td>(63.67) (32.30)</td>
<td>3,000.00</td>
<td>2,866.57%</td>
<td></td>
</tr>
<tr>
<td>Interest Revenue</td>
<td>2.21</td>
<td>19.06</td>
<td>11.15 140.96</td>
<td>75.00</td>
<td>55.94%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>205.01</td>
<td>152.49</td>
<td>(52.52) (25.62)</td>
<td>3,075.00</td>
<td>2,922.51%</td>
<td></td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00 0.00</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00 0.00</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</strong></td>
<td>205.01</td>
<td>152.49</td>
<td>(52.52) (25.62)</td>
<td>75.00</td>
<td>77.49</td>
<td></td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>9,624.50</td>
<td>11,704.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>9,825.51</td>
<td>11,856.74</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td>2019-2020</td>
<td>INCREASE/ (DECREASE)</td>
<td>PERCENT CHANGE</td>
<td>CURRENT BUDGET</td>
<td>BUDGET VARIANCE</td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------</td>
<td>-----------</td>
<td>----------------------</td>
<td>----------------</td>
<td>---------------</td>
<td>----------------</td>
</tr>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Notes</td>
<td>266,612.61</td>
<td>567,444.51</td>
<td>278,831.90</td>
<td>96.61</td>
<td>703,150.00</td>
<td>(135,705.49)</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>228.21</td>
<td>72.07</td>
<td>(156.14)</td>
<td>(68.42)</td>
<td>1,000.00</td>
<td>(927.93)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>288,840.82</td>
<td>567,516.58</td>
<td>278,675.76</td>
<td>96.48</td>
<td>704,150.00</td>
<td>(136,633.42)</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Debt Service</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>704,150.00</td>
<td>(704,150.00)</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>704,150.00</td>
<td>(704,150.00)</td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</strong></td>
<td>288,840.82</td>
<td>567,516.58</td>
<td>278,675.76</td>
<td>96.48</td>
<td>0.00</td>
<td>567,516.58</td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>320,669.91</td>
<td>201,563.31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>609,510.73</td>
<td>769,079.89</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### YEAR TO DATE COMPARISON

**OCTOBER 31ST, 2018**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 ACTUAL</th>
<th>2019-2020 ACTUAL</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Notes</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Grants</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>380,711.00</td>
<td>(380,711.00)</td>
</tr>
<tr>
<td>Donations</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>241.87</td>
<td>510.36</td>
<td>268.49</td>
<td>111.01</td>
<td>4,800.00</td>
<td>(4,289.64)</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>9,578.37</td>
<td>0.00</td>
<td>(9,578.37)</td>
<td>(100.00)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>9,820.24</td>
<td>510.36</td>
<td>(9,309.88)</td>
<td>(94.60)</td>
<td>385,511.00</td>
<td>(385,000.64)</td>
</tr>
</tbody>
</table>

**EXPENDITURES:**

**CURRENT:**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>9,824.00</td>
<td>10,543.51</td>
<td>719.51</td>
<td>7.32</td>
<td>0.00</td>
<td>1,138,736.00</td>
<td>(1,118,736.00)</td>
</tr>
<tr>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>9,824.00</td>
<td>10,543.51</td>
<td>719.51</td>
<td>7.32</td>
<td>1,138,736.00</td>
<td>(1,128,192.49)</td>
</tr>
</tbody>
</table>

**EXCESS OF REVENUES OVER (UNDER) EXPENDITURES**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>(3.76)</td>
<td>(10,033.15)</td>
<td>(10,029.39)</td>
<td>6,739.10</td>
<td>(753,225.00)</td>
<td>743,191.85</td>
<td></td>
</tr>
</tbody>
</table>

**BEGINNING FUND BALANCE**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>285,096.61</td>
<td></td>
<td>740,535.47</td>
<td></td>
<td></td>
<td>743,191.85</td>
<td></td>
</tr>
</tbody>
</table>

**FUND BALANCE**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>285,092.85</td>
<td></td>
<td>730,502.32</td>
<td></td>
<td></td>
<td>743,191.85</td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td>------------------------</td>
<td>------------------------</td>
<td>-------------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Motel Taxes</td>
<td>47,102.81</td>
<td>173,928.71</td>
<td>126,825.91</td>
<td>269.26</td>
<td>1,067,858.00</td>
<td>893,329.29</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>755.65</td>
<td>772.11</td>
<td>16.46</td>
<td>2.10</td>
<td>2,500.00</td>
<td>1,727.99</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>47,858.45</td>
<td>174,700.82</td>
<td>126,842.37</td>
<td>265.04</td>
<td>1,070,358.00</td>
<td>895,557.18</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chamber</td>
<td>47,102.81</td>
<td>173,928.71</td>
<td>126,825.90</td>
<td>269.26</td>
<td>1,067,858.00</td>
<td>893,329.29</td>
</tr>
<tr>
<td>Administration</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>47,102.81</td>
<td>173,928.71</td>
<td>126,825.90</td>
<td>269.26</td>
<td>1,067,858.00</td>
<td>893,329.29</td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER EXPENDITURES</strong></td>
<td>755.64</td>
<td>772.11</td>
<td>16.47</td>
<td>2.10</td>
<td>2,500.00</td>
<td>1,727.99</td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>406,946.42</td>
<td>15,952.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>407,702.06</td>
<td>16,724.60</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 110-Hotel/Motel Special Rev.

**Year-to-Date Comparison**

**October 31st, 2018**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel/Motel Taxes</td>
<td>54,953.28</td>
<td>173,928.71</td>
<td>118,975.43</td>
<td>216.50%</td>
<td>328,571.00</td>
<td>(154,642.29)</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>887.07</td>
<td>870.67</td>
<td>(16.40)</td>
<td>(1.85%)</td>
<td>3,000.00</td>
<td>(2,129.33)</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>55,840.35</td>
<td>174,799.38</td>
<td>116,958.03</td>
<td>213.03%</td>
<td>331,571.00</td>
<td>(156,771.62)</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies and Services</td>
<td>0.00</td>
<td>12,621.71</td>
<td>12,621.71</td>
<td>0.00%</td>
<td>40,000.00</td>
<td>(29,378.29)</td>
</tr>
<tr>
<td>Transfer to Proposed Project</td>
<td>9,578.37</td>
<td>0.00</td>
<td>(9,578.37)</td>
<td>(100.00%)</td>
<td>296,000.00</td>
<td>(296,000.00)</td>
</tr>
<tr>
<td>Tax Note Payment</td>
<td>197,942.75</td>
<td>201,490.00</td>
<td>3,547.25</td>
<td>1.79%</td>
<td>191,513.00</td>
<td>9,977.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>207,521.12</td>
<td>214,111.71</td>
<td>6,590.59</td>
<td>3.16%</td>
<td>527,513.00</td>
<td>(313,401.29)</td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</strong></td>
<td>(151,680.77)</td>
<td>(39,312.33)</td>
<td>112,368.44</td>
<td>(74.08%)</td>
<td>195,542.00</td>
<td>156,629.67</td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>2,575,314.98</td>
<td>3,600,532.40</td>
<td>77,217.42</td>
<td>2.17%</td>
<td>2,561,220.15</td>
<td></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>2,423,634.21</td>
<td>3,561,220.15</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# CITY OF PORT ARANSAS
## 115-FACILITY FUND
### YEAR TO DATE COMPARISON
#### OCTOBER 31ST, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Tax</td>
<td>7,850.47</td>
<td>26,759.26</td>
<td>18,907.79</td>
<td>240.85</td>
<td>82,143.00</td>
<td>(55,384.74)</td>
</tr>
<tr>
<td>Interest</td>
<td>834.65</td>
<td>1,761.42</td>
<td>926.77</td>
<td>111.04</td>
<td>1,200.00</td>
<td>561.42</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>23,000.00</td>
<td>(23,000.00)</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>8,585.12</td>
<td>28,519.68</td>
<td>19,934.56</td>
<td>228.37</td>
<td>106,343.00</td>
<td>(77,823.32)</td>
</tr>
</tbody>
</table>

