



**CITY OF PORT ARANSAS
710 W. AVENUE A
PORT ARANSAS, TX 78373
TELEPHONE: (361)749-4111**

**REQUEST FOR PROPOSALS (RFP) 2023-10
WAYFINDING SIGNAGE FABRICATION AND INSTALLATION**

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TENTATIVE SCHEDULE OF EVENTS:

Proposal Title: Request for Proposal for – RFP 2023-10

Proposal Closing Date/Time: October 13, 2023, 3:00 p.m. Central Standard Time

Bidders Q and A: October 10, 2023, No later than 10:00 a.m. Written Questions Due
October 10, 2023, 2:00 p.m. Central Standard Time - Zoom call.

Technical Proposal Opening: October 13, 2023, 3:00 p.m. Central Standard Time

Council Action: October 19, 2023 – Award Bid

Notice to Proceed: As soon as contract is signed.

Submission of Proposal: Francisca Nixon
City of Port Aransas
City Secretary's Office
710 W. Avenue A
Port Aransas, TX 78373

Note: Proposals will not be accepted via facsimile or e-mail

Specification questions : David Parsons

davidparsons@cityofportaransas.org
361-749-4111

INTRODUCTION:

The City of Port Aransas, Texas is accepting proposals for a city-wide Wayfinding Signage Fabrication and Installation program as depicted in the design development package titled "Port Aransas, the Island Life" by RSM Design. The design development package may be viewed at <https://we.tl/t-1BbYFdu6kl>

GENERAL INSTRUCTIONS:

RFP packets must be delivered to: Attention of the City Secretary, City of Port Aransas 710 W. Avenue A, Port Aransas, Texas 78373.

Solicitation Packets must be received by

October 13, 2023, 3:00 p.m. Central Standard Time

It is the sole responsibility of responder to have packet at designated location prior to the deadline date and time. Each response must be sealed in an opaque envelope which has been clearly marked "RFP Packet 2023-10." All late packets will be returned to responder unopened. Public opening and reading is scheduled to be held at Port Aransas City Hall, 710 W. Ave. A, Port Aransas, TX 78373.

You are invited to attend.

All questions concerning the proposal should be directed to David Parsons, City Manager 361-749-4111, or email davidparsons@cityofportaransas.org.

SUBMISSION OF PROPOSALS:

The proposal must be submitted in a sealed envelope bearing the title "City of Port Aransas Request for Proposal for Wayfinding Signage 2023-10" along with the name and address of the proposer. Proposals submitted do so entirely at their expense. There is no expressed or implied obligation by the City of Port Aransas to reimburse any individual or firm for any costs incurred in preparing or submitting a proposal, for providing additional information when requested by the City of Port Aransas, or for participating in any selection interviews.

The proposer shall submit one (1) copy of the completed Proposal Form and the other required information identified below to:

Francisca Nixon
City Secretary
City of Port Aransas

710 W. Avenue A
Port Aransas, TX 78373

Deadline for submission is 3:00 p.m. (CST), October 13, 2023. Proposals received after that time will not be considered and will be returned to the proposer unopened.

Other requirements are listed below:

- A. One (1) copy of the proposal shall be submitted.
- B. All information requested of the proposer by the RFP shall be provided. Failure to do so may disqualify the proposal.
- C. All information shall be entered in ink or typewritten.
- D. Proposal shall be signed by an authorized representative of the company.
- E. Proposals may be submitted in a sealed envelope or box to the address shown above.
- F. Proposals may be submitted in person, by U.S. Mail, Special Delivery or courier service. No facsimile or e-mail proposals will be accepted.
- G. All exceptions to any point of the RFP must be clearly shown. It is suggested that exceptions be made as a separate section within the proposal for clarity.

AWARD:

The City of Port Aransas will award based on best value. The City of Port Aransas reserves the right to award the most responsible and responsive responder in the best interest of the City. If the awarded responder is unable to meet the requirements of the City, services/products may be purchased from the next best available responder until a responder is found that can complete the requirements of the City of Port Aransas.

