QUESTIONS & ANSWERS

The following questions have been received from firms about the RFQ issued on September 11, 2023. Please review the information below before submitting your proposal.

1. **Q:** Do you have a budget in mind for this facility?
   **A:** There is a $14 million base budget, the design committee and City Council may elect to change this as needed.

2. **Q:** How many RFQ copies should each firm submit?
   **A:** Five (5) Hard Copies and One (1) Digital copy on a USB flash drive

3. **Q:** Page 4 mentions “Construction Procurement” as a service. Can you elaborate what is meant by this?
   **A:** Developing Request for Proposals, overseeing the selection of contractors, drafting and awarding contracts.

4. **Q:** We typically do not contract Geotechnical Engineering and Survey services – would the City contract these directly?
   **A:** Geotechnical Engineering and Survey Services are a required part of the services requested.

5. **Q:** Has the City decided on a delivery method for this project, e.g. CM at Risk, or hard bid?
   **A:** Hard Bid

6. **Q:** Can you elaborate on the nature of the City’s visit of the “showcase” project? For example, would you wish our staff to be present for the tour?
   **A:** Architects and Engineers do not need to be present for tour of the showcase project.

7. **Q:** For submission, is it 10 pages front and back or 10 pages front only. Is 10pt. font acceptable?
   **A:** We're really trying to encourage brevity to keep all information as relevant to recreation centers as possible. Front and back and 10pt font is acceptable.