| **EXPENDITURES:** |           |           |                   |                |                |                 |
| **CURRENT:**      |           |           |                   |                |                |                 |
| Tourist Facility Maint | 7,561.50 | 9,275.85 | 1,714.35          | 22.67          | 234,397.00     | (225,121.15)    |
| **TOTAL EXPENDITURES** | 7,561.50 | 9,275.85 | 1,714.35          | 22.67          | 234,397.00     | (225,121.15)    |

| **EXCESS OF REVENUES OVER (UNDER) EXPENDITURES** | 1,123.62 | 19,243.83 | 10,120.21 | 1,612.66 | (128,054.00) | 147,297.83 |

| **BEGINNING FUND BALANCE** | 989,145.76 | 1,086,787.58 | 127,641.82 |
| **FUND BALANCE**           | 990,269.38  | 1,106,031.41  | 12,756.03  |
|------------------|-----------------|-----------------|-------------------|----------------|----------------|-----------------|
| **REVENUES:**    |                 |                 |                   |                |                |                 |
| Airport Revenue  | 35.00           | 6,983.53        | 6,948.53          | 9,852.94       | 135,000.00     | (128,016.47)    |
| Other Revenue    | 0.00            | 0.00            | 0.00              | 0.00           | 140,000.00     | (140,000.00)    |
| Transfers & Reimbursement | 0.00   | 558.34          | 223.27            | 66.63          | 500.00         | 58.34           |
| Total Revenues   | 379.07          | 7,541.87        | 7,171.80          | 1,937.96       | 360,520.00     | (352,978.13)    |
| **EXPENDITURES:**|                 |                 |                   |                |                |                 |
| Current:         |                 |                 |                   |                |                |                 |
| Total Expenditures | 1,628.63    | 1,671.29        | 42.66             | 2.62           | 18,090.00      | (16,418.71)     |
| Total Expenditures | 12,502.80  | 15,431.61       | 2,928.81          | 23.43          | 360,520.00     | (345,088.99)    |
| Excess of Revenues Over (Under) Expenditures | (12,132.73) | (7,889.74) | 4,242.99 | (34.97) | 0.00 | (7,889.74) |
| Beginning Fund Balance | 439,260.72 | 350,217.93 |                |                |                |                 |
| Fund Balance     | 427,127.99     | 342,328.19      |                  |                |                |                 |
### 150-BEACH FUND
#### YEAR TO DATE COMPARISON
#### OCTOBER 31ST, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACTUAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOTEL TAXES</td>
<td>752,772.26</td>
<td>618,118.68</td>
<td>(134,653.58)</td>
<td>(17.89)</td>
<td>1,146,428.00</td>
<td>(528,309.32)</td>
</tr>
<tr>
<td>BEACH PARKING PERMITS</td>
<td>(2,130.50)</td>
<td>41,997.00</td>
<td>44,127.50</td>
<td>(2,071.23)</td>
<td>467,500.00</td>
<td>(425,503.00)</td>
</tr>
<tr>
<td>INTERGOVERNMENTAL</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>90,000.00</td>
<td>(90,000.00)</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>2,662.06</td>
<td>4,014.40</td>
<td>1,352.34</td>
<td>50.80</td>
<td>5,000.00</td>
<td>(985.60)</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>753,303.82</td>
<td>664,130.08</td>
<td>(89,173.74)</td>
<td>(13.84)</td>
<td>1,708,928.00</td>
<td>(1,044,797.92)</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CURRENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIFEGUARD &amp; PERMITS</td>
<td>10,264.31</td>
<td>13,203.30</td>
<td>2,938.99</td>
<td>28.63</td>
<td>154,000.00</td>
<td>(140,796.70)</td>
</tr>
<tr>
<td>BEACH PUBLIC WORKS</td>
<td>58,948.86</td>
<td>58,988.97</td>
<td>40.11</td>
<td>0.07</td>
<td>145,500.00</td>
<td>(87,511.03)</td>
</tr>
<tr>
<td>TRANSFERS TO GEN FD</td>
<td>50,455.54</td>
<td>0.00</td>
<td>(50,455.54)</td>
<td>(100.00)</td>
<td>1,398,752.00</td>
<td>(1,398,752.00)</td>
</tr>
<tr>
<td>TRANSFERS TO SANITATION</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>119,668.71</td>
<td>72,192.27</td>
<td>(47,476.44)</td>
<td>(39.67)</td>
<td>1,699,252.00</td>
<td>(1,627,059.73)</td>
</tr>
<tr>
<td><strong>EXCESS OF REVENUES OVER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(UNDER) EXPENDITURES</td>
<td>633,635.11</td>
<td>591,937.81</td>
<td>(41,697.32)</td>
<td>(6.58)</td>
<td>9,676.00</td>
<td>582,261.81</td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>2,756,262.65</td>
<td>2,462,741.79</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>3,391,897.76</td>
<td>3,054,679.60</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 175-HARBOR FUND

### YEAR TO DATE COMPARISON

#### OCTOBER 31ST, 2018

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Harbor Fees</td>
<td>100,609.00</td>
<td>80,209.68</td>
<td>(20,399.32)</td>
<td>(20.28)%</td>
<td>971,135.00</td>
<td>(850,925.32)</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>742.61</td>
<td>1,682.78</td>
<td>940.17</td>
<td>126.60%</td>
<td>7,000.00</td>
<td>(5,317.22)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
<td>273,000.00</td>
<td>(273,000.00)</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>101,351.61</td>
<td>81,892.46</td>
<td>(19,459.15)</td>
<td>(19.20)%</td>
<td>1,251,135.00</td>
<td>(1,169,242.54)</td>
</tr>
</tbody>
</table>

| **EXPEND ITURES:** |                |                 |                   |                |                |                 |
| **CURRENT:**       |                 |                 |                   |                |                |                 |
| Trans to Project  | 25,746.38       | 23,156.48       | (2,589.90)        | (10.05)%       | 699,907.00     | (676,748.52)    |
| **TOTAL EXPENDITURES** | 25,746.38       | 23,156.48       | (2,589.90)        | (10.05)%       | 1,458,592.00   | (1,435,433.52)  |

### EXCESS OF REVENUES OVER (UNDER) EXPENDITURES

- **Beginning Fund Balance:**
  - 2018-2019: 2,219,555.72
  - 2019-2020: 2,143,180.38

- **Fund Balance:**
  - 2018-2019: 2,295,160.95
  - 2019-2020: 2,201,914.36
### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/</th>
<th>PERCENT</th>
<th>CURRENT</th>
<th>BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACTUAL</td>
<td>ACTUAL</td>
<td>(DECREASE)</td>
<td>CHANGE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BOND PROCEEDS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>GRANT PROCEEDS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>85,000.00</td>
<td>-85,000.00</td>
<td></td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>3,950.42</td>
<td>11,833.04</td>
<td>7,882.62</td>
<td>199.54</td>
<td>20,000.00</td>
<td>-8,166.96</td>
<td></td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>3,950.42</td>
<td>11,833.04</td>
<td>7,882.62</td>
<td>199.54</td>
<td>105,000.00</td>
<td>-93,166.96</td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURES:

#### CURRENT:

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BOND FEES</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>PROJECTED PROJECTS</td>
<td>0.00</td>
<td>28,408.84</td>
<td>28,408.84</td>
<td>0.00</td>
<td>0.00</td>
<td>28,408.84</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>0.00</td>
<td>28,408.84</td>
<td>28,408.84</td>
<td>0.00</td>
<td>0.00</td>
<td>28,408.84</td>
</tr>
</tbody>
</table>

