



## Port Aransas Nature Preserve Facilities - Special Event Permit Application



Today's Date:		Received:	
<b>PERMIT APPLICATION</b>			
Applicant Name:		Email Address:	
Event Planner Name:		Email Address:	
Contact Name:		Email Address:	
Mailing Address	City:	State:	ZIP Code:
Name of facility requested:			
Event Date:		Expected Attendance ( <i>30-person max</i> ):	
Event Type ( <i>Circle One</i> ) Wedding      Reception      Birthday      Family Reunion      Other:			
Event Description ( <i>please include rehearsal time, decorations, furniture, extra set up, etc.</i> ):			
<b>EVENT INFORMATION</b>			
Set up Time:	AM PM	to	AM PM
<i>Set up may not begin before sunrise the day of the event. Events are limited to 4hr reservations.</i>			
Event Time:	AM PM	to	AM PM
Clean-Up Time:	AM PM	to	AM PM
<i>Event must be cleaned up before the Preserve closes. Nature Preserve sites close at dark.</i>			
<b>FOOD &amp; DRINK:</b> <i>Alcohol is NOT permitted. The permit holder is responsible for the removal of all trash/litter. Do not leave food waste in Nature Preserve trash containers.</i>			
Catered Event: Yes or No	Caterer's Name: Phone Number:		
<b>MUSIC:</b> <i>Only acoustic music is permitted. No speakers or microphones are permitted.</i>			
The information provided is complete and correct to the best of my knowledge. I understand that this permit is considered on the basis of the information supplied in the application, and that the permit may be denied or revoked if found to be incorrect and/or incomplete. I further understand that the event may be monitored by the City, and that failure to comply with any conditions placed on permit approval or the creation of a public nuisance as defined by applicable state and local law may result in the immediate abatement of the offending activity and/or revocation of the permit.			
Applicant's Signature		Date	

Address: City of Port Aransas, 710 W. Ave A, Port Aransas, TX 78373-4128

Phone: 361-749-0081

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<i>Indemnification – PLEASE READ and INITIAL ALL BOXES</i>	
	The City without liability to the lessee for any cost or expense incurred by the lessee or any damage sustained by the lessee may terminate a lease and cancel a reservation by providing not less than (90) ninety days' notice to the lessee. The lessee may terminate a lease and cancel a reservation by providing not less than (90) ninety days written notice to the Nature Preserve Manager. Reservations so cancelled by the City shall entitle the lessee to a full refund of all fees and deposits without interest. Reservations so cancelled by the lessee shall entitle the lessee to a refund of all fees and deposits without interest. All cancellations of contracts within the ninety-day period up to and including the beginning date of the activity, shall subject the lessee to responsibility for full and complete payment of the contracted rental and other charges.
	Applicant shall defend, indemnify and hold harmless the City, its officers, agents and employees from all claims, demands, causes of action, costs and liabilities in law or equity of every kind and nature whatsoever, directly or indirectly resulting from or caused by the use and occupation of the leased facilities or which would not have occurred but for the existence of the lease agreement between the City and lessee. The lessee shall be responsible for damage to or loss of public property caused during the term of the lease or during any period of holding over other than normal wear and tear. The lessee shall leave the premises in a reasonably clean condition and upon failure to do so shall be responsible to the City for the cost of placing the premises in such condition. Payment will be due and payable on demand.
	Applicant is responsible for insuring that no activity in violation of federal, state or local laws is permitted in, on or about the premises. Applicant shall conduct its activity with regard to public safety and will comply with applicable regulations and request of governmental agencies responsible for public safety and with the rules, regulations and requirements adopted by the City Council or City Manager. The City reserves the right to refuse reservations or leases to any group or individual who has a history of abusive use of any public facility. Any person presenting themselves as the Applicant for purposes of contracting and confirming reservations shall present at the time of and during the scheduled activity.
	No lessee shall have the right to sublease, exchange reservations, alter use-hours or in any way modify, alter or amend the provisions of the lease documents without advanced written consent of the City.
	At the time of reservation, the Applicant shall be required to fully disclose intended use of the facility. If the intended use requires special conditions, the Applicant may be required to sign additional special purpose agreements. These agreements can be, but are not limited to, alcohol use, catering, etc.

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	Permit approval does not grant Applicant sole use of the facility or parking area, nor does it guarantee the condition of the facility in regards to weather, wildlife or other normal outdoor occurrences.
	City ordinances such as noise, debris, health permits, fire codes and parking must be observed.

**City Ordinance Sec. 18-241. - Port Aransas Nature Preserve.**

The following rules and regulations shall be applicable to Port Aransas Nature Preserve:

- (1) The nature preserve shall be open dawn to dusk, seven (7) days a week and no person shall be in or on the preserve or on its grounds or facilities or property other than during those hours.
- (2) Overnight camping is not allowed.
- (3) Wildlife is protected within the nature preserve. It is unlawful to injure or harm wildlife.
- (4) Possession of all firearms and weapons is prohibited. Prohibition does not include: A peace officer as defined by V.T.C.A., Code of Criminal Procedure Art. 2.12 or a person who possesses a concealed handgun and a license issued under V.T.C.A., Government Code Ch. 411, Such. H, to carry a concealed handgun of the same category as a handgun the person is carrying. Shooting into the nature preserve from beyond its boundaries or discharging firearms within the nature preserve is prohibited.
- (5) Removal of plant life is prohibited. No one may remove any natural objects from the nature preserve. Everyone must carry out everything he or she brings in. Collecting or disturbing plants or animals is not permitted without prior permission for approved teaching or research activity. Those claiming possession of a permit must be able to produce it upon request. Permits are obtainable through the park department and will carry the stamp of the department.
- (6) Littering, damaging or defacing park facilities are prohibited. Trash containers at viewing sites must be used for deposit of all trash.
- (7) Use of amplified sound equipment is prohibited. Stereos, amplifiers, other electrical sound equipment or taped calls to attract wildlife are prohibited.
- (8) Use and possession of alcoholic beverages is prohibited.
- (9) Parents or other responsible adult over eighteen (18) years of age must accompany and supervise children under twelve (12) years of age.
- (10) No skateboards or skates are allowed.
- (11) Smoking of tobacco products, except in areas designated by city staff, is prohibited, and in those areas, if containers for disposal of tobacco products are provided, they must be used.
- (12) All federal and state regulations and Port Aransas City ordinances apply in the nature preserve.
- (13) Glass containers are not allowed.
- (14) Visitors must stay on designated trails posted and provided for use. Guided-only trails are available by appointment at the point of contact and according to accessibility restrictions.

*Signature Required on last page ->*



**ACKNOWLEDGED BY APPLICANT**

Signature _____			Date _____		
Please Print Name:					
Nature Preserve Manager:		Approved      or      Declined			
Date:					
Certificate No. Issued:		By:			
Receipt #:					
Mailed		Pick-Up		Other:	

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