SPECIAL TERMS AND CONDITIONS:

It is understood that the City of Port Aransas, Texas reserves the right to reject any or all products, services and/or qualification for any or all products and/or services covered in this RFP and to waive informalities or defects in responses or to accept such qualifications as it shall deem to be in the best interests of the City of Port Aransas. The City of Port Aransas may reject a response for any omission of requested forms or information. If less than three responses are received, the City of Port Aransas reserves the right to extend the opening date as it deems to be in the best interest of the City. Responders must be able to complete the job within a reasonable time of request for service. Should awarded responder not be able to respond, the City reserves the right to offer service to next available responder. The City of Port Aransas reserves the right to make the award in whole, parts or to reject any and all bids if it is determined to be in the best interest of the City and rebid. The Terms and Conditions reference any and all indemnification language

that is required and not stated to the fullest extent of the law. The City of Port Aransas has the sole last and final determination to determine award not limited to delivery time, price and responder.

PREPARATION OF RESPONSE:

Each response must be submitted on the prescribed form. All blank spaces for prices must be filled in, in ink or typewritten, and must be fully completed and executed when submitted. If the unit price and the total amount named for an item are not in agreement, the unit price alone will be considered as representing the responder's intention and the total will be corrected to conform thereto. The responder must sign their response in the space provided. All signatures are considered as having authority to do so and are considered as binding.

WRITTEN MODIFICATION:

Any responder may modify their response by letter, telegraphic or other written communication at any time prior to the scheduled closing time for receipt of packets, provided such written communication is received by the City prior to the closing time, and provided further, the City is satisfied that the written modification bears the signature of the responder. The written communication should not reveal the price but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by the City until the sealed bid is opened. It is the responsibility of responder to ensure modification was received by the City.

QUALIFICATION OF RESPONDERS:

No prequalification of responders is required.

CONDITION OF WORKER:

Each responder must inform themselves fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful responder of their obligation to furnish all material and labor necessary to carry out the provisions of the contract. Insofar as possible the contractor, in carrying out their work, must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor.

BIDDERS REQUIRED TO REGISTER WITH CITY:

Each responder shall file in writing or email to the City Secretary requesting placement on the official bidders and plan holders list. This list will be used for all official notifications, addenda, and other needed communications. The City Secretary's email is, fnixon@cityofportaransas.org

ADDENDA AND INTERPRETATIONS:

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any responder orally. Every request for such interpretation should be in writing

addressed to the City Manager at 710 W. Ave A, Port Aransas, TX 78373, and to be given consideration must be received by October 10, 2023, 10:00 a.m. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, may be posted on the City of Port Aransas website, e-mailed, faxed or made available in the City Manager's office not later than three days prior to the date fixed for the opening of bids. All addenda so issued shall become part of the contract documents, and receipt thereof shall be acknowledged in the space provided in the RFP document. It is the responsibility of the responder to verify all addendums and interpretations.

LAWS AND REGULATIONS:

The responder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

OBLIGATION OF RESPONDER:

At the time of the opening of the solicitations each responder will be presumed to have read and be thoroughly familiar with the plans, specifications, and contract documents (including all addenda). The failure or omission of any responder to examine any form, instrument or document shall in no way relieve any responder from any obligation in respect of their response.

REQUIRED FORMS:

Each responder will be required to complete the Conflict-of-Interest Form, Non- Collusion Affidavit, and Reference Forms attached.

TO OBTAIN BID TABULATION:

Please log on to our website, city@cityofportaransas.org. IF you have any other questions, please contact the city Manager David Parsons at (361) 749-4111 or email davidparsons@cityofportaransas.org.

GENERAL SPECIFICATIONS:

INTENT:

It is the purpose of this RFP to select a firm to provide labor, materials, tools, equipment, and supervision for furnishing and installing City of Port Aransas wayfinding signs, in accordance with the 100% Design development package titled, "Port Aransas, The Island Life", by RSM Design.

BACKGROUND:

The City of Port Aransas has employed a wayfinding consultant/firm to design and research placement of wayfinding signs. The City of Port Aransas is responsible for all bidding, approval, and completion of the project from this point forward. The City of Port Aransas has gained TxDOT

approval of the locations and has maintained a good working relation with the TxDOT District and local offices.

SCOPE OF WORK:

GENERAL:

1. Proposals will be based on the number of signs with signposts to be turn-key manufactured and installed to include materials, equipment, incidentals, and labor.
2. Alternate responses will be itemized by cost of sign, sign manufacturing process, sign pole, and labor for installation.
3. The project is to be completed within twelve (12) months from when the notice to proceed is issued.
4. The City of Port Aransas is to gain all TxDOT permits, and placement markings for signs located within the State Highway 361 right of way.
5. The contractor is to gain all City of Port Aransas permits with all permit fees waived.
6. It is the responsibility of the awarded contractor to determine and secure windstorm engineering for the larger signs which will require it.
7. The City of Port Aransas is to approve in writing all colors and/or materials prior to any work being started. Markups are required as per the design development package.
8. A location map to be provided by the City along with exact construction placement.
9. The City of Port Aransas is to provide wording/message for each sign (see design development package).
10. Pricing must be guaranteed for 120 days or the term of contract.