#### EXCESS OF REVENUES OVER (UNDER) EXPENDITURES

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,950.42</td>
<td>-16,575.80</td>
<td>-20,526.22</td>
<td>-519.60</td>
<td>105,000.00</td>
<td>121,575.80</td>
</tr>
</tbody>
</table>

### BEGINNING FUND BALANCE

| SOLICITATION | 4,322,070.97 | 6,056,247.51 |

### FUND BALANCE

| SOLICITATION | 4,326,021.39 | 6,039,671.71 |
### Revenues:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>Increase/Decrease</th>
<th>Percent Change</th>
<th>Current Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licenses and Permits</td>
<td>19,924.50</td>
<td>36,801.45</td>
<td>16,876.95</td>
<td>84.70</td>
<td>47,386.00</td>
<td>(10,554.55)</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>202.72</td>
<td>294.90</td>
<td>92.18</td>
<td>45.47</td>
<td>44.00</td>
<td>250.90</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>20,127.22</td>
<td>37,196.35</td>
<td>16,069.13</td>
<td>84.30</td>
<td>47,400.00</td>
<td>(10,303.65)</td>
</tr>
</tbody>
</table>

### Expenditures:

**Current:**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>Increase/Decrease</th>
<th>Percent Change</th>
<th>Current Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Projects</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Excess of Revenues Over (Under) Expenditures

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>Increase/Decrease</th>
<th>Percent Change</th>
<th>Current Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>20,127.22</td>
<td>37,196.35</td>
<td>16,069.13</td>
<td>84.30</td>
<td>47,400.00</td>
<td>(10,303.65)</td>
</tr>
</tbody>
</table>

Beginning Fund Balance: 218,850.50
Fund Balance: 238,977.72
# Year to Date Comparison

**October 31st, 2018**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>Increase/Decrease</th>
<th>Percent Change</th>
<th>Current Budget</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Licenses and Permits</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>4.42</td>
<td>8.47</td>
<td>4.05</td>
<td>91.63</td>
<td>0.00</td>
<td>8.47</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>4.42</td>
<td>8.47</td>
<td>4.05</td>
<td>91.63</td>
<td>0.00</td>
<td>8.47</td>
</tr>
<tr>
<td><strong>Expenditures:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Excess of Revenues Over (Under) Expenditures</td>
<td>4.42</td>
<td>8.47</td>
<td>4.05</td>
<td>91.63</td>
<td>0.00</td>
<td>8.47</td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>5,186.04</td>
<td>5,259.67</td>
<td>5,190.46</td>
<td>5,266.14</td>
<td>5,266.14</td>
<td>5,266.14</td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## 210-PARK DEDICATION FEES
### YEAR TO DATE COMPARISON

**OCTOBER 31ST, 2018**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LICENSES AND PERMITS</td>
<td>7,244.90</td>
<td>10,588.70</td>
<td>3,343.80</td>
<td>46.15</td>
<td>14,282.00</td>
<td>(</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>232.64</td>
<td>359.56</td>
<td>126.94</td>
<td>54.56</td>
<td>250.00</td>
<td>109.58</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>7,477.54</td>
<td>10,948.28</td>
<td>3,470.74</td>
<td>46.42</td>
<td>14,532.00</td>
<td>(</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,583.72</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRANSFERS</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>23,000.00</td>
<td>(</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>23,000.00</td>
<td>(</td>
</tr>
<tr>
<td>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</td>
<td>7,477.54</td>
<td>10,948.28</td>
<td>3,470.74</td>
<td>46.42</td>
<td>(8,468.00)</td>
<td>19,416.28</td>
</tr>
<tr>
<td>BEGINNING FUND BALANCE</td>
<td>152,208.83</td>
<td>213,260.80</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUND BALANCE</td>
<td>159,686.37</td>
<td>224,209.08</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# 215-Street Maintenance Fund

## Year To Date Comparison

**October 31st, 2019**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Actual</th>
<th>2019-2020 Actual</th>
<th>Increase/Decrease</th>
<th>Percent Change</th>
<th>Current</th>
<th>Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Revenue</td>
<td>397.77</td>
<td>759.38</td>
<td>361.61</td>
<td>90.91</td>
<td>0.00</td>
<td>759.38</td>
<td></td>
</tr>
<tr>
<td>Transfers &amp; Reimbursement</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td>397.77</td>
<td>759.38</td>
<td>361.61</td>
<td>90.91</td>
<td>0.00</td>
<td>759.38</td>
<td></td>
</tr>
</tbody>
</table>

**Expenditures:**

**Current:**

|                       |                  |                  |                   |               |         |        |          |
| Projected Projects    | 0.00             | 0.00             | 0.00              | 0.00          | 0.00    | 0.00   |          |
| Transfers             | 0.00             | 0.00             | 0.00              | 0.00          | 0.00    | 0.00   |          |
| Total Expenditures    | 0.00             | 0.00             | 0.00              | 0.00          | 0.00    | 0.00   |          |

**Excess of Revenues Over (Under) Expenditures**

|                       | 397.77           | 759.38           | 361.61            | 90.91         | 0.00    | 759.38 |          |

**Beginning Fund Balance**

|                       | 468,533.67       | 471,550.65       |                   |               |         |        |          |

**Fund Balance**

|                       | 468,931.44       | 472,320.03       |                   |               |         |        |          |
### REVENUES:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>(DECREASE)</th>
<th></th>
<th>CURRENT</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAX REVENUE</td>
<td>712.12</td>
<td>0.00</td>
<td>(712.12) (100.00)</td>
<td>445,000.00</td>
<td>(445,000.00)</td>
<td></td>
</tr>
<tr>
<td>INTERGOVERNMENTAL</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>OTHER REVENUE</td>
<td>550.67</td>
<td>1,940.88</td>
<td>1,390.21 (252.46)</td>
<td>19,800.00</td>
<td>(17,859.12)</td>
<td></td>
</tr>
<tr>
<td>TRANSFERS &amp; REIMBURSEMENT</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>153,000.00</td>
<td>(153,000.00)</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>1,262.79</td>
<td>1,940.88</td>
<td>678.09 (53.70)</td>
<td>617,800.00</td>
<td>(615,859.12)</td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURES:

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>(DECREASE)</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CURRENT</td>
<td>31,790.43</td>
<td>41,739.24</td>
<td>9,948.81 (31.29)</td>
<td>746,549.00</td>
<td>(704,809.76)</td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>31,790.43</td>
<td>41,739.24</td>
<td>9,948.81 (31.29)</td>
<td>746,549.00</td>
<td>(704,809.76)</td>
<td></td>
</tr>
</tbody>
</table>

### EXCESS OF REVENUES OVER (UNDER) EXPENDITURES

|                      | (30,527.64) | (39,798.36) | (9,270.72) (30.37) | (128,749.00) | 88,950.64 |

### BEGINNING FUND BALANCE

|                      | 758,150.84 | 925,913.77 |

### FUND BALANCE

|                      | 727,623.20 | 886,115.41 |
## 250-Gas Utility Fund
### Year to Date Comparison
#### October 31st, 2018

