

## Pre-Bid Meeting Agenda Minutes

3/21/2024

Community Center Park Expansion

Park improvements, including boardwalk, shade structures, lighting, and parking

430 N. Alister, Port Aransas, TX 78373

Meeting called by:City of Port AransasType of Meeting:Pre-BidFacilitator:Colleen SimpsonMeeting Start Time:10:00Meeting Stop Time:11:00

## **Agenda**

1. Welcome and Introductions

City Parks & Rec Director: Colleen Simpson, Port Aransas
City Manager: David Parsons, Port Aransas
Project Engineer: Thomas Everett, Halff

Project Landscape Architect: Layne Olivo, Halff (via Zoom)

Contractors:

o J.M. Davidson

Lighthouse (Mako)

- 2. Project Overview and Scope
- 3. Bid Submission Requirements and Schedule
  - Bid Opening April 5<sup>th</sup>
  - Bid Award April 18th
  - Mobilize Tentatively beginning of May
  - Laydown Yard Consider options on-site. City may have off-site option(s)
  - The Bid is Lump Sum per project manual
  - USPS Coordination required during construction so USPS can maintain service
  - AEP Pole Removal on-going, coordination required during construction, this includes Charter-Spectrum facilities
  - Equix (City) gas line coordination required during construction
  - Temporary Traffic Control Plan
    - No major impacts to Alister traffic
- 4. Site Visit
- Questions
  - Answers will be distributed to the plan holders list weekly beginning on Friday, March 22, 2024.
  - All questions must be submitted by April 3<sup>rd,</sup> and will be answered by April 4<sup>th</sup>.
- 6. Closing Remarks
  - Pouring can begin at 7am. Early morning pour permission will need to be acquired from Development Services.
  - Contractor will need to pull building permits but permit fees will be waived.
  - Community Center event dates will be shared with Contractor for their reference during construction.



- City representative for reclaimed wood will be present for pre-con to discuss coordination requirements with Contractor.
- Community Center roof improvements will likely overlap with this project.

Adjourn

## **Additional Information**

Observers:

Resource Persons:

Special Notes: Sign In Sheet attached herein



## Pre-Bid Meeting: Neighborhood Community Park

Please sign in.

Name	Organization	Phone	Email
DAVID SACINAS	J.M. DAVIDSON	361-946-6876	D. SALINAS Q SMDANIA
Tony Trevino	V-M Javison	361- 945 2382	Tony. Trevia GUM Dausoro Conin
THOMAS EVELETT	Hauff	361-400-0982	TEVERETT CHALFF. Com
Calley Simpson	COPA	3101 317 2473	CSIMPSON CCITY of POA aro
David Parsons	City of Port A Lighthouse Con, MAKO	361-877-7667	david partons @c.tyoffortare
Manery Domingen	Lighthouse Con, MAKO	361-229-0033	RP+ Docks and Decles
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