GENERAL MATERIAL SPECIFICATIONS:

1. Drawings, material specifications, and installation specifications to meet requirements listed in design development package.
2. Absence of any specifications, final product, and installation to meet or exceed TxDOT requirements, for signage located within the State Highway.
3. All posts must meet TxDOT requirements.
4. All materials and workmanship have one (1) year equal or better warranty. All warranty call backs, (to include all labor, materials, drive time etc.) are to be repaired at no charge to the City during the eight year time span.
5. Fasteners to be concealed, non-corrosive designed for exterior sign and mounting surfaces.
6. It shall be contractor's responsibility to determine and secure windstorm engineering as it pertains to each sign.

SIGN FABRICATION QUALIFICATIONS:

The following list of suggested qualifications have been compiled for all signage fabricators bidding on the signage / graphics package for the City of Port Aransas, Texas. To qualify as an EGD (Environmental Graphic Design) fabricator with expertise in architectural signage, illuminated elements, and digital displays, the below qualifications are necessary.

The sign fabricator must address ALL of the below items within their submission by showing examples or written text / description of how they meet these requirements. Also, as part of the selection process of fabricators, a signed copy of the specifications included in the submittal bid package must be provided to ensure that all fabricators have read the specifications and will abide by them in the process of fabrication and installation.

By meeting the requirements listed above, the fabricator can establish themselves as a reliable, high-quality provider of architectural signage / environmental graphic design products and services.

EXPERIENCE/MANAGEMENT REQUIREMENTS:

- **Expertise:** The fabricator must have expertise in designing and fabricating architectural signage, illuminated elements, and digital displays (if needed for the specific project) on similarly scaled comprehensive projects. This expertise must be backed by a solid understanding of the materials, technologies, and fabrication techniques currently being used in the industry.
- **Experience:** The fabricator must have been in business for at least six years with their current organizational structure, with a proven track record of successful project completions. Built photo examples and representative shop drawing examples of at least two examples of similarly scaled comparable projects must be submitted with the fabricators bid to be considered for the current job.
- **Capabilities:** The fabricator must have the necessary capabilities to produce high-quality products. This includes engineering capabilities, production of shop drawing experience, and the ability to generate 3D modeling or renderings if needed.
- **In-house Production Artists:** The fabricator must be capable of producing highly detailed technical drawings, graphic layouts, messaging schedules, detailed sign location plans, evacuation maps, etc.
- **Project Management / Schedules:** The fabricator must have strong project management skills, with the ability to manage and take responsibility for all aspects of the project from start to finish. A suggested project schedule showing time needed for shop drawings, mock-up, review, production, interim checks, and installation must be provided with each bid. The provided schedule must include a project schedule identifying a general timeline required for completion, including adequate time for meetings, mock-ups, reviews, approvals, final documentation, fabrication, installation, punch-walk, and as-built drawings.
- **ADA / Code Compliance Expertise:** The fabricator must have the ability to review drawings for local or regional code compliance and have the ability to produce & install signs meeting code and ADA compliance.

- **Construction Documentation / Shop Drawings:** The fabricator must have the ability to produce accurate shop drawings that detail all aspects of sign fabrication, materials, and installation, and provide all engineering necessary for all signage and their connections.
- **References:** Sign fabricator to provide a minimum of five references for which the fabricator has performed similar services within the past six years. Include the name, title, address, and phone number of each reference and a description of the project along with fabrication budget and scope generated. Please indicate if there were any challenges overcome on the project.
- **Communication skills:** The fabricator must have excellent communication skills to ensure that they understand the client's needs and can communicate effectively throughout the project.
- **Customer service:** The fabricator must have a customer-centric approach and be committed to providing exceptional customer service.
- **Budget management:** The fabricator must be able to manage the project's budget effectively, ensuring that costs are kept within the agreed-upon limits.