<table>
<thead>
<tr>
<th></th>
<th>2018-2019 Actual</th>
<th>2019-2020 Actual</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>16.70</td>
<td>0.00</td>
<td>(16.70)</td>
<td>100.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Natural Gas Sales</td>
<td>30,151.98</td>
<td>48,761.16</td>
<td>18,609.18</td>
<td>61.72</td>
<td>987,000.00</td>
<td>(938,238.84)</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>679.05</td>
<td>1,053.15</td>
<td>374.10</td>
<td>55.09</td>
<td>12,000.00</td>
<td>(10,946.85)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>55,000.00</td>
<td>(55,000.00)</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>30,847.73</td>
<td>49,814.31</td>
<td>18,966.58</td>
<td>61.48</td>
<td>1,054,000.00</td>
<td>(1,004,185.69)</td>
</tr>
<tr>
<td><strong>Expenditures:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gas Department</td>
<td>35,556.18</td>
<td>35,149.78</td>
<td>(406.40)</td>
<td>1.14</td>
<td>483,279.00</td>
<td>(448,129.22)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>25,000.00</td>
<td>(25,000.00)</td>
</tr>
<tr>
<td>Gas Purchase</td>
<td>0.00</td>
<td>17,040.58</td>
<td>17,040.58</td>
<td>0.00</td>
<td>665,000.00</td>
<td>(647,959.42)</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>35,556.18</td>
<td>52,190.36</td>
<td>16,634.18</td>
<td>46.78</td>
<td>1,173,279.00</td>
<td>(1,121,988.64)</td>
</tr>
<tr>
<td>Excess of Revenues Over (Under) Expenditures</td>
<td>(4,708.45)</td>
<td>(2,376.05)</td>
<td>(2,332.40)</td>
<td>(49.54)</td>
<td>(119,279.00)</td>
<td>116,902.95</td>
</tr>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>461,325.35</td>
<td>202,664.74</td>
<td>258,660.61</td>
<td>49.54</td>
<td>119,279.00</td>
<td>116,902.95</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td>456,616.90</td>
<td>280,288.69</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Notes:**
- Figures represent year-to-date comparisons as of October 31st, 2018.
- Revenues include grants, natural gas sales, and other revenues.
- Expenditures include gas department, transfers, and gas purchase.
- Excess over (under) expenditures accounts for any discrepancies between revenues and expenditures.
<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>BUDGET VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>29.53</td>
<td>0.00</td>
<td>(29.53)</td>
<td>(100.00)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Utility Accounts</td>
<td>88,891.32</td>
<td>90,110.31</td>
<td>1,218.99</td>
<td>1.37</td>
<td>717,700.00</td>
<td>(627,589.69)</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>0.00</td>
<td>33.70</td>
<td>33.70</td>
<td>0.00</td>
<td>1,000.00</td>
<td>(966.30)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>88,920.85</td>
<td>90,144.01</td>
<td>1,223.16</td>
<td>1.38</td>
<td>718,700.00</td>
<td>(628,555.99)</td>
</tr>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanitation Department</td>
<td>66,518.66</td>
<td>5,734.29</td>
<td>(80,784.37)</td>
<td>(93.37)</td>
<td>685,025.00</td>
<td>(679,290.71)</td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>30,000.00</td>
<td>(30,000.00)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>86,518.66</td>
<td>5,734.29</td>
<td>(80,784.37)</td>
<td>(93.37)</td>
<td>715,025.00</td>
<td>(709,290.71)</td>
</tr>
<tr>
<td>Excess of Revenues Over (Under) Expenditures</td>
<td>2,402.19</td>
<td>84,409.72</td>
<td>82,007.53</td>
<td>3,413.87</td>
<td>3,675.00</td>
<td>80,734.72</td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>113,957.22</td>
<td>47,529.66</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance</td>
<td>116,359.41</td>
<td>131,939.38</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

Page 401 of 413
### CITY OF PORT ARANSAS

#### YEAR TO DATE COMPARISON

**OCTOBER 31ST, 2019**

<table>
<thead>
<tr>
<th></th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>INCREASE/ DECREASE</th>
<th>PERCENT CHANGE</th>
<th>CURRENT BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Insurance - Fleet</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Grants</td>
<td>2,936,946.36</td>
<td>16,356.60</td>
<td>(2,920,589.76)</td>
<td>(99.44)</td>
<td>0.00</td>
<td>16,356.60</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>2,300.43</td>
<td>0.00</td>
<td>(2,300.43)</td>
<td>(100.00)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Insurance - Buildings</td>
<td>325,000.00</td>
<td>0.00</td>
<td>(325,000.00)</td>
<td>(100.00)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>3,264,246.79</td>
<td>16,356.60</td>
<td>(3,247,890.19)</td>
<td>(99.50)</td>
<td>0.00</td>
<td>16,356.60</td>
</tr>
</tbody>
</table>

|                     |           |           |                    |                |                |          |
| **EXPENDITURES:**   |           |           |                    |                |                |          |
| **CURRENT:**        |           |           |                    |                |                |          |
| EMERGENCY PROTECTIVE| 116,652.09 | 110,111.86 | (6,540.23)         | (5.61)         | 0.00           | 110,111.86|
| CENTRAL OPERATING   | 38.88     | 0.00      | (38.88)            | (100.00)       | 0.00           | 0.00     |
| STREETS             | 21,415.40 | 0.00      | (21,415.40)        | (100.00)       | 0.00           | 0.00     |
| DEBRIS MANAGEMENT   | 0.00      | 2,747.50  | 2,747.50           | 0.00           | 0.00           | 2,747.50|
| CITY ATTORNEY       | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| CITY SECRETARY      | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| FINANCE DEPARTMENT  | 0.00      | 255.00    | 255.00             | 0.00           | 0.00           | 255.00  |
| PARKS & RECREATION  | 36,510.41 | 1,081,481.95 | 1,044,971.54 | 2,662.12 | 0.00 | 1,081,481.95 |
| POLICE DEPARTMENT   | 516.50    | 330.00    | (186.50)           | (36.11)        | 0.00           | 330.00  |
| FIRE DEPARTMENT     | 7,755.00  | 0.00      | (7,755.00)         | (100.00)       | 0.00           | 0.00     |
| EMERGENCY MEDICAL   | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| PUBLIC WORKS        | 300.00    | 0.00      | (300.00)           | (100.00)       | 0.00           | 0.00     |
| LIBRARY             | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| MUNICIPAL HARBOR    | 500.00    | 986.15    | 486.15             | 97.23          | 0.00           | 986.15  |
| PUBLIC BUILDINGS    | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| GAS UTILITY DEPARTMENT | 12,887.93 | 6,772.33   | (6,115.60)         | (47.45)        | 0.00           | 6,772.33|
| DEBT SERVICE        | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| INFORMATION TECHNOLOGY | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| OPERATING TRANSFERS | 0.00      | 0.00      | 0.00               | 0.00           | 0.00           | 0.00     |
| **TOTAL EXPENDITURES**| 196,576.21 | 1,202,684.79 | 1,006,108.58 | 511.82 | 0.00 | 1,202,684.79 |

|                     | 3,067,670.58 (1,186,328.19) | (4,253,998.77) (138.67) | 0.00 | (1,186,328.19) |

