



**CITY OF PORT ARANSAS, TEXAS**  
**REQUEST FOR QUALIFICATION (RFQ)**  
**CHARLIE'S PASTURE SEDIMENT MANAGEMENT**  
**AND RESTORATION PLAN RFQ NO. 2022-02**

**NOTICE TO BIDDERS**

**NOTICE** is hereby given that the City of Port Aransas, Texas, intends to enter into a contract with a qualified service provider to provide feasibility study and restoration planning services. This solicitation is subject to 49 U.S.C. §47107(a)(17) and will be administered in the same manner as a solicitation conducted under Chapter 2254, Subchapter A, of the Texas Government Code. All proposals must be clearly marked “**SEALED BID – CHARLIE’S PASTURE SEDIMENT MANAGEMENT AND RESTORATION PLAN RFQ NO. 2022-02**” and returned to the City Secretary’s office, 710 W. Avenue A, Port Aransas, Texas prior to Thursday November 3, 2022 at 4:00 pm, at which time they will be publicly opened and acknowledged in the City Hall Council Chamber. The City of Port Aransas reserves the right to reject any or all proposals and to waive any and all formalities as deemed to be in the best interest of the City.

Specific information and/or specifications for CHARLIE’S PASTURE SEDIMENT MANAGEMENT AND RESTORATION PLAN RFQ NO. 2022-02 are on file and may be examined without charge in the office of the City Secretary at 710 W. Avenue A, Port Aransas, Texas during normal business hours or online on the city’s website at [www.cityofportaransas.org](http://www.cityofportaransas.org). All inquiries should be directed to the Nature Preserve Manager, Rae Mooney, by calling (361) 443-4621.

**POSTED** this the **20th** day of OCTOBER, **2022** on the bulletin board at Port Aransas City Hall, 710 W Avenue A, Port Aransas, Texas and on the webpage [www.cityofportaransas.org](http://www.cityofportaransas.org). **TIME: 5:00 p.m. PUBLISHED** in *The South Jetty* in the Thursday, October 20 and 27, 2022 editions.

**CITY OF PORT ARANSAS, TEXAS**  
/s/ Francisca Nixon, City Secretary

## REQUESTS FOR QUALIFICATIONS

### RESTORATION PLAN

#### **1. Introduction and Services Required**

The City of Port Aransas is soliciting qualifications to select a firm with experience in Sediment Management and Restoration Planning. On August 25, 2017, Hurricane Harvey made landfall about 10 miles north of Port Aransas. The concrete bulkhead and rock revetment protecting the Port Aransas Nature Preserve at Charlie's Pasture from the Corpus Christi Ship Channel was severely damaged and breached in four locations. Since the loss of sections of this barrier and revetment, wind and wave action from ships and boats in the ship channel caused erosion of important habitats within the preserve, ultimately reducing critical habitats within the Nature Preserve.

The breach that was created in the bulkhead is the largest opening to the ship channel and has caused significant erosion of upland, marsh, shallow pond, and tidal flat habitats. By utilizing Google earth imagery taken four days following Hurricane Harvey and the most recent imagery from March 2022, an estimated 13.5 acres of upland habitat, saltmarsh, shallow ponds, and tidal flats were lost and converted to open water.

In September 2020, the City hardened the shoreline near the pavilion. This was necessary because the land was rapidly eroding due to high tides from the large number of tropical storms and hurricanes in the Gulf the summer of 2020. In May 2021, the City installed a large temporary sheet pile wall across the first and largest breach. Both projects slowed the erosion down considerably. The permanent bulkhead repairs are under construction and should be complete summer 2023.

Services required are for stakeholder engagement, feasibility study, restoration plan/ sediment management plan, and permitting for the project area.

#### **2. Scope of Services**

The selected firm will work to determine the most feasible and best restoration plan for the habitats lost to benefit wildlife and visitor use within the 13.5-acre project area.

Steps to accomplish this goal are:

1. Stakeholder and partner engagement. Form stakeholder group and facilitate meetings throughout the project.
2. Review of existing data to understand physical, ecological, and hydrological conditions of the project site and how it relates to the entire Nature Preserve at Charlie's Pasture site.
3. Data collection including topographic and bathymetric surveying and sediment analysis.
4. Develop restoration plan for the project area with alternatives. Plans should include estimated volumes of required sediment.
5. Modeling and alternatives analysis of the proposed plans.
6. Wetland delineation and Threatened and Endangered Species Habitat Assessment.
7. Project to meet USACE Permitting, GLO Lease, and other regulatory requirements.

### **Submission Requirements**

For the City to evaluate submissions fairly, respondents should provide all of the information requested below and organize responses and outlined below. Please note that the contract price for the study will be negotiated after the City has selected the most qualified firm and as such a price proposal is not requested at this time.

Submission Contents: (please provide a minimum of 5 copies)

- I. Cover Letter:
- II. Company Experience and Qualifications
- III. Work Sample
- IV. Project Approach and Methodology
- V. References

All questions regarding this solicitation shall be directed (in email) to:

Rae Mooney  
Nature Preserve Manager  
[rmooney@cityofportaransas.org](mailto:rmooney@cityofportaransas.org)

\*Any cost incurred by the respondents in preparation of any information or material submitted in response to the RFQ shall be borne solely by the respondents.

### **3. Selection Process**

City staff will evaluate such submitted proposal and report to the City Council with a recommendation. The City Council shall make the final selection and the Council has the right to reject any proposal if it is in the public interest to do so. City Council shall direct the City Manager to enter into contract negotiations with the selected firm.

Evaluations of the Applications will be based on:

1. Responsiveness to proposal specifications and required information
2. Thorough understanding and familiarity of the project and location
3. Recent documented experience
4. Qualifications of the project team
5. References
6. Ability to meet the schedule
7. Any other criteria that the selection committee considers relevant to the project

Once the written applications have been reviewed, at least one firm will be selected to be interviewed. The participants in the interview shall be limited to the two or three individuals proposed to play primary roles in performing the work on this project. A contract and a fee will be negotiated with the final selected firm.

### **4. Project Timeline**

RFQ due date 11/3/2022, 4:00PM. It is anticipated that a firm will be selected at the November 17, 2022 City Council meeting and that the selected firm will complete the final report by August 31, 2023.

Mail RFQs to:  
Rae Mooney  
710 West Avenue A  
Port Aransas, TX 78373

#### **5. Contract**

The terms of the RFQ shall be incorporated into the contract to be negotiated with the selected firm. The City shall also require the firm to submit the following documents to be executed as part of the contract:

- Certificate of Insurance covering general liability, worker's compensation and professional liability;
- Conflict of Interest Statement;
- Non-Collusion Statement;
- State and Federal Tax Payment Identification