FABRICATION FACILITY / INSTALLATION REQUIREMENTS:

- **Required equipment:** The fabricator must have an in-house Matthews paint system, aluminum/steel fabrication capabilities, and access to waterjet, laser, and CNC machines.
- **Installation team:** The fabricator must have an in-house installation team or be able to subcontract the installation work with an installer they have worked with in the past. The client or general contractor must be told of any additional subcontractors in the bid submissions, and the fabricator must also have a field superintendent (from their shop) to oversee the installation process at all times installation is occurring.
- **Materials sourcing:** The fabricator must have a reliable and sustainable source of materials to ensure the timely delivery of products.
- **As-built and Maintenance Manual:** At completion, the fabricator must be able to provide as-built drawings of each sign, along with a maintenance agreement / guidance for the client.
- **Permit experience:** The fabricator must have experience of proactively and successfully producing city/county submittals / permit documentation to secure the necessary approvals.
- **Quality Assurance Program:** The fabricator must be able to provide a process for tracking and investigating issues and include a resolution process. The fabricator must have robust quality control measures in place to ensure the consistency and quality of their products.

TO SUBMIT AS A FABRICATOR, THE FOLLOWING ARE NECESSARY:

- **Examples of work:** The fabricator must provide examples of similar scaled and cost projects completed within the last six years as well as any in-production and installed finished work. This will demonstrate their capabilities and expertise.
- **Portfolio or website:** The fabricator must provide a portfolio or website showcasing similar work, capabilities, and experience.
- **Percentage of fabrication work in-house (min 80%) and subcontract:** The fabricator must provide information on the percentage of work that is done in-house versus subcontracted outside of their shop. Work to be subbed out to be indicated within the bid and have the representative / supervisor listed. Subcontracted firms must also provide their qualifications on similar project types as part of the original submission.
- **Size of facility, capacity, and staff size:** The fabricator must provide information on the size of their facility and staff size. This will give an idea of their production capacity. Fabricator must indicate their ability to take on this project and list their current capacity in the shop.

CONTRACTOR QUALIFICATIONS:

1. All prospective responders must have a minimum of three (3) years' experience in installing, manufacturing and/or assembling wayfinding signs.
2. Specifically experience in fabricating signs that are more sophisticated in design than the typical road sign.
3. The proposed awarded contractor must provide insurance, payment, and performance bond equal to the value of their bid within ten (10) days of notification of award. Noncompliance may result in the agreement being awarded to the next responsible bidder.
4. Contractor to provide all traffic and all work zone safety measures.
5. Mock-ups required, per the design development package.
6. If the work and/or services are not acceptable the Contractor will be called in to review and given opportunity to correct all areas without additional cost to the City.

DRAWS:

Draws will be allowable and a "not to exceed" value will be discussed with the awarded contractor during negotiations. A retainage of 10% of contract value will be withheld at the sole discretion of the City and paid upon successful completion of all work associated with the job. All invoices/requests for payments shall be submitted to the City Manager, David Parsons, 710 W Ave A, Port Aransas, TX 78373.

LIQUIDATED DAMAGES:

Responder agrees that if their response is accepted by the City, they will complete all work called for under the Contract Documents on or before negotiated number of calendar days after the date of the Notice to Proceed, and if the work is not completed by such time, they agree to pay to City as liquidated damages, the sum of Five Hundred Dollars (\$500) for each calendar day after such

time that the work remains incomplete, calculated in accordance with the provisions of the Contract Documents.

RFP FORMAT REQUIREMENTS:

The responding firms are requested to submit one original signed RFP packet and four additional copies of their packet. The City reserves the right to waive any irregularities or reject any and all responses.

- The responses are to be bound and to include tabs.
- Each section is to be written precise and direct - explain/narrate the requested items.
- The entire response should not exceed 10 pages in length, not including the signed RFP document.

Prior to Notice to Proceed is issued the firm will need to sign a contract issued by the City. At any time should the top-ranked firm be excused, or contract terminated, the City reserves the right to open discussions with the next ranked firm. This will continue until a firm is found that meets the needs of the City.

Should your firm have any questions concerning this RFP, please contact David Parsons, she may be reached at davidparsons@cityofportaransas.org.