**EXCESS OF REVENUES OVER (UNDER) EXPENDITURES**

**BEGINNING FUND BALANCE**

**FUND BALANCE**

---

---
### CITY OF PORT ARANSAS

**POOLED CASH REPORT**

*AS OF: DECEMBER 31ST, 2019*

#### FUND - ACCOUNT # - ACCOUNT NAME

<table>
<thead>
<tr>
<th>FUND ACCOUNT</th>
<th>ACCOUNT NAME</th>
<th>BEGINNING BALANCE</th>
<th>CURRENT ACTIVITY</th>
<th>CURRENT BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>CLAIM ON CASH</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>040-DEBT SERVICE FUND</td>
<td>10110 Claim on Cash</td>
<td>1,033,437.56</td>
<td>77.12</td>
<td>1,033,514.68</td>
</tr>
<tr>
<td>050-GENERAL FUND</td>
<td>10110 Claim on Cash</td>
<td>6,999,604.78</td>
<td>(859,349.87)</td>
<td>6,140,254.91</td>
</tr>
<tr>
<td>055-COURT TECHNOLOGY</td>
<td>10110 Claim on Cash</td>
<td>2,114.10</td>
<td>779.81</td>
<td>1,334.37</td>
</tr>
<tr>
<td>056-COURT SECURITY</td>
<td>10110 Claim on Cash</td>
<td>12,070.00</td>
<td>150.59</td>
<td>12,220.59</td>
</tr>
<tr>
<td>075-NATURE PRESERVE PROJECT</td>
<td>10110 Claim on Cash</td>
<td>717,827.57</td>
<td>(9,837.29)</td>
<td>707,990.28</td>
</tr>
<tr>
<td>100-HOTEL MOTEL</td>
<td>10110 Claim on Cash</td>
<td>76,586.12</td>
<td>32,484.13</td>
<td>111,070.25</td>
</tr>
<tr>
<td>110-HOTEL/MOTEL SPECIAL REV.</td>
<td>10110 Claim on Cash</td>
<td>3,754,595.36</td>
<td>48,701.54</td>
<td>3,803,296.90</td>
</tr>
<tr>
<td>115-FACILITY FUND</td>
<td>10110 Claim on Cash</td>
<td>1,107,244.08</td>
<td>7,250.96</td>
<td>1,114,495.04</td>
</tr>
<tr>
<td>125-AIRPORT FUND</td>
<td>10110 Claim on Cash</td>
<td>344,980.10</td>
<td>(13,161.62)</td>
<td>331,818.48</td>
</tr>
<tr>
<td>150-BEACH FUND</td>
<td>10110 Claim on Cash</td>
<td>2,974,099.98</td>
<td>(32,843.59)</td>
<td>2,941,256.39</td>
</tr>
<tr>
<td>175-REHABOR FUND</td>
<td>10110 Claim on Cash</td>
<td>824,763.50</td>
<td>(816.88)</td>
<td>823,944.62</td>
</tr>
<tr>
<td>200-CONSTRUCTION FUND</td>
<td>10110 Claim on Cash</td>
<td>3,440,464.40</td>
<td>(141,269.72)</td>
<td>3,299,194.68</td>
</tr>
<tr>
<td>205-IMPACT FEES ZONE 1</td>
<td>10110 Claim on Cash</td>
<td>231,352.59</td>
<td>32,667.83</td>
<td>264,020.42</td>
</tr>
<tr>
<td>207-IMPACT FEES ZONE 2</td>
<td>10110 Claim on Cash</td>
<td>5,275.95</td>
<td>6.94</td>
<td>5,282.89</td>
</tr>
<tr>
<td>210-PARK DEDICATION FEES</td>
<td>10110 Claim on Cash</td>
<td>235,146.21</td>
<td>8,669.19</td>
<td>243,815.40</td>
</tr>
<tr>
<td>215-STREET MAINTENANCE FUND</td>
<td>10110 Claim on Cash</td>
<td>473,020.93</td>
<td>622.97</td>
<td>473,643.90</td>
</tr>
<tr>
<td>225-RECREATIONAL DEVELOPMENT</td>
<td>10110 Claim on Cash</td>
<td>963,498.64</td>
<td>28,176.83</td>
<td>991,675.47</td>
</tr>
<tr>
<td>250-GAS UTILITY FUND</td>
<td>10110 Claim on Cash</td>
<td>624,346.63</td>
<td>(4,493.99)</td>
<td>619,852.64</td>
</tr>
<tr>
<td>255- SANITATION FUND</td>
<td>10110 Claim on Cash</td>
<td>106,094.94</td>
<td>20,534.15</td>
<td>126,629.09</td>
</tr>
<tr>
<td>999-HURRICANE RECOVERY</td>
<td>10110 Claim on Cash</td>
<td>(5,274,271.43)</td>
<td>(256,110.73)</td>
<td>(5,530,382.16)</td>
</tr>
</tbody>
</table>

**TOTAL CLAIM ON CASH**

18,654,242.09 | (1,119,323.25) | 17,514,918.84

#### CASH IN BANK - POOLED CASH

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
<th>CURRENT BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>010 10110</td>
<td>Pooled Cash - Value Bank</td>
<td>127,363.54</td>
</tr>
<tr>
<td>010 10111</td>
<td>Pooled Cash - American Bank</td>
<td>177,767.87</td>
</tr>
<tr>
<td>010 10200</td>
<td>Pooled Texas Class</td>
<td>5,191,069.90</td>
</tr>
<tr>
<td>010 10321</td>
<td>Pooled Taxpool</td>
<td>1,962,213.44</td>
</tr>
<tr>
<td>010 10322</td>
<td>Nature Preserve Project</td>
<td>281,315.97</td>
</tr>
<tr>
<td>010 10323</td>
<td>Hotel Nortel Fund</td>
<td>905,528.12</td>
</tr>
<tr>
<td>010 10324</td>
<td>Beach Fund - Taxpool</td>
<td>2,212,794.11</td>
</tr>
<tr>
<td>010 10325</td>
<td>Construction Projects</td>
<td>6,522,474.95</td>
</tr>
<tr>
<td>010 10326</td>
<td>Nature Preserve Investments</td>
<td>0.00</td>
</tr>
<tr>
<td>010 10327</td>
<td>Hotel Nortel Investments</td>
<td>0.00</td>
</tr>
<tr>
<td>010 10328</td>
<td>Debt Service Fund</td>
<td>39,715.60</td>
</tr>
<tr>
<td>010 10350</td>
<td>CD's</td>
<td>1,226,000.00</td>
</tr>
<tr>
<td>010 10355</td>
<td>CD's Construction Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>010 14040</td>
<td>Debt Service Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>010 15100</td>
<td>CD Interest Receivable</td>
<td>7,998.59</td>
</tr>
</tbody>
</table>

**TOTAL CASH IN BANK - POOLED CASH**

18,654,242.09 | (1,119,323.25) | 17,514,918.84
<table>
<thead>
<tr>
<th>FUND ACCOUNT#</th>
<th>ACCOUNT NAME</th>
<th>BEGINNING BALANCE</th>
<th>CURRENT ACTIVITY</th>
<th>CURRENT BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>WAGES PAYABLE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>010 20400</td>
<td>Wages Payable</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>SUBTOTAL WAGES PAYABLE</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL CASH IN BANK - POOLD CASH</td>
<td>18,654,242.09</td>
<td>(1,139,323.25)</td>
<td>17,514,918.84</td>
</tr>
<tr>
<td></td>
<td>DUE TO OTHER FUNDS - POOLD CASH</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>010 20500</td>
<td>Due to Other Funds</td>
<td>18,654,242.09</td>
<td>(1,139,323.25)</td>
<td>17,514,918.84</td>
</tr>
<tr>
<td></td>
<td>TOTAL DUE TO OTHER FUNDS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUND</td>
<td>ACCOUNT#</td>
<td>ACCOUNT NAME</td>
<td>BEGINNING BALANCE</td>
<td>CURRENT ACTIVITY</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
<td>------------------------------</td>
<td>------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>040</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>050</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>316,426.64</td>
<td>(220,069.79)</td>
</tr>
<tr>
<td>055</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>056</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>075</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>1,646.25</td>
<td>(49.92)</td>
</tr>
<tr>
<td>100</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>110</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>30,170.49</td>
<td>(30,170.49)</td>
</tr>
<tr>
<td>115</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>1,198.14</td>
<td>132.31</td>
</tr>
<tr>
<td>125</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>16,284.59</td>
<td>(16,284.59)</td>
</tr>
<tr>
<td>150</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>9,343.76</td>
<td>(604.78)</td>
</tr>
<tr>
<td>175</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>14,742.13</td>
<td>(12,318.98)</td>
</tr>
<tr>
<td>200</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>138,655.07</td>
<td>(138,655.07)</td>
</tr>
<tr>
<td>205</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>207</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>210</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>215</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>225</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>4,816.30</td>
<td>959.43</td>
</tr>
<tr>
<td>250</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>6,260.36</td>
<td>7,633.42</td>
</tr>
<tr>
<td>255</td>
<td>20300</td>
<td>Accounts Payable</td>
<td>534.63</td>
<td>154.13</td>
</tr>
<tr>
<td>999</td>
<td>20300</td>
<td>Accounts Payable (Pending)</td>
<td>41,861.13</td>
<td>(10,556.04)</td>
</tr>
</tbody>
</table>

**TOTAL DUE TO POOLED CASH**

582,039.49  (419,830.37)  162,209.12

**DUE FROM OTHER FUNDS**

<table>
<thead>
<tr>
<th>FUND</th>
<th>ACCOUNT#</th>
<th>ACCOUNT NAME</th>
<th>BEGINNING BALANCE</th>
<th>CURRENT ACTIVITY</th>
<th>CURRENT BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>010</td>
<td>14040</td>
<td>Debt Service Fund</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14050</td>
<td>General Fund</td>
<td>316,426.64</td>
<td>(220,069.79)</td>
<td>96,356.85</td>
</tr>
<tr>
<td>010</td>
<td>14055</td>
<td>Court Technology Fund</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14056</td>
<td>Court Security Fund</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14075</td>
<td>Special Revenue Fund</td>
<td>1,646.25</td>
<td>(49.92)</td>
<td>1,596.33</td>
</tr>
<tr>
<td>010</td>
<td>14100</td>
<td>Hotel Hotel Fund</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14110</td>
<td>Hotel Hotel Special Tax Fund</td>
<td>30,170.49</td>
<td>(30,170.49)</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14115</td>
<td>Facility Fund</td>
<td>1,198.14</td>
<td>132.31</td>
<td>1,330.45</td>
</tr>
<tr>
<td>010</td>
<td>14125</td>
<td>Airport Fund</td>
<td>16,284.59</td>
<td>(16,284.59)</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14150</td>
<td>Beach Permit Fund</td>
<td>9,343.76</td>
<td>(604.78)</td>
<td>8,738.98</td>
</tr>
<tr>
<td>010</td>
<td>14175</td>
<td>Municipal Harbor Fund</td>
<td>14,742.13</td>
<td>(12,318.98)</td>
<td>2,423.15</td>
</tr>
<tr>
<td>010</td>
<td>14200</td>
<td>Construction Fund</td>
<td>138,655.07</td>
<td>(138,655.07)</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14205</td>
<td>Impact Fees Zone 1</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14207</td>
<td>Impact Fees Zone 2</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14210</td>
<td>Park Dedication Fees</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14215</td>
<td>Street Maintenance Fund</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>010</td>
<td>14225</td>
<td>Recreational Development Fund</td>
<td>4,816.30</td>
<td>959.43</td>
<td>5,775.73</td>
</tr>
<tr>
<td>010</td>
<td>14250</td>
<td>Gas Utility Fund</td>
<td>6,260.36</td>
<td>7,633.42</td>
<td>13,893.78</td>
</tr>
<tr>
<td>FUND ACCOUNT#</td>
<td>ACCOUNT NAME</td>
<td>BEGINNING BALANCE</td>
<td>CURRENT ACTIVITY</td>
<td>CURRENT BALANCE</td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>------------------------</td>
<td>-------------------</td>
<td>------------------</td>
<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>010 14255</td>
<td>Sanitation Fund</td>
<td>634.63</td>
<td>154.13</td>
<td>788.76</td>
<td></td>
</tr>
<tr>
<td>010 14999</td>
<td>Hurricane Recovery Fund</td>
<td>409,904.88</td>
<td>-10,956.04</td>
<td>398,948.84</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL DUE FROM OTHER FUNDS</strong></td>
<td>949,183.24</td>
<td>{ 419,830.37}</td>
<td>529,352.87</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>ACCOUNTS PAYABLE - POOLED CASH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>010 20300</td>
<td>Accounts Payable Account</td>
<td>949,183.24</td>
<td>{ 419,830.37}</td>
<td>529,352.87</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL ACCOUNTS PAYABLE POOLED CASH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*** END OF REPORT ***
## OCCUPANCY TAX COLLECTIONS

<table>
<thead>
<tr>
<th></th>
<th>FY2019</th>
<th>FY2018</th>
<th>PERCENT OF CHANGE FY 2019 TO FY 2018</th>
<th>FY2017</th>
<th>PERCENT OF CHANGE FY 2019 TO FY 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>OCT 18</td>
<td>OCT 17</td>
<td>240.85%</td>
<td>OCT 16</td>
<td>-23.53%</td>
</tr>
<tr>
<td>OCT 18</td>
<td>374,615.68</td>
<td>109,906.55</td>
<td></td>
<td>489,877.69</td>
<td>-23.53%</td>
</tr>
<tr>
<td>NOV 18</td>
<td>136,967.99</td>
<td>108,438.50</td>
<td>26.31%</td>
<td>NOV 16</td>
<td>-32.13%</td>
</tr>
<tr>
<td>NOV 18</td>
<td></td>
<td></td>
<td>134.30%</td>
<td>201,809.84</td>
<td>-26.04%</td>
</tr>
<tr>
<td>DEC 18</td>
<td>205,039.46</td>
<td>49,237.97</td>
<td>318.43%</td>
<td>DEC 16</td>
<td>62.89%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>167.81%</td>
<td>125,879.38</td>
<td>-12.35%</td>
</tr>
<tr>
<td>JAN 19</td>
<td>0.00</td>
<td>JAN 18</td>
<td>-100.00%</td>
<td>JAN 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td>FEB 19</td>
<td>0.00</td>
<td>FEB 18</td>
<td>-100.00%</td>
<td>FEB 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>101.76%</td>
<td>75,535.50</td>
<td>-29.27%</td>
</tr>
<tr>
<td>MAR 19</td>
<td>0.00</td>
<td>MAR 18</td>
<td>-100.00%</td>
<td>MAR 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>71.43%</td>
<td>153,943.02</td>
<td>-23.57%</td>
</tr>
<tr>
<td>APR 19</td>
<td>0.00</td>
<td>APR 18</td>
<td>-100.00%</td>
<td>APR 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>18.19%</td>
<td>314,240.54</td>
<td>-38.60%</td>
</tr>
<tr>
<td>MAY 19</td>
<td>0.00</td>
<td>MAY 18</td>
<td>-100.00%</td>
<td>MAY 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>-8.24%</td>
<td>384,579.90</td>
<td>-51.62%</td>
</tr>
<tr>
<td>JUN 19</td>
<td>0.00</td>
<td>JUN 18</td>
<td>-100.00%</td>
<td>JUN 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>-38.18%</td>
<td>466,341.11</td>
<td>-61.59%</td>
</tr>
<tr>
<td>JUL 19</td>
<td>0.00</td>
<td>JUL 18</td>
<td>-100.00%</td>
<td>JUL 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>-56.96%</td>
<td>874,280.38</td>
<td>-69.27%</td>
</tr>
<tr>
<td>AUG 19</td>
<td>0.00</td>
<td>AUG 18</td>
<td>-100.00%</td>
<td>AUG 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>-69.78%</td>
<td>1,212,141.57</td>
<td>-77.65%</td>
</tr>
<tr>
<td>SEP 19</td>
<td>0.00</td>
<td>SEP 18</td>
<td>-100.00%</td>
<td>SEP 17</td>
<td>-100.00%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>-76.21%</td>
<td>452,628.17</td>
<td>-83.78%</td>
</tr>
</tbody>
</table>

|          |          |              | 716,623.13                          |          | 3,012,336.49                        |
|          |          |              |                                     |          | 4,871,301.51                        |

The figures have a one month lag in reporting, for example October's taxes are not collected until November, November's taxes are not collected until December etc.
# GENERAL FUND SALES TAX COMPARISON