At a minimum, contractors' response must contain the following information:

- A. Experience and Qualifications:** Must show experience with similar projects and good working relations with other government entities.
- B. RFP Scope of Work Understanding:** Include a description of previous effective methodology used for this type of project. This must include a timeline which reflects key benchmarks with associated dates.
- C. References:** List a minimum of three references, see form included in this RFP.
- D. Pricing:** The following pricing table to be completed. All pricing to include all miscellaneous fees, mobilization, mock-ups, samples, and any other charges necessary to complete the request. At any time should there be additional charges/changes orders this may be grounds for immediate cancellation once the award/contract is put in place. All descriptions to meet or exceed specifications as listed in the RFP:

*Attachment A

INSURANCE, PAYMENT BONDS, AND PERFORMANCE BONDS:

Insurance Requirements

The awarded responder shall furnish and keep in full force (at its own cost and expense) the following insurance during the term of this Contract:

- A. **Workers Compensation/Employers Liability Insurance:** The Contractor shall take out and maintain during the life of this contract, Employers' Liability and Worker's Compensation Insurance for all of their employees employed at the site of the work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. The City of Huntsville requires a waiver of subrogation against the City.
- B. **Commercial General Liability** at minimum combined single limits of (\$1,000,000 per occurrence and \$2,000,000 general aggregate) for bodily injury and for property damages, which coverage shall include products/completed operations at \$1,000,000 per occurrence.
- C. **Commercial Automobile Liability** at minimum combined single limits of \$300,000 per occurrence for Bodily Injury and Property Damage, including owned, non-owned, and hired vehicle coverage.

All insurance must be written on forms filed with and approved by the Texas Board of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent.

The awarded responder shall furnish at their own expense to the City of Port Aransas a Certificate of Liability Insurance listing the City as an **"Additional Insured"** via endorsement. In Description of Operations will need wording similar to: Blanket additional insured is added in favor of the certificate holder with respects to the general liability coverage as required by a written contract. Blanket Waiver of Subrogation is added in favor of the certificate holder with respects to workers compensations coverage as required by written contract. Certificate Holder to be City of Port Aransas 710 W. Ave A, Port Aransas, TX 78373.

The required insurance must contain a provision that at least thirty (30) days prior notice of cancellation, non-renewal, or material change of said insurance shall be submitted to the city, by the insurance company. The City reserves the right to full, certified copies of all required insurance policies when requested in writing. Insurance will be required prior to the purchase order being issued.

Bid Performance and Payment Bonds

A bid bond shall accompany each response packet based on 10% of their price proposal.

The awarded responder agrees that if awarded the contract they will execute and deliver to the City, within ten (10) days after he is notified of the acceptance of their proposal, a Contract for the construction of such Project, a Performance Bond, and a Payment Bond, each in the form promulgated by the City. Should responder fail to execute such contract or furnish such Bonds

within the prescribed time, responder agrees that the accompanying bid security shall become the property of the City as liquidated damages for the additional delay and the expense which will be incurred by the City as a result thereof.

The awarded contractor shall provide Payment and performance bonds in an amount equal to the contract price naming the awarded contractor as Obligor and Owner as Obligee and containing requirements in accordance with the terms of this award/contract. Such bonds shall be on a form and with a surety company approved by the City. The cost of all bonds shall be paid by the awarded contractor.

CONFLICT OF INTEREST:

CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>	
<div style="border: 1px solid black; padding: 2px;"> 1 Name of person who has a business relationship with local governmental entity. </div>		
<div style="border: 1px solid black; padding: 2px;"> 2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the <u>originally</u> filed questionnaire becomes incomplete or inaccurate.) </div>		
<div style="border: 1px solid black; padding: 2px;"> 3 Name of local government officer with whom filer has employment or business relationship. </div> <div style="text-align: center; margin-top: 10px;"> <hr style="width: 30%; margin: 0 auto;"/> Name of Officer </div> <p style="margin-top: 10px;">This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p> <p>D. Describe each employment or business relationship with the local government officer named in this section.</p>		
<div style="border: 1px solid black; padding: 2px; height: 100px; margin-top: 10px;"></div>		
<div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 60%;"> <hr style="width: 80%; margin: 0;"/> Signature of person doing business with the governmental entity </div> <div style="width: 35%;"> <hr style="width: 80%; margin: 0;"/> Date </div> </div> </div>		

Adopted 06/29/2007

REFERENCES:

Responder shall submit with the bid the name, address, telephone number, and point of contact of at least three (3) companies for which the responder has done business within the preceding twelve (12) months. References may be checked prior to award. Any negative responses received may result in disqualification of the bid. (Form is attached for your convenience below)

Reference 1

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

PHONE #: _____

Reference 2

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

PHONE #: _____

Reference 3

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

PHONE #: _____

NON-COLLUSION AFFIDAVIT:

1. He/she is _____ of _____, the responder that has submitted the attached bid.
2. He/she is fully informed respecting the preparation of contents of the attached bid and of all pertinent circumstances respecting such bid.
3. Such bid is genuine and is not collusive or a sham bid.
4. Neither the said responder nor any of its officer, partners, owners, agents, representative, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with another responder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from responding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement of collusion or communication or conference with any other responder, firm or person to fix the price or prices in the attached bid or of any other responder, or to fix an overhead, profit or cost element of the bid price of the bid price of any other responder, or to secure through any collusion, conspiracy, connivance of unlawful agreement any advantage against the City of Port Aransas or any per interest in the proposed contract.
5. In compliance with the specifications in the bid and quote conditions, I, the undersigned agree to furnish the services upon which prices are offered at the price opposite to each line description to the City of Port Aransas within the time specified. By submitting this bid/proposal and attached signature I hereby attest that I have not received nor offered anything of value to any City employee, official, and/or board member in connection with this submitted bid.
6. Advanced disclosures of any information to any particular/potential responder which gives that particular/potential responder any advantage over any other interested responder in advance of the award whether in response to advertising or an informal request for bids or proposals, made or permitted by a member of the governing body or an employee or representative thereof, will cause to void that particular responder's bid or proposal. Prior to an award any communication with a member of the selection committee or governing board will cause to void that particular responder's bid or proposal and the committee member or the governing board member will be rejected from the voting process for that bid or proposal. By submission of this bid or proposal responder attests that no improper communication has occurred resulting in an advantage over any other responder, potential responder, or advance discloser.
7. The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the responder or any of its agents, representative, owners, employees, or parties in interest, including this affidavit.

Signature

Subscribed and sworn to me
this _____

_____ day
of _____, 20____

Printed Name

By

Notary Public

My commission expires:

Firm Name

BID PRICE TABLE

ATTACHMENT "A"

SIGN SCHEDULE

SIGN ID	SIGN TYPE	QUANTITY	ILLUMINATION	BACKING/FOUNDATION	MOCK-UPS	NOTES/COMMENTS	UNIT COST (EACH)	INSTALLATION COST	TOTAL COST
41	Primary City Identity South	1	Internal	Foundation as needed	2				
42	Primary City Identity North	1	External	Foundation as needed	6				
43	Robert's Point Park Identity	1	External/ Data	Foundation as needed	2				
44	Beach Identity	5	Ambient	Foundation as needed	6				
45.1	Armedy Identity Primary	4	Ambient	Foundation as needed	2	Two color option mock-up			
45.2	Armedy Identity Secondary	10	External	Foundation as needed	2	Two color option mock-up			
45.3	Civic Center Digital Identity	1	External/ Data	Foundation as needed	2				
46	Beach Shower Identity	15	Ambient	Bracket Mount to Fence	3				
47	Beach Mile Marker	113*	Ambient	Foundation as needed	2				

SIGN ID	SIGN TYPE	QUANTITY	ILLUMINATION	BACKING/FOUNDATION	MOCK-UPS	NOTES/COMMENTS	UNIT COST (EACH)	INSTALLATION COST	TOTAL COST
91	Vehicle Directional	20	Ambient	Foundation as needed	2				
92	Beach Directional	5	Ambient	Polemount	3	Two color option mock-up			
93	Beach Regulatory Sign	24*	Ambient	Foundation as needed	2				
94	Pedestrian Directory	11	Ambient	Foundation as needed	2				
95	Trail Head Identity	2	Ambient	Foundation as needed	2				
96	Parks Rules and Regulations	7*	Ambient	Foundation as needed	6				
97	Golf Cart Directionals	18	Ambient	Foundation as needed	6				

SIGN ID	SIGN TYPE	QUANTITY	ILLUMINATION	BACKING/FOUNDATION	MOCK-UPS	NOTES/COMMENTS	UNIT COST (EACH)	INSTALLATION COST	TOTAL COST
C1	Port Arkansas Specialty Identity 1	1	External	Foundation as needed	2				
C2	Port Arkansas Specialty Identity 2	1	External	Foundation as needed	6				
C3	Crosswalk Graphics	17	Ambient	N/A	2				
C4	Lifeguard Tower Graphics	5	Ambient	N/A	6				
C5	Shower Paint Scheme	5*	Ambient	N/A	6				
C6	Old Town Street Sign Topper	15*	Ambient	N/A	3				
C7	Port Arkansas Welcome Sign	1	External	Foundation as needed	1	Full scale print mockup of single letter for all site visibility			

SIGNS GRAND TOTAL

\$

PERMITS, SHIPPING, INS, ALL OTHER COSTS

\$

FINAL TOTAL BID PROPOSAL

\$