<table>
<thead>
<tr>
<th>DATE OF SALE</th>
<th>STATE PMT TO CITY</th>
<th>FY 2019</th>
<th>FY 2018</th>
<th>CHANGE</th>
<th>YTD</th>
<th>FY 2017</th>
<th>FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPT 18</td>
<td>NOV 18</td>
<td>233,228.59</td>
<td>77,679.88</td>
<td>200.24%</td>
<td>200.24%</td>
<td>119,865.33</td>
<td>137,150.90</td>
</tr>
<tr>
<td>OCT 18</td>
<td>DEC 18</td>
<td>119,341.39</td>
<td>67,204.73</td>
<td>77.58%</td>
<td>143.35%</td>
<td>91,629.65</td>
<td>82,559.65</td>
</tr>
<tr>
<td>NOV 18</td>
<td>JAN 19</td>
<td>108,350.03</td>
<td>94,493.80</td>
<td>14.66%</td>
<td>92.55%</td>
<td>83,100.33</td>
<td>66,701.35</td>
</tr>
<tr>
<td>DEC 18</td>
<td>FEB 19</td>
<td>0.00</td>
<td>71,913.99</td>
<td>-100.00%</td>
<td>48.07%</td>
<td>87,370.63</td>
<td>95,072.01</td>
</tr>
<tr>
<td>JAN 19</td>
<td>MARCH 19</td>
<td>0.00</td>
<td>64,799.79</td>
<td>-100.00%</td>
<td>22.56%</td>
<td>77,567.08</td>
<td>71,821.67</td>
</tr>
<tr>
<td>FEB 19</td>
<td>APRIL 19</td>
<td>0.00</td>
<td>83,265.51</td>
<td>-100.00%</td>
<td>0.34%</td>
<td>84,384.66</td>
<td>79,511.47</td>
</tr>
<tr>
<td>MARCH 19</td>
<td>MAY 19</td>
<td>0.00</td>
<td>137,430.72</td>
<td>-100.00%</td>
<td>-22.77%</td>
<td>131,658.56</td>
<td>128,949.56</td>
</tr>
<tr>
<td>APRIL 19</td>
<td>JUNE 19</td>
<td>0.00</td>
<td>108,230.86</td>
<td>-100.00%</td>
<td>-34.62%</td>
<td>115,875.23</td>
<td>103,075.23</td>
</tr>
<tr>
<td>MAY 19</td>
<td>JULY 19</td>
<td>0.00</td>
<td>144,512.63</td>
<td>-100.00%</td>
<td>-45.74%</td>
<td>125,775.33</td>
<td>121,638.75</td>
</tr>
<tr>
<td>JUNE 19</td>
<td>AUG 19</td>
<td>0.00</td>
<td>169,949.83</td>
<td>-100.00%</td>
<td>-54.79%</td>
<td>182,498.48</td>
<td>171,419.39</td>
</tr>
<tr>
<td>JULY 19</td>
<td>SEPT 19</td>
<td>0.00</td>
<td>194,810.46</td>
<td>-100.00%</td>
<td>-62.04%</td>
<td>199,258.67</td>
<td>177,650.57</td>
</tr>
<tr>
<td>AUG 19</td>
<td>OCT 19</td>
<td>0.00</td>
<td>151,777.12</td>
<td>-100.00%</td>
<td>-66.26%</td>
<td>101,113.53</td>
<td>143,938.85</td>
</tr>
</tbody>
</table>

| TOTAL        |                   | 460,920.01| 1,366,069.32|          |           | 1,400,297.48| 1,379,489.40|

Month of sale two months earlier than payment to City by State. (If $ received from State in October, actual sale of goods occurred in August)

Oct. Jan. April and July include quarterly reports.

Jan. also includes annual reports.
### Sales Tax Collections

<table>
<thead>
<tr>
<th>Month</th>
<th>FY 2019 TOTAL</th>
<th>G.F.</th>
<th>RDC</th>
<th>FY 2018 TOTAL</th>
<th>INCREASE (DECREASE)</th>
<th>FY 2017 TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCT 18</td>
<td>349,842.88</td>
<td>233,228.59</td>
<td>116,614.29</td>
<td>116,519.82</td>
<td>233,323.06</td>
<td>179,798.00</td>
</tr>
<tr>
<td>NOV 18</td>
<td>179,012.08</td>
<td>119,341.39</td>
<td>59,670.69</td>
<td>100,807.10</td>
<td>78,204.98</td>
<td>137,744.47</td>
</tr>
<tr>
<td>DEC 18</td>
<td>162,525.05</td>
<td>108,350.03</td>
<td>54,175.02</td>
<td>141,740.70</td>
<td>20,784.35</td>
<td>124,550.49</td>
</tr>
<tr>
<td>JAN 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>107,870.98</td>
<td>-107,870.98</td>
<td>131,055.95</td>
</tr>
<tr>
<td>FEB 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>97,199.69</td>
<td>-97,199.69</td>
<td>116,350.62</td>
</tr>
<tr>
<td>MAR 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>124,898.26</td>
<td>-124,898.26</td>
<td>126,576.99</td>
</tr>
<tr>
<td>APR 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>206,146.08</td>
<td>-206,146.08</td>
<td>197,487.84</td>
</tr>
<tr>
<td>MAY 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>162,346.29</td>
<td>-162,346.29</td>
<td>173,812.84</td>
</tr>
<tr>
<td>JUN 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>216,768.94</td>
<td>-216,768.94</td>
<td>188,662.99</td>
</tr>
<tr>
<td>JULY 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>254,924.74</td>
<td>-254,924.74</td>
<td>273,747.72</td>
</tr>
<tr>
<td>AUG 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>292,215.69</td>
<td>-292,215.69</td>
<td>298,888.01</td>
</tr>
<tr>
<td>SEPT 19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>227,665.68</td>
<td>-227,665.68</td>
<td>151,670.30</td>
</tr>
<tr>
<td>TOTAL</td>
<td>691,380.01</td>
<td>460,920.01</td>
<td>230,460.00</td>
<td>2,049,103.97</td>
<td>-1,357,723.96</td>
<td>2,100,446.22</td>
</tr>
</tbody>
</table>
### Harbor Slip Rental

<table>
<thead>
<tr>
<th>FY2019 Monthly Rentals</th>
<th>FY2018 Monthly Rentals</th>
<th>Percent of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MONTH</strong></td>
<td><strong>YTD</strong></td>
<td><strong>MONTH</strong></td>
</tr>
<tr>
<td>OCT 18 68,556.27</td>
<td>OCT 17 97,516.25</td>
<td>-29.70%</td>
</tr>
<tr>
<td>NOV 18 -2,358.40</td>
<td>NOV 17 -14,765.63</td>
<td>-83.96%</td>
</tr>
<tr>
<td>DEC 18 101,441.15</td>
<td>DEC 17 66,324.95</td>
<td>52.95%</td>
</tr>
<tr>
<td>JAN 19 0.00</td>
<td>JAN 18 -6,660.12</td>
<td>-100.00%</td>
</tr>
<tr>
<td>FEB 19 0.00</td>
<td>FEB 18 -4,781.37</td>
<td>-100.00%</td>
</tr>
<tr>
<td>MAR 19 0.00</td>
<td>MAR 18 66,354.70</td>
<td>-100.00%</td>
</tr>
<tr>
<td>APR 19 0.00</td>
<td>APR 18 -4,159.30</td>
<td>-100.00%</td>
</tr>
<tr>
<td>MAY 19 0.00</td>
<td>MAY 18 750.88</td>
<td>-100.00%</td>
</tr>
<tr>
<td>JUN 19 0.00</td>
<td>JUN 18 67,373.08</td>
<td>-100.00%</td>
</tr>
<tr>
<td>JUL 19 0.00</td>
<td>JUL 18 2,691.14</td>
<td>-100.00%</td>
</tr>
<tr>
<td>AUG 19 0.00</td>
<td>AUG 18 -640.00</td>
<td>-100.00%</td>
</tr>
<tr>
<td>SEP 19 0.00</td>
<td>SEP 18 -151.14</td>
<td>-100.00%</td>
</tr>
<tr>
<td><strong>Total</strong> 167,629.02</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong> 258,853.44</td>
<td></td>
</tr>
</tbody>
</table>

### Transient Rentals

<table>
<thead>
<tr>
<th>FY2019 Transient Rentals</th>
<th>FY2018 Transient Rentals</th>
<th>Percent of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MONTH</strong></td>
<td><strong>YTD</strong></td>
<td><strong>MONTH</strong></td>
</tr>
<tr>
<td>OCT 18 12,103.41</td>
<td>OCT 17 3,092.75</td>
<td>291.35%</td>
</tr>
<tr>
<td>NOV 18 5,493.75</td>
<td>NOV 17 6,043.13</td>
<td>-9.06%</td>
</tr>
<tr>
<td>DEC 18 13,079.64</td>
<td>DEC 17 2,723.75</td>
<td>380.21%</td>
</tr>
<tr>
<td>JAN 19 0.00</td>
<td>JAN 18 3,997.50</td>
<td>-100.00%</td>
</tr>
<tr>
<td>FEB 19 0.00</td>
<td>FEB 18 6,118.75</td>
<td>-100.00%</td>
</tr>
<tr>
<td>MAR 19 0.00</td>
<td>MAR 18 5,929.24</td>
<td>-100.00%</td>
</tr>
<tr>
<td>APR 19 0.00</td>
<td>APR 18 4,518.22</td>
<td>-100.00%</td>
</tr>
<tr>
<td>MAY 19 0.00</td>
<td>MAY 18 5,760.00</td>
<td>-100.00%</td>
</tr>
<tr>
<td>JUN 19 0.00</td>
<td>JUN 18 9,320.15</td>
<td>-100.00%</td>
</tr>
<tr>
<td>JUL 19 0.00</td>
<td>JUL 18 8,719.40</td>
<td>-100.00%</td>
</tr>
<tr>
<td>AUG 19 0.00</td>
<td>AUG 18 14,059.75</td>
<td>-100.00%</td>
</tr>
<tr>
<td>SEP 19 0.00</td>
<td>SEP 18 6,334.00</td>
<td>-100.00%</td>
</tr>
<tr>
<td><strong>Total</strong> 30,676.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong> 76,616.64</td>
<td></td>
</tr>
</tbody>
</table>
CITY OF PORT ARANSAS, TEXAS
Beach Parking Permits Sold
2019 compared to 2018

<table>
<thead>
<tr>
<th>Month</th>
<th>2019 Year to Date</th>
<th>2018 Year to Date</th>
<th>2017 Year to Date</th>
<th>Increase (Decrease) 2019 vs 2018</th>
<th>Increase (Decrease) 2018 vs 2017</th>
<th>% Increase (Decrease) 2019 vs 2018</th>
<th>% Increase (Decrease) 2019 vs 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>December</td>
<td>413</td>
<td>398</td>
<td>681</td>
<td>15</td>
<td>(283)</td>
<td>4%</td>
<td>-39%</td>
</tr>
<tr>
<td>January</td>
<td>413</td>
<td>1,651</td>
<td>2,023</td>
<td>2,704</td>
<td>(1,636)</td>
<td>-80%</td>
<td>-85%</td>
</tr>
<tr>
<td>February</td>
<td>413</td>
<td>1,362</td>
<td>2,580</td>
<td>5,284</td>
<td>(2,998)</td>
<td>-88%</td>
<td>-92%</td>
</tr>
<tr>
<td>March</td>
<td>413</td>
<td>9,008</td>
<td>12,419</td>
<td>11,984</td>
<td>(12,006)</td>
<td>-97%</td>
<td>-97%</td>
</tr>
<tr>
<td>April</td>
<td>413</td>
<td>8,383</td>
<td>20,802</td>
<td>17,516</td>
<td>(20,389)</td>
<td>-98%</td>
<td>-98%</td>
</tr>
<tr>
<td>May</td>
<td>413</td>
<td>12,593</td>
<td>18,467</td>
<td>35,983</td>
<td>(32,982)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>June</td>
<td>413</td>
<td>16,913</td>
<td>50,308</td>
<td>51,523</td>
<td>(49,895)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>July</td>
<td>413</td>
<td>15,871</td>
<td>66,179</td>
<td>71,256</td>
<td>(65,766)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>August</td>
<td>413</td>
<td>14,492</td>
<td>80,671</td>
<td>90,628</td>
<td>(80,258)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>September</td>
<td>413</td>
<td>7,387</td>
<td>88,058</td>
<td>98,784</td>
<td>(87,645)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>October</td>
<td>413</td>
<td>3,678</td>
<td>91,736</td>
<td>98,597</td>
<td>(91,323)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
<tr>
<td>November</td>
<td>413</td>
<td>23</td>
<td>91,759</td>
<td>99,682</td>
<td>(91,346)</td>
<td>-99%</td>
<td>-99%</td>
</tr>
</tbody>
</table>
Inter-Departmental Memorandum

Date: January 07, 2019
To: David Parsons, City Manager
From: Scott Burroughs, Chief of Police
RE: December 2018 Summary Report

The following is a summary of activity for the Port Aransas Police Department during the month of December 2018.

Total incidents: 2,180
Municipal Citations (includes all charges filed by the court): 158
Total Arrests: 33

Arrests

The Port Aransas Police Department arrested 33 people and filed 34 total charges including four people that were arrested on four warrants, thirteen charges were for alcohol related offenses, including two enhanced DWIs. There were five charges for drug related crimes, four for traffic offenses (other than DWI), three assault charges, and four for property crimes. Some offenders were charged with more than one offense.

Traffic Citations (Summary of traffic charges filed through the Municipal Court by police department)

See attachment.
Golf Cart Related (at, least): 6
Minors charged with alcohol/tobacco/and/or drug related violations: 2

Significant Events:

four suspects were arrested in four separate vehicle burglaries during the month of December for stealing Yeti coolers from various locations around town.
<table>
<thead>
<tr>
<th>Type of Violation</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>1010 RECKLESS DAMAGE OR DESTRUCTION</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>1140 FAILURE TO APPEAR/BAIL JUMPING</td>
<td>63</td>
<td>0</td>
</tr>
<tr>
<td>1220 PUBLIC INTOXICATION</td>
<td>10</td>
<td>0</td>
</tr>
<tr>
<td>2091 POSSESSION, PURCHASE, OR CONSUMPTION OFT</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>2100 POSSESSION OF DRUG PARAPHERNALIA</td>
<td>9</td>
<td>8</td>
</tr>
<tr>
<td>3001 SPEEDING</td>
<td>23</td>
<td>18</td>
</tr>
<tr>
<td>3049 FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>3059 DISREGARD OFFICIAL TRAFFIC CONTROL DEVIC</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>3063 FAILED TO STOP AT PROPER PLACE (TRAFFICL)</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3101 DRIVING WHILE LICENSE SUS/INVALID UNDERP</td>
<td>9</td>
<td>1</td>
</tr>
<tr>
<td>3103 NO DRIVER'S LICENSE</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>3106 VIOLATE DL RESTRICTION</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>3198 DROVE WITHOUT LIGHTS (WHEN REQUIRED)</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3259 EXPIRED OPERATOR'S LICENSE</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>3263 FAIL TO DISPLAY DRIVER'S LICENSE</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>3264 FAIL TO REPORT CHANGE OF ADDRESS</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3274 NO LICENSE PLATE LIGHT</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3323 OPEN CONTAINER</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>3656 EXPIRED REGISTRATION</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>3659 OPERATING GOLF CART ON HIGHWAY</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>3668 OPERATE UNREGISTERED MOTOR VEHICLE</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3800 MINOR IN POSSESSION OF ALCOHOL</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>3806 DRIVING UNDER THE INFLUENCE - MINOR</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>5000 WILLFUL &amp; WANTON DISREGARD FOR PUBLIC SAFETY</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>3019A PASSING IN NO PASSING ZONE</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>31031 FAIL TO GET A TEXAS DL AFTER 90 DAYS OFFR</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3800B MINOR IN CONSUMPTION OF ALCOHOL</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>3001SZ SPEEDING IN SCHOOL ZONE</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

** Report Total:  **  158  